



TOWN OF STELLARTON

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**Committee of the Whole
Agenda
November 22, 2021
5:30 PM
Large Committee Room**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Previous Minutes – October 25 ,2021**
- 4. Business Arising from the Minutes**
- 5. Correspondence**
 - a. Pictou County Fuel Fund
- 6. Insurance Liabilities**
- 7. MPAL Grant update**
- 8. IT RFP**
- 9. Next meeting date: January 24, 2022 at 5:30 PM**
- 10. Adjournment**

Stellarton is a thriving community that is safe, healthy, inclusive and engaged with a robust economy that appeals to businesses, citizens and visitors alike.

OCTOBER 25, 2021
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Committee of the Whole was held on Monday, October 25, 2021 at 5:30 p.m. in large Committee Room.

PRESENT

Chair Deputy Mayor S. Lawand, Mayor D. MacGillivray, Coun. B. Knight, Coun. G. Pentz, and Coun. S. Campbell. Also present was CAO Susan Higdon.

1. Deputy Mayor S. Lawand called meeting to order at 5:30 p.m.

2. Approval of Agenda

The Agenda was approved as amended to include under Correspondence – 5.b. Email from the Fire Department, and 5.c. from the Hon. John Lohr regarding Affordable Housing, and 5.d. Update on Mental Health, on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

3. Approval of Previous Minutes

The Minutes of September 27, 2021 were approved on motion by Coun. S. Campbell, seconded by Mayor D. MacGillivray. **Motion Carried.**

4. Business Arising from the Minutes

- a. **Old Fox Brook Road Paving update** – CAO S. Higdon reported that work will be done by month end.
- b. **Street Lighting – Oxford to High** – CAO S. Higdon updated Council that Town Engineer had put in the service request to NS Power to rectify issue.

5. Correspondence

- a. Patrick & Kaitlyn Power Re: Thank you for use of Allan Park for their wedding photos.
- b. Email from the Fire Department – CAO S. Higdon re grant application submitted by the Fire Department for their 45-minute packs, and were successful receiving \$20,000.00; they are looking to sell 5 of their current packs for approximately \$2,000 each with the intention of purchasing another 45-minute pack. Coun. B. Knight made motion to recommend that the Fire Department sell 5 of their current packs and purchase another new one, seconded by Coun. G. Pentz. **Motion Carried.**
- c. Hon. John Lohr re Affordable Housing – CAO S. Higdon re email sent to all the municipalities from Hon. John Lohr; there will be a meeting with the Mayors and Warden, and the CAO's via Zoom to discuss the affordable housing. S. Higdon also reported that the Mayor and her attended a meeting with the MP and representatives from the province regarding affordable housing in Pictou County.
- d. Mental Health – Coun. B. Knight provided update; letter sent to the MLAs re the mental health issue; November 3rd meeting planned with the police and others to look at situation and options.

6. Town Plans Updates – CAO S. Higdon commented on the following plans: the Heritage Plan; Communications Plan with Branding; Mine Reclamation under Strategic Plan; Active Transportation Plan; and the Accessibility Plan will be presented to Council in November; keeping Council aware of priorities. Coun. B. Knight commented on the importance of the Accessibility Plan. Deputy Mayor S. Lawand commented on the

Active Transportation Plan, multiple recommendations. CAO S. Higdon replied that the Active Community Recreation Committee will be taking this on eventually; some were approved in principle.

7. Governance Committees 2022
Schedule of Council Meetings 2022
Schedule of Committee of the Whole Meetings 2022

CAO S. Higdon re the yearly Committee selections and schedule of meetings. Coun. G. Pentz will be Deputy Mayor effective November 1, 2021.

Deputy Mayor S. Lawand agreed to sit on the REN Committee; asked if anyone new wanted to sit on the Planning Advisory Committee.

Coun. G. Pentz re the Sports Hall of Fame.

Coun. G. Pentz made motion to recommend to Council the Committees and Schedule of Meetings for 2022, seconded by Coun. S. Campbell. **Motion Carried.**

8. Active Community Living Update

a. **Lourdes Playground Initiative** – CAO S. Higdon reported that a letter has been sent to the Catholic Church asking to purchase a portion of land; discussion commenced re playgrounds, costs and budget deliberations; S. Higdon stated that the Active Living Coordinator will be doing an inventory of the current playgrounds.

b. **Dog Park Project** – CAO S. Higdon reported that she sent an email, and filled out an application for potential land acquisition from the province.

CAO S. Higdon updated Council that she put in an application for MPAL funding for the Active Living Coordinator; where the province will match \$20,000 for five years.

9. Salt Tender – CAO S. Higdon reported that one bid was submitted from Pictou County Bulk Carriers. Coun. G. Pentz made motion to recommend to Council to award the Salt Tender to Pictou County Bulk Carriers in the amount of \$15.40/tonne excluding HST, seconded by Coun. S. Campbell. **Motion Carried.**

10. Next Meeting Date: November 22, 2021 at 5:30 p.m.

11. Adjournment on motion by Coun. G. Pentz.