

**February 7, 2019**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A regular meeting of the Stellarton Police Commission was held on Thursday, February 7, 2019 at 4:30 p.m. in the Council Chambers.

**PRESENT**

Chairman D. Taylor, Comms. D. MacGillivray, E. Cormier, S. Campbell, and A. Pearson. Also present, Town Clerk S. Higdon, and Police Chief D. Hussher. Regrets were received from Comm. B. Knight.

**AGENDA**

Comm. S. Campbell approved the Agenda, seconded by Comm. A. Pearson. **Motion Carried.**

**APPROVAL OF MINUTES**

Comm. D. MacGillivray made a motion to accept the January 3, 2019 Police Commission minutes, seconded by Comm. E. Cormier. **Motion Carried.**

Town Clerk S. Higdon stated that Comm. B. Knight sent along his regrets. He requested that the election of the Chair and Vice Chair be tabled until March.

**BUSINESS ARISING FROM THE MINUTES**

**a. Antique Police Car**

Town Clerk S. Higdon reported receiving advice from the Town's solicitor – re:

“entering into an agreement where the Town is not selling the antique police car but entering into agreement with a custodian of the car until such time when the car is returned to the Town.”

The solicitor advised the Town against such an agreement. One reason being – the Town's logo is still on the car and the custodian would be free to do as he wished with the car while in his possession. The solicitor did not think this would be in the best interest of the Town. Chair D. Taylor asked if this meant the Town would have to put the car out to tender. This was confirmed by the Town Clerk S. Higdon.

Town Clerk S. Higdon will forward the email from the solicitor to Commission members as information.

**b. TMR Radio Quote**

Chief D. Hussher presented a quote of \$32,823.00 for the TMR radio system equipment, pointing out that there are no additions to the system. The quote is good for 60 days. Chief D. Hussher does not anticipate the quote to change. The equipment (which would be encrypted and put into the TMR system) includes: two mobiles for the patrol car; one base radio and four portable radios with chargers. Not included in the quote is a monthly service fee of \$273.85; a yearly cost of approximately \$3,200.00. Any increase on that fee is based on 2% per year. Chief D. Hussher said the Department would have to budget for operations to be on the system.

Chair D. Taylor asked what the Department currently pays annually for service fees on the existing radio system. Chief D. Hussher said the Department pays an annual radio license fee of approximately \$500 and budget approximately \$3,000.00 for maintenance on the system. Chief D. Hussher noted that the TMR quote is not for maintenance; everything would be covered under warranty for the first year.

Chief D. Hussher said the old radio equipment could be put to tender or used by the Town's public works department if they are staying on the current radio system. Chief D. Hussher confirmed this would be a budget item in this year's budget. Comm. S. Campbell understood approval was given for radios in last year's budget. Chief D. Hussher explained that this was for a digital radio system that the Department was originally looking into switching to.

**c. RCMP Computers**

Chief D. Hussher reported that back in 2003 the Department went to the RCMP Police Reporting and Occurrence System (PROS system); the RCMP's primary operational records management system. Chief D. Hussher said there are several other intelligence applications that the Department would like to communicate through and have access to when it comes to organized crime or intelligence.

Currently the Department uses two computer systems: one computer uses the PROS system, while the other computer uses what is referred to as the "in-house" computer system. Staff has to switch back and forth between the two computers to access the different systems. Chief D. Hussher felt it would make more sense to have the two systems on one computer with two icons on the screen for easy access to the different systems and a firewall between the two. This would eliminate the need for two computers at each desk and make the system more user-friendly. Chief D. Hussher said this change would also eliminate the use of six computers within the Department that could be used elsewhere.

Chair D. Taylor asked who would be responsible to look after the firewall. Chief D. Hussher said the Town's IT provider AG Research would be responsible to maintain the firewall; the RCMP will be checking the firewall regularly and with AG Research to make sure the firewall is maintained. Town Clerk S. Higdon noted that she has spoken with the Town's contact person for AG Research, Paul Matlock. He is currently being audited by the RCMP to ensure that the firewall is safe and that he/AG Research is reliable.

Chief D. Hussher said the same PROS system is used all across Canada.

**CORRESPONDENCE – COMMISSIONER JEFF RICHARDSON**

Town Clerk S. Higdon reported receiving correspondence from Comm. Jeff Richardson on January 17<sup>th</sup> 2019, indicating that he has resigned. The correspondence from Jeff Richardson was forwarded to Commission members via email.

The Town is currently advertising for Comm. A. Pearson's seat on the Commission as his term expires in February 2019. S. Higdon stated that once this position closes, the Town will then subsequently put out an advertisement for Comm. Richardson's seat.

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Moved by Comm. A. Pearson to receive the correspondence from Comm. J. Richardson for information, seconded by Comm. S. Campbell. **Motion Carried.**

#### **MONTHLY ACTIVITY REPORT – JANUARY 2019**

The Monthly Activity Report for the month of January 2019 was reviewed and briefly discussed. Chief D. Hussher reported a busy month.

Comm. E. Cormier moved the Activity Report for the month of January 2019 be accepted as presented, seconded by Comm. D. MacGillivray. **Motion Carried.**

#### **NEXT MEETING DATE**

The next meeting date is scheduled for March 7, 2019 at 4:30 p.m.

#### **ADJOURNMENT**

On motion by Comm. S. Campbell the meeting adjourned.

**CHAIRMAN**

**TOWN CLERK**