

May 25, 20202
STELLARTON, NOVA SCOTIA

MEETING

A virtual regular meeting of the Stellarton Town Committee of the Whole was held on Monday, May 25, 2020 at 4:00 PM via the Zoom platform as directed by Honourable Chuck Porter, Minister of Municipal Affairs and Housing due to the State of Emergency declared on March 22, 2020.

PRESENT

Chair Deputy Mayor S. Campbell, Mayor D. MacGillivray, Couns.B. Knight, S.Lawand, and G. Pentz.

Also present, Town Clerk S. Higdon and Town Engineer, B. Murray

AGENDA

Councillor G. Pentz approved the Agenda, seconded by Councillor B. Knight with the change of moving the Presentation on the Renovation of the Town Hall to number 6 on the agenda.

Motion Carried.

APPROVAL OF MINUTES

Councillor G. Pentz made a motion to accept the April 27, 2020 minutes seconded by Councillor S.Lawand; Councillor B. Knight clarified that under Summer Student Status he was only to do interviews for Recreation Maintenance staff, not Communities in Bloom students. . **Motion**

Carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

PICTOU COUNTY PIZZA DAY

Town Clerk S. Higdon read a briefing on Alice Xiros and her passing on May 16, 2021 Mayor MacGillivray made a motion to declare May 16, 2021 as Pictou County Pizza Day in Alice's Honour seconded by Councillor G. Pentz. **Motion carried.**

STELLART TOWN HALL RENOVATION AND ADDITION ESTIMATE- DALE ARCHIBALD

Deputy Mayor Campbell welcomes D. Archibald to the meeting. Mr. Archibald went through the details of how the concepts were developed. They looked at different scenarios on how it would work for an elevator to service the Town Hall as well as the Stellarton Library. Due to the different levels of the buildings, it would be very difficult to do. There were two main issues regarding the Town Hall, accessibility and the lack of space for the Police Station. In looking at just those two issues, it seemed more prudent to just prioritize that at this time.

Concept 4 in the plan gives the Police Station the main level of the Town Hall and it would move all administration upstairs. There is enough space on the second floor to accommodate all administration staff. The elevator would be at the front of the building and it would allow people to access the upstairs that way or they could take the existing stairs that would be modified. The Council Chambers would remain intact with no changes to keep the historical significance. There would be a switch back ramp in the front of the building to accommodate accessibility.

Councillor Lawand asked about the potential future requirements of a police department and to ensure that all this works is done in accordance with their requirements.

Council thanked Dale for his presentation. They will go over it in detail with staff and come back with any specific questions they may have.

CORRESPONDENCE

- a. Healthy Pictou County- Re: Funders Report May 2020
- b. Pictou County 4-H Re: Update on status
- c. NSFM Re: COVID -19 and October 17, 2020 Municipal Elections
- d. Municipal Affairs and Housing Re: Response to NSFM Letter
- e. NSFM Re: Response to response of Letter from DMAH

- f. Aberdeen Palliative Care Society RE: Request for donation. Mayor MacGillivray made a motion to recommend to council to donate \$100.00 to the Aberdeen Palliative Care Society, seconded by Councillor G. Pentz. Motion carried.

UPDATE FROM ADMIN

Town Clerk updated the Committee on the water station that was installed at the Town Square. Pleasant St. Playground area has been cleaned up and graded, it will eventually be seeded and maintained.

The Clerk also spoke about telephone and electronic voting. Intelevote has been awarded the tender from HRM and apart of the agreement is that if any other municipalities in the province are to use telephone and electronic voting they also have to use Intelevote. This would be the second municipal election for the Town that this alternative voting is to be used. This is an appropriate option for those with accessibility issues and with issues surrounding COVID-19. The second wave is anticipated to hit this fall.

Mayor MacGillivray wanted to thank Councillor Lawand for bringing the water station idea to the Town. It is a benefit to Town Square.

Councillor Lawand wanted to thank Public Works for all their work on the Pleasant St. area as well as the installation of the water station.

All council agreed.

SURPLUS EQUIPMENT TENDER

The bids were presented to the committee for their consideration. Bids are attached. Council B. Knight made a motion to accept the highest bid from each item, seconded by G. Pentz. Motion carried.

COVID-19 PROPERTY TAX FINANCING PROGRAM POLICY – 7 DAY NOTICE

Town Clerk S. Higdon presented the draft policy as per previous discussions. Discussions were held with all municipalities across the Province as well as municipalities within Pictou County. The Policy will be formally presented to Council on June 8, 2020 at the regular meeting.

NEXT MEETING DATE

The next meeting date is scheduled for Monday, June 22, 2020 at 5:30 p.m.

ADJOURNMENT

On motion by Councillor G. Pentz the meeting adjourned.

DEPUTY MAYOR

TOWN CLERK