



TOWN OF STELLARTON

Council

February 13, 2023

5:30 PM

Council Chambers

- 1. Approval of Agenda**
- 2. Approval of Minutes:** January 9, 2023
- 3. Business Arising from the Minutes**
 - a. Fire Bylaw Re: residents of Stellarton**
- 4. Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O'Sullivan – Fire Department
 - c. Paige Clarke- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
- 5. Correspondence**
 - a. Municipality of Pictou County Re: Contribution to sidewalk in Blue Acres
 - b. Ava Gennoe Re: Thank you for Oulton Award
 - c. Town of New Glasgow Re: Water filling for Fire Trucks
 - d. Town of New Glasgow Email Re: Ladder Truck
- 6. Committee of the Whole Report**
- 7. Adoption of Public Engagement Program**
- 8. Temporary Borrowing Resolution**
- 9. Amendment to Tax Exemption By-law # 57 First Reading**
- 10. Pictou County Partnership Stakeholder Report**
- 11. Application to the Nova Scotia Utility and Review Board – Water Rates**
- 12. Open Forum**
- 13. Next Council Meeting:** Monday, March 13, 2023 @5:30 PM
- 14. Adjourn**

JANUARY 9, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Monday, January 9, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight (via Zoom), S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include Fire Department Personnel Bylaw as #11, on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

2. Approval of Minutes

The minutes from December 13, 2022 Regular Council meeting were approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentation of Service Awards

Mayor D. MacGillivray announced the following Services Awards:

- a. Cst. Adam Syer 5 years
- b. Blaine Murray 5 years
- c. Darren Sangster 5 years
- d. Mark Thibeau 5 years
- e. Insp. Chris Pond 15 years
- f. Jane Knickle 15 years
- g. Jarret Campbell 15 years
- h. Lee Caldwell 15 years
- i. Sgt. Paul Pentz 30 years

Blaine Murray, Darren Sangster, Mark Thibeau, Jarret Campbell, and Lee Caldwell were present to receive their Service Awards.

5. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service

Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**

b. Fire Chief Mike O'Sullivan – Fire Department

Coun. G. Pentz motioned to accept Fire Department's report for December 2022, seconded by Coun. B. Knight. **Motion Carried.**

c. Paige Clarke – Marketing and Communications

Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. S. Lawand. **Motion Carried.**

d. Blaine Murray – Town Engineer

Coun. S. Lawand made motion to approve Town Engineer's Reports, seconded by Coun. G. Pentz. **Motion Carried.** Mayor D. MacGillivray mentioned that the residential water meter installation is approximately 32% completed.

e. Noah Delorey – Active Community Living Coordinator Report

Mayor D. MacGillivray noted that Pictou County will be hosting the 2023 Nova Scotia 55 Plus Games set for September 2023. Coun. G. Pentz made motion to approve Active Community Living Coordinator Report, seconded by Coun. B. Knight. **Motion Carried.**

6. Correspondence

a. Bantam Memorial Tournament Re: Request for donation – CAO S. Higdon reported that on February 3 to 5, 2023, the 37th Annual Pictou County Bantam Memorial Tournament will take place at the Wellness Centre; they are looking for a donation; Council did donate \$50 in 2022 but due to COVID, the tournament was cancelled. Coun. G. Pentz made motion to donate \$50 to the Bantam Memorial Tournament, seconded by Coun. S. Lawand. **Motion Carried.**

b. Mariposa East Skating Centre Re: Request for donation – CAO S. Higdon reported that the Mariposa East Skating Centre is hosting provincials on February 10 to 12; similar situation, Council approved \$100 donation in 2021, however, the event was cancelled due to COVID. Coun. G. Pentz made motion to donate \$100 to Mariposa East Skating Centre, seconded by Coun. S. Lawand. **Motion Carried.**

7. Committee of the Whole Report – no report

8. Belfast Fire Department Re: Fire Truck Purchase – CAO S. Higdon stated that the Town will be purchasing a new Fire Truck for the Fire Department in November; they will be selling their current fire truck – a 2003 pumper fire truck; a quote was received from Belfast Fire Department, PEI in the amount \$40,000.00; this will go back

into capital. Coun. B. Knight made motion to accept the offer, seconded by Coun. G. Pentz.

