

JUNE 27, 2018
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Committee of the Whole was held on Wednesday, June 27, 2018 at 5:30 p.m. in Council Chambers.

PRESENT

Chair Deputy Mayor G. Pentz, Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, and S. Campbell. Also present was the Town Clerk S. Higdon.

AGENDA

The Agenda was approved as amended to include Concrete at Robertson Memorial, on motion by Mayor D. MacGillivray, seconded by Coun. S. Campbell. **Motion Carried.**

APPROVAL OF PREVIOUS MINUTES

The Minutes of May 28, 2018 were approved on motion by Coun. S. Campbell, seconded by Mayor D. MacGillivray. **Motion Carried.**

BUSINESS ARISING FROM THE MINUTES

None

CORRESPONDENCE – For Information; Received by Council

Pictou County Community Orchestra (PCCO) – Re: Request for financial support and a letter of support – Coun. S. Lawand re Policy for these requests; budget already set; Town Clerk S. Higdon reported that the budgeted amount for Annual Grants is \$9,000; \$8,500 already accounted for.

Mayor D. MacGillivray made motion to write letter of support for the Pictou County Community Orchestra, seconded by Coun. S. Campbell. **Motion Carried.**

Pictou County 4-H: Re Invitation to Official Opening of new facility; received as information

Pictou County 4-H: Re Request for Support; Town Clerk S. Higdon reported that \$100 has been included in the Annual Grants for the Pictou County 4-H Club.

Coun. S. Lawand motioned to donate \$100 to the Pictou County 4-H Club, seconded by Mayor D. MacGillivray. **Motion Carried.**

Pictou County Sports Hall of Fame: Re request for support; Town Clerk S. Higdon reported that this is included in the budgeted Annual Grants for \$100.

Coun. S. Lawand motioned to donate \$100 to the Pictou County Sports Hall of Fame, seconded by Mayor D. MacGillivray. **Motion Carried.**

Canadian Environment Assessment Agency Re: Thank you for your letter

Mayor Karen Mattatall, Town of Shelburne – Re: Disaster Mitigation & Adaptation Fund; received as information.

NEW BUSINESS

Pictou-Antigonish Regional Library Cost of Living Increase

Coun. S. Lawand, as Board Member, provided background; re budget; no cost of living increase; no increase in funding in 8 years; Board is requesting a 1% increase for the Library employees.

Coun. S. Lawand made motion to approve a 1% wage increase for the Library employees, seconded by Mayor D. MacGillivray.

Discussion re budget concerns, provincial downloading, library staff.

Motion Defeated.

Coun. S. Lawand made motion to write letter to province expressing Council's concerns about lack of funding for library, seconded by Coun. B. Knight. **Motion Carried.**

Letter to Honourable Catherine McKenna

Coun. S. Lawand read letter re follow up to the request for designation for CEAA Federal Assessment, Northern Pulp, Affluent Treatment Facility; re Federal Government communicate and coordinate with the Provincial Government to grant an extension to Boat Harbour until Assessment is complete; without waiver of the environment assessment requested in previous letter; looking for acceptable solution.

Coun. S. Lawand made motion to send this letter to Hon. Catherine McKenna, no seconder, no motion to consider.

Proposed Bylaw amendment – Pound and Pound Keepers regarding fowl

Coun. S. Lawand re concerns and complaints about chickens/ducks around Cambey Avenue; looked at the current Bylaw, outdated; need new Bylaw; increase fines.

Town Clerk S. Higdon re procedures for repealing Bylaws and to Amend a new one, which will require first and second readings; consult the Police Commission; check with other Towns etc.

Draft Policies for Council Consideration

- Commemorative Bench and Tree Policy Draft (from Recreation Committee)

Coun. B. Knight made motion to accept Commemorative Bench and Tree Policy as recommended from the Recreation Committee, seconded by Mayor D. MacGillivray.

Motion Carried.

- Interest Collection – Town Clerk S. Higdon re new draft policy with changes
Mayor D. MacGillivray made motion to adopt the Interest Collection Policy,

seconded by Coun. S. Campbell. **Motion Carried.**

- Asset Management Policy – Town Clerk S. Higdon re Asset Management Policy drafted by the Town Planner, Rachel McLean; Coun. S. Lawand questioned Town Planner re policy, planning and timelines

Coun. S. Lawand made motion to adopt the Asset Management Policy, seconded by Coun. B. Knight. **Motion Carried.**

HR Draft Policy

Town Clerk S. Higdon presented the remaining draft policies for Human Resources; vacation and employee recognition; Service Awards previously approved by Council. Vacation policy to follow CUPE contract.

Mayor D. MacGillivray made motion to adopt Vacation Policy, seconded by Coun. B. Knight. **Motioned Carried.**

Remaining policies reviewed and addressed; some Policies discussed and edited: Council's involvement, liabilities; performance reviews; salaries ranges, item 57 tabled until more information gathered.

Mayor D. MacGillivray motioned to accept HR Policy items 33 to 56, and 58 to 59, seconded by Coun. S. Lawand. **Motion Carried.**

OTHER BUSINESS

Concrete at Robertson Memorial Park – Mayor