

MEETING

The regular meeting of the Stellarton Memorial Rink Commission was held on Thursday, December 21, 2017 at 5:30 p.m. in the Council Chambers.

PRESENT

Chair Mayor D. MacGillivray, Comms. S. Campbell, G. Pentz, B. Knight, M. MacDonald and D. Davidson. Also present Town Clerk J. Eaton, Recreation Director, P. Corbin and Town Engineer B. Murray.

AGENDA

The Agenda was approved on Motion by Comm. G. Pentz and seconded by Comm. B. Knight. **Motion Carried.**

APPROVAL OF MINUTES: SEPTEMBER 25, 2017

Comm. G. Pentz moved the Approval of the September 25, 2017 Minutes as received, seconded by Comm. B. Knight. **Motion Carried.**

FINANCE REPORT: OCTOBER 31, 2017

The Financial Report for the month-ending October 31, 2017 was reviewed by Commission members. Chair D. MacGillivray's concern re: bingo revenue. He felt there was a need to keep an eye on bingo revenue as revenue has been going down the last couple years.

Comm. B. Knight re: fundraiser. He suggested, another good fundraiser, down the road, could be Chase the Ace; partner with another group/organization. Members felt this fundraiser was something worth considering. Comm. B. Knight will look into this further for the next meeting.

Chair D. MacGillivray re: wages. He felt wages were another major expense, pointing out that we are just getting into the Rink season, where most wages would be accumulated. Ice rentals – too early to make a judgement. He also touched on building repairs and maintenance which is close to the budgeted figure and we are only eight months into the fiscal year.

Hearing no further questions or comments, the Financial Statements for October 2017 were approved on motion Comm. G. Pentz seconded by Comm. B. Knight. **Motion Carried.**

TOWN ENGINEER: UPDATE AND REPORT – MAINTENANCE & OPERATIONS

Town Engineer B. Murray gave an update and report on Maintenance and Operations for the month of November 2017.

Highlighted items:

- Leak in the condenser which sits on top of the roof – caused damage to ceiling in plant room. Public Works staff removed damaged portion; attempted to seal area, but due to weather and temperature seal did not take. TRAIN, plant service provider, came in and temporarily solved the situation by diverting some of the water in the trough until a more permanent repair can be done in the Spring; could be a costly repair. The Town Engineer will update the Commission in the Spring.
- Holiday closures – rink closed for four days over the holidays.
- Minor repairs need to be made to building – door latches etc.

Comm. B. Knight had three requests:

- Accessibility grant: have staff look into whether or not the Town is eligible to receive this grant; use it towards self-opening doors at the front of the rink. The Recreation Coordinator will look into this further.
- Dehumidifiers: felt the Commission might want to look into budgeting for two dehumidifiers. The Town Engineer will get pricing options for dehumidifiers suitable for rink.
- Washroom facilities upstairs: have a plumber give the Town a cost on putting washroom facilities upstairs (toilet) – discussed at previous Commission meeting and years' past. The Town Engineer reported having spoken with the Town's Foreman on this issue already. Staff will get an estimate cost from a plumber.

Commission member A. MacDonald agreed the condensation in the rink was terrible. Penalty box/time keeper box: water is continuously dripping down. Clocks are getting saturated; replaced numerous times. Felt dehumidifier would help. Would like to see issue addressed. Town Engineer B. Murray agreed it was an issue, especially for ice quality.

Comm. D. Davidson re: air exchangers. Suggested purchasing two air exchangers (instead of dehumidifiers), one at each end of the rink to change the air above the plastic. Felt whatever option we go with, it has to move the air in the rink.

Chair D. MacGillivray said these items will be considered for next year's capital budget proposal.

Motion to approve Town Engineer's Report for November 2017, moved by Comm. G. Pentz seconded by Comm. M. MacDonald. **Motion Carried.**

RECREATION DIRECTOR: UPDATE ON ICE SCHEDULING AND ADVERTISING

Recreation Coordinator P. Corbin gave a verbal update on the ice schedule. P. Corbin reported there has been some ice rental changes since his last report: Gentleman's League cancelled remaining ice time (1½ hrs./week). This has freed up some ice time for Monday evenings. Pictou County Minor Hockey is also using less ice time. Some of this ice time is expected to be filled when tournaments come in from other arenas. Grammar School only booked two ice times, but with GR Saunders making the playoffs, he felt quite a few ice times for January will be booked in for this. Female Minor Hockey is on schedule as well as the Nova League. School usage – Active Pictou County, the School Board and P. Corbin are looking at starting the Learn to Skate program at the end of January (Age group: Grade 3 – 3 hrs/week for three weeks. Private rentals – slight increase in birthday party rentals since last year; an influx in bookings is normally at end of season. Active Pictou County holds free skates on Friday evenings and are open to everyone. Social media – P. Corbin reported that he is trying to increase social media around the rink using it as a private function for parties or family get-togethers, etc.

Overall, P. Corbin reported that the schedule is down from last year but not by a significant margin at this point.

Motion to approve Recreation Director's Report for November 2017, moved by Comm. B. Knight seconded by Comm. D. Davidson. **Motion Carried.**

LISA PISANI – ALL-ON-A-BUN – PROPOSAL TO OPERATE CANTEEN SERVICES

Lisa Pisani, owner/operator of All-On-A-Bun food truck made a presentation to the Commission re: operating her food truck outside the rink. Her original plan was to present a proposal to operate the rink canteen during the winter season but with the expansion of her business from a hotdog stand to food truck it is now not feasible to do so.

Ms. Pisani's proposal to the Commission: to operate her food truck "All-On-A-Bun" outside the Town rink during scheduled rink events (day/evening). She would offer: coffee, muffins, sandwiches, hotdogs and sausages. No deep fried food. There would be no cost to the Town of Stellarton. The food truck would be parked at the front of the rink, to the left-hand side of the front doors; the same location where she operated her hotdog stand. This location would allow her to offer her food service to patrons of the rink and still get the outside community coming by.

Comm. B. Knight said this location worked well for the hotdog stand. Chair D. MacGillivray asked when she would like to start. Ms. Pisani said once her food truck is ready and operational, which should be soon.

Ms. Pisani was thanked for her presentation.

Comm. B. Knight suggested having the Town Engineer put up a sign saying "Vendor Parking Only" to ensure the spot was always available.

Recreation Coordinator P. Corbin will provide Ms. Pisani with the rink schedule. P. Corbin said Ms. Pisani would be able to tell by the schedule what would be her best market. He will keep her informed when the tournaments are scheduled.

Ms. Pisani has no intention of operating the canteen inside the rink. She does not have the money readily available to purchase the stock that would be needed to do so.

Chair D. MacGillivray asked Ms. Pisani if she would be interested in doing the Bingo season as well. Ms. Pisani said at this time she is just interested in doing the Winter season.

Comm. G. Pentz made a motion to accept Ms. Pisani's proposal to operate her food truck, All-On-A-Bun, outside the Rink until the ice comes out at the end of the season, seconded by Comm. A. MacDonald. **Motion Carried.**

Chair D. MacGillivray hopes this will be a good service for our users.

LESLIE MORRISON, BINGO MANAGER – 2008 BINGO SEASON – CHANGES/IDEAS

Leslie Morrison was not present at this evenings meeting.

ADJOURN

Meeting adjourned at 6:00 p.m. on motion Comm. G. Pentz.

CHAIRMAN

TOWN CLERK