



TOWN OF STELLARTON

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Committee of the Whole Agenda October 28, 2024 5:30 PM Large Committee Room

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Previous Minutes – September 23, 2024**
- 4. Business Arising from the Minutes**
- 5. Correspondence**
 - a. **Pictou County 4H- Re: Thank you**
- 6. Next meeting date: November 25, 2024**
- 7. Adjournment**

**TOWN OF STELLARTON
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 23, 2024**

MEETING

A Committee of the Whole meeting of Stellarton Town Council was held on Monday, September 23, 2024 at 5:30 p.m. in the large Committee Room, Stellarton Town Hall.

PRESENT

Chair Deputy Mayor S. Campbell, Mayor D. MacGillivray, Councillor G. Pentz, Councillor S. Lawand, and Councillor B. Knight. Also present was CAO S. Higdon and Marketing & Communications, P. Draper.

1. **Call to Order** Chair S. Campbell called the meeting to order at 5:30 p.m.

2. Approval of Agenda

The agenda was approved as amended with the addition of one item: One-Ton Truck Recommendation (6), on motion Councillor G. Pentz seconded by Councillor B. Knight. Motion carried.

3. Approval of Previous Minutes

The Minutes of the July 22, 2024, meeting was approved as presented on motion Councillor B. Knight seconded by Councillor Lawand. Motion Carried.

4. Business Arising from the Minutes

No business arising from the Minutes.

5. Correspondence – Requesting Donation

Three pieces of correspondence, looking for a donation, was received from the following: Northern Subway Selects (2), and Fitzpatrick Mountain FONDO Trail Fundraiser (1).

With direction from Council, S. Higdon will draft a letter to all three explaining the timeframe for putting in a request for donations and that unfortunately there is no money in the budget this year to support their request, but they are welcome to apply next year.

6. One-Ton Truck Tender Recommendation

S. Higdon reported that the Town of Stellarton tendered for a one-ton truck with dump body. Three bids were submitted by two dealers. The following table summarizes the tender:

Company	Total	Make and Model
Highland Ford	\$99,895.00	Ford F-350
Bruce Leasing Ltd	\$108,269.28	Ford F-550
Bruce Leasing Ltd	\$108,894.28	Ford F-550

*Prices above exclude HST

S. Higdon noted that the Highland Ford bid did not meet the maximum loaded weight specification. She said the Town Engineer recommends awarding the tender to Bruce Leasing Ltd for the lessor amount bid. The only difference in the two bids is the color of the dump body.

The above recommendation was moved by Councillor S. Lawand and seconded by Councillor G. Pentz. Motion Carried.

7. Recreation Update – Equipment Report

P. Draper reported on three pieces of damaged park equipment that needs to be replaced: the biggest piece is a slide in the Allan Park; the second piece is the top swing bar at the Pleasant Street Park that was damaged during Fiona; and the third piece of equipment is a spring rider. P. Draper reported that all three pieces of equipment can be purchased

from the same supplier at a cost of \$14,000.00; freight charges are included. P. Draper said if purchased separately freight charges would increase. P. Draper noted that this is not a budgeted expense. It was moved by Councillor G. Pentz, seconded by Councillor B. Knight to purchase the three pieces of park equipment at a cost of \$14,000.00. Councillor G. Pentz referred to this expense as preventative maintenance. Mayor D. MacGillivray asked the timeline for delivery. P. Draper noted that now that she knows where the park equipment was purchased in the past, it will be easier to get parts in the future. Motion carried.

8. Mini Home Application in Non-Permitted Area R2 Zone

S. Higdon reported that R. Burek, Planning and Development, was unable to attend tonight's meeting due to prior commitments. She reported that she was able to get some clarification from him with regards to the public hearing that is taking place on October 15th. S. Higdon reported that R. Burek confirmed that although this item is not in the current amendments, it could be included and still be passed in October.

Council felt the following parameters need to be set:

- 2015 or newer
- same color siding
- authorized builder
- placed on concrete or screw jacks
- no longer than 48 feet
- not to be used as a rental or Airbnb

S. Higdon said these parameters would need to be decided before the public hearing.

9. Next Meeting Date: Monday, October 28, 2024 at 5:30 p.m.

10. Adjournment motion by Councillor G. Pentz.