On the Question:

Mayor D. MacGillivray noted that purchaser wants the truck to be delivered; is our Department willing to do this? CEO S. Higdon replied that it shouldn't be an issue.

Motion Carried.

9. Pictou County Partnership Stakeholder Report – CAO S. Higdon re the Pictou County Partnership Stakeholder quarterly report for October, November and December, for Council's information.

10. Healthy Pictou County Report – CAO S. Higdon re Healthy Pictou County's updated report for Council's information.

11. Fire Department Personnel Bylaw – Coun. B. Knight spoke re the difficulties that fire departments are experiencing with recruitment of new volunteers. He pointed out that the current bylaw stipulates that volunteers have to be Stellarton residents; he feels that this limits potential number of volunteers. Coun. B. Knight made motion to have that section of the bylaw be removed, seconded by Coun. G. Pentz.

On the Question:

CAO S. Higdon reported, for Council's information, that this amendment to the Bylaw will be brought to Council in February 2023 and it requires two readings; the second reading being in March; then passed as per procedure.

Motion Carried.

12. Open Forum

No one spoke at the Open Forum

13. Next Council Meeting: Monday, February 13, 2023, at 5:30 p.m.

14. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report for Month End Jan 31st, 2023

Calls for Service

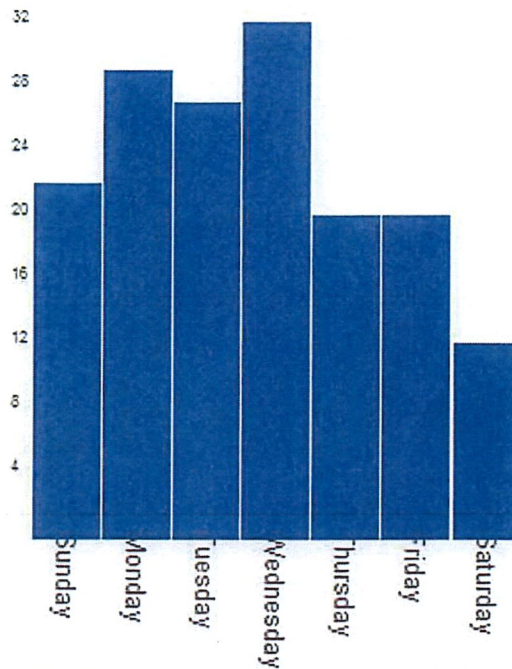
Total: 155

Calls	Type	Charges
4	911 Act-Other Activities	
1	Abandoned vehicles	
2	Animal Calls	
2	Assaults	
3	Assists to Can. Police Agency	
4	Assist non-Government Agency	
12	Assist s to the General Public	
2	Breach of Peace	
1	B&E	1
1	Environment protection Act	
1	Child pornography	
2	Child Welfare Act	
1	Crime Prevention	
4	Causing a Disturbance	
2	Dog Act- Other Activities	
2	Driving while disqualified	1
1	Escort	
7	Fail to comply with conditions	5

6	Family Relations Act	
4	Fail to remain	1
8	False Alarms	
1	Firearms act	
4	Flight from Police	1
5	Fraud	
6	Information Files	
3	Item Lost/Found	
9	Mental Health Act	
6	Mischief	2
21	Motor Vehicle Act Violations	10 Charges 25 Warnings
4	Municipal Bylaw (traffic)	
2	Parking complaint	2 (3 warnings)
6	Possession of Stolen property	16
1	Possession of a weapon	1
7	Thefts	
3	Theft of Vehicle	4
19	Suspicious Persons	
3	Traffic Collisions	
1	Traffic Collisions - Fatal	
3	Well-Being Checks	
2	Threats	

Breakdown by day of the week:

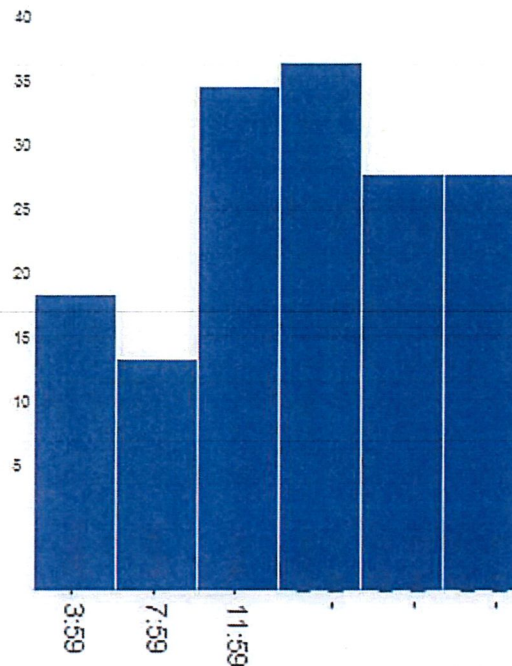
Weekday	Number of occurrences	Percentage of total
Sunday	21	13.5%
Monday	28	18.1%
Tuesday	26	16.8%
Wednesday	31	20.0%
Thursday	19	12.3%
Friday	19	12.3%
Saturday	11	7.1%
Unknown	0	0.0%
Total	155	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	18	11.6%
4:00 - 7:59	13	8.4%
8:00 - 11:59	34	21.9%
12:00 - 15:59	36	23.2%
16:00 - 19:59	27	17.4%
20:00 - 23:59	27	17.4%
Unknown	0	0.0%
Total	155	100%



Number of occurrences per time of day

Other Activities

Foot/Bike Patrol	5	hours
Traffic Enforcement	56	hours
Community Relations	5	hours

Noteable Events

- Cst Vandergrift provided a Scam Safety information session at the Stellarton Community Center
- Chief Hobeck & Mayor MacGillivray read stories to G R Saunders students for Family Literacy Day

A handwritten signature in blue ink, appearing to read "Chief Hobeck", is located in the bottom left corner of the page.

Stellarton Fire Department
Monthly Report – January 2023

January felt very much like a January would have before Covid, with many events going on at the Hall.

CALLS:

We responded to 8 calls. 1 call was for a smell of smoke, 1 was a MVA, 1 was Mutual Aid for Westville, 1 was a car fire, 1 was transformer on fire, 1 was an alarm, 1 was a back yard burn barrel and 1 was a structure fire(garage).

PRACTICES:

Practices have been taking place every Thursday. On average 15 members attended practice.

CLEAN-UP/GEAR CHECK:

Primarily 3-4 members of each assigned crew are completing the equipment checks each week.

February Council Report

Marketing & Communications

Business Partnership

I had been scheduled to do business outreach with Wade Tibbo from the Pictou County Partnership in early January. Due to unfortunate weather the day we had planned, and travel plans for the remainder of the month, we have not been able to do this outreach yet. We will be rescheduling to collaborate later in February.

I did meet with Louise Dixon and Andrew Loscher from Pictou County Life in January; they are local entrepreneurs with an office across from Gram's in the Skoke building. They are incredibly community focused and have a lot of ideas to help strengthen the business community, as well as to make Stellarton and Pictou County the destination for home and tourism. One idea they are hoping to put together a fun and informal "networking" event to bring together individuals who may not know others in the community, people who want to branch out, and honestly just for some overall good entertainment. At this time, there is no solid plan for this initiative, but I'll continue to foster my relationship with them and hopefully there will be some opportunity to do partner activities in the future.

