



TOWN OF STELLARTON

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Committee of the Whole

Agenda

October 26, 2020

5:30 PM

Council Chambers

1. Call to Order
2. Approval of Agenda
3. Approval of Previous Minutes – September 28, 2020
4. Business Arising from the Minutes
5. Municipal Election 2020 Recap- Josephine MacDonald, Returning Officer
6. Correspondence
7. RFP – Building Design Town Hall – To be presented at meeting
8. Open Forum
9. Next meeting date: November 23, 2020 at 5:30 PM
10. Adjournment

Stellarton is a thriving community that is safe, healthy, inclusive and engaged with a robust economy that appeals to businesses, citizens and visitors alike.

SEPTEMBER 28, 2020
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Committee of the Whole was held on Monday, September 28, 2020 at 5:30 p.m. in Council Chambers.

PRESENT

Chair Deputy Mayor S. Campbell, Mayor D. MacGillivray, Coun. B. Knight, Coun. S. Lawand, and Coun. G. Pentz. Also present was the Town Clerk S. Higdon.

1. Deputy Mayor S. Campbell called meeting to order at 5:30 p.m.

2. AGENDA

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight.
Motion Carried.

3. APPROVAL OF PREVIOUS MINUTES

The Minutes of July 27, 2020 were approved on motion by Coun. B. Knight, seconded by Coun. S. Lawand. **Motion Carried.**

4. BUSINESS ARISING FROM THE MINUTES

a. Seasonal Water Testing Update – Town Clerk S. Higdon reoccurring issue; Town Engineer has contacted CBCL; read proposal, options for improving water quality:

1. Review available water quality data

2. Assessment of potential treatment processes

The findings will be provided to the Town in a letter report which will be developed with the intent of providing input for decisions by the Town Engineering staff and Council on potential upgrades to the existing Water Treatment Plant

3. Development of geosmine/MIB sampling plan

They propose to complete the above scope of work for a lump sum fee of \$12,000.00 plus taxes.

Coun. S. Lawand re timeline of report; prior to budget meetings. Town Clerk S. Higdon confirmed that report could be completed if Council wants; more testing would need to be done in the spring.

5. CORRESPONDENCE

a. United Way of Pictou County Re: Request for Donation – Town Clerk S. Higdon re request for donation from the United Way was received; she stated that there is room in the Annual Grants budget. Mayor D. MacGillivray made motion to donate \$200 to the United Way of Pictou County, seconded by Coun. G. Pentz.

Motion Carried.

6. FLAG POLICY DRAFT

Coun. B. Knight commented re past decision and possible concerns; not discriminating against any organization. Town Clerk S. Higdon presented a draft Flag Policy for Council's consideration for Proclamations and Flag Raising ceremonies.

Coun. S. Lawand made motion to accept Flag Policy and forward to Council, seconded by Coun. B. Knight. **Motion Carried.**

7. HERITAGE PLAN RFP

Town Clerk S. Higdon reported that the Heritage Committee has put out a Request for Proposals for a Heritage Plan for the Town of Stellarton; 8 proposals were submitted:

1. Fathom Studio - \$26,928.00
2. Cushing Design - \$24,523.00
3. Upland Studio Planning - \$31,406.50
4. ERA Architects - \$15,525.00
5. Lord Cultural - \$49,700.00
6. WSP - \$21,148.50
7. Know History - \$24,997.88
8. Houdini Design - \$34,960.00

The proposals were scored by the Heritage Committee; the Town will submit an application for funding to ACOA for 50% of the cost. The Town has budgeted \$12,500.00. On the recommendation of the Heritage Committee, they would like Council's consideration to go with WSP for \$21,148.50. Coun. G. Pentz made motion to forward the Heritage Committee's recommendation to Council for WSP, seconded by Coun. S. Lawand.

On the Question:

Coun. S. Lawand re scoring method used to select; not the lowest quote.

Motion Carried.

8. NEXT MEETING DATE: October 26, 2020 at 5:30 p.m.

9. ADJOURNMENT on motion Coun. G. Pentz.