



TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0
Phone (902)752-2114 Fax: (902)755-4105
www.stellarton.ca

December 2, 2019

To whom it may concern:

The Town of Stellarton will be hosting their annual Volunteer Recognition Reception on **Tuesday, April 21, 2020.**

The purpose of this event is to honour the many community groups and their volunteers who serve the residents of Stellarton, and to provide an opportunity for community and sport groups to recognize their outstanding volunteers. You are invited to participate in this event by selecting a volunteer who will be honoured by the Town. To assist you, a volunteer representative form is included. Once you make your selection, your organization is asked to complete the enclosed volunteer information form and forward it to the Town of Stellarton **no later than February 14, 2020.**

Once the completed Volunteer Representative Form is returned, your volunteer representative will receive a personal invitation to the Town of Stellarton Volunteer Recognition Reception. Please be aware that the information provided to your Volunteer Representative Form is important, as it is the basis for selecting the *Francis Bud MacKay Memorial Volunteer of the Year.*

On behalf of the Stellarton Town Council and the Recreation Committee, I thank you for your outstanding community work. If you have any questions, please contact the Town office at (902) 752-2114.

You can email your volunteer information form to:

town.office@stellarton.ca;

mail it to:

PO Box 2200, Stellarton, NS B0K 1S0;

or drop off to the Town Hall between Monday- Friday 8:30 AM – 4:30 PM

Respectfully,

for
Mayor Danny MacGillivray



Town of Stellarton
Volunteer Representative Information

Name of Organization: _____

Name of Representative Volunteer: _____

Representative Volunteer's Mailing Address: _____

Postal Code: _____

Phone Cell: _____ Work: _____

Email: _____

Please write a description of the volunteer work the representative volunteer has done for your organization (i.e. number of years service, offices/ positions held, duties performed, quality of volunteer service; what they mean to your organization, any relevant information) Use the back of sheet if you wish. **This information will be read out loud at the Town's reception.**

Please list volunteer work the representative volunteer has done for other community Organizations. Again **this will be included in the volunteer reception program.**

Submitted by: _____ Telephone: _____

Email: _____