DEANS Projects

I have been the Stellarton representative attending planning meetings with the DEANS team and the other municipalities regarding ACOA funded projects since spring 2022. Some of the allocated funding had not been fully utilized in the fall, so we have been meeting to make a plan to reallocate these funds.

We are currently looking at a county-wide sort of initiative that would have a "selfie station" of sorts in each downtown or core areas – this would be a large art installation of some sort that is commonly used by the public as a backdrop or a feature in photos, often being circulated online. The intent is that each participating municipality would have a new art piece that is community focused, showcasing something meaningful to each individual town, but having a consistent theme throughout the pieces so that they are all connected. Residents would have a sense of pride in their own art piece but would also be encouraged to go visit the other pieces as well.

Heritage Room & Athletic Panels

We have been planning to make a priority list of to-do items to get the Heritage Room open and running for the spring/summer. We had been scheduled to meet at the Room in January, however with illness and absences, have had to reschedule to later this month. While there are a lot of small details or tasks that would help to make the room nicer, the general requirements are to safely mount all furniture and wall hangings, and clean.

There has been an update on the Athletic Panels that were removed from Allan Park. The issue up until now has been replacing the original images from the panels as they're very old and the Advocate doesn't have the file to reprint. With Cathy Mason's help and generosity, we have learned that the original panels had duplicates made and these duplicates were given to the athletes/athletes family at the time. Cathy has generously donated her version of Babe's panel

to copy and recreate in a suitable manner. I have been working to get in contact with the other families in hopes that they have also kept the duplicates.

Safety Information Sessions

Cst. Gabe Vandergrift and I hosted a free public information session on Scam Safety at the Town's Community Centre on January 19. This was the first event of this style that we've hosted, so we weren't fully sure what to expect. We had planned a 45-minute presentation with 15 minutes at the end for questions and had light refreshments for attendees.

There was a total of seven attendees and of these, every one was an active participant. All with anecdotes, questions, or topics of their own. It was a very engaged group. Some of the comments heard in the session were, "We've been waiting for something like this [info session] to come along," and, "We need more things like this." One attendee even mentioned that they'd like to bring their other family members and friends to the next session.

While we don't have plans specifically for another scam session at this time, we are planning to make safety sessions a quarterly occurrence. Cst. Vandergrift and I will coordinate a topic dependent on what's popular for the season or if there is a trend in police occurrences. We are planning to coordinate these sessions with the rollout of our quarterly newsletter to ensure everyone has access to the information, but they're not so frequent that they become redundant.

Our next session is likely to be mid-late April.

Respectfully submitted,

Paige Clarke

Marketing & Communications Coordinator

Town of Stellarton Town Engineers Report January 2023 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Treatment Plant (WTP)

1. Average Raw water Production for January 2023 compared to January 2022 was ~ 3% more.
2. Installed new vacuum pump (92A) on Zeeweed air relief system.
3. The Clarifier was taken offline, bypassed, and inspected. This involves draining it completely and physically inspecting components. Minor repairs required to pipe bracing, but internal components look good.

Water Distribution

4. One water break to report on Claremont on January 1, 2023.
5. Public Works staff are working with Neptune to locate and fix standpipes when needed. This has proven to be a time-consuming exercise and will continue until the project is complete.

Safety

6. Installed eye wash bottles in Poplar & Lehigh buildings for work around the Hypo system.

**Blaine Murray, P. Eng.
Town Engineer**

Town Engineers Report

January 2023

Engineering & Public Works Report

Engineering/ Capital Projects

1. Canadian Utilities Services Limited will be starting the tree removal and cleanup for the Town owned lots. They anticipate moving equipment in the week of the February 6th and starting the following week. Cold weather is required for the machine work. Residents have been notified.
2. The water meter project is approximately 42%. Administration have sent out letters to customers in the soft refusal category as a reminder to book their appointments. Soft refusal accounts are mostly those who have been notified several times by Neptune but still haven't made an appointment. The Town issued notice have significantly reduced the number on the list and appointments are being made.
3. Staff are working on the design, drawings and specifications for the Kirk Avenue and Claremont Avenue water and sanitary projects. Replacement of curbs and asphalt are also a part of these projects.
4. The Asset Management project is wrapping up and findings will be presented by the AIM Network to council in March. Findings of the project include identified capital projects and financial implications.

Streets/Properties

5. There have been several minor snow events in the month of January but nothing significant to report. A significant rainfall and snow melt event occurred on January 26th which caused several sanitary systems to surcharge or reach capacity. No flooded basements were reported. Saturated soils and overland flow can introduce inflow and infiltration into older systems through manhole covers, and joints and cracks of old pipes and manholes.

Mechanical Equipment

6. The trackless sidewalk machine requires repair on the radiator and pump. It has been sent to for repair. Staff will be requesting a new sidewalk machine during budget deliberations.

Blaine Murray, P.Eng.,
Town Engineer

January Council Report

Active Community Living Coordinator

Active Community Fund; We have been approved for our Active Community Fund, and will begin working on finding the right Consulting Firm for the development of the Town of Stellarton's Active Living Strategic Plan. We will create a Request for Proposal to connect with the most appropriate consulting firm. There are many benefits for working with a consulting firm, including- ensuring that every angle is considered, effective community engagement approaches, and overall, a more effective Physical Activity Strategic Plan for community members.

Multisport; On January 29, we held our registration for Pictou County Multisport. The first week will be February 26 and ending June 11. For updates, please keep tabs on the Pictou County Multisport Facebook Page!

Mind, Body, & Spirit Toolkit Workshop; On January 25, I attended this workshop at Summer Street Industries. The focus for the workshop was 'Working Together to Improve Social Inclusion and Engagement for Seniors in Pictou County'. This was great for me to attend, as I was able to hear firsthand, and interact with local seniors and have more of an understanding of their needs and wants; while trying to emphasize the importance of recreation based off my experience.

Pictou County Aging Well Together; In January I have joined the Pictou County Aging Well Together Committee. This will allow me the opportunity to learn about recreation opportunities for older adults, and provide similar opportunities to older adults in Stellarton.

Disability in the City: Inclusive Public Toilets as a Humanizing Feature of the Urban Reach; On January 24, I attended a webinar hosted by the University of Toronto. The focus of this webinar was the topic of accessible public washrooms, with different discussions and presentations around it. I will share these notes at the next Town of Stellarton's Accessibility Committee meeting.

Hurricane Fiona Aftermath; We are working with an insurance company and our electrician to repair damages to Stellarton's recreations spaces. We will ensure that all our sport and recreation spaces are safe for our community. If you have any questions about our sport and recreation spaces, please contact noah.delorey@stellarton.ca.

Nova Scotia 55+ Games; Pictou County has won the bid for hosting the 2023 Nova Scotia 55+ Games, set for September 20-24. On behalf of the Town of Stellarton, I am a part of this committee, and our next scheduled meeting is March 1st.

Active Living Committee; Our Active Living Committee is starting back up in the near future. There will be two Council members on the Committee, active living stakeholders within Stellarton, and myself. The committee will discuss ways to improve active living within Stellarton, collectively develop an Active Living Strategy for the Town of Stellarton and allow for

a space for opinions and thoughts can be brought up and discussed. If you wish to be a part of the Active Living Committee, please contact noah.delorey@stellarton.ca for more information.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator



TOWN OF STELLARTON

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Committee Report

Date: February 13, 2023
To: Mayor and Council
From: Susan Higdon, Chief Administrative Officer

The following recommendations are for Council's consideration from correspondence received at the Committee of the Whole meeting held on January 23, 2023.

Recommendation # 1

On recommendation of Committee of the Whole Council approve \$200.00 to the Pictou County United Way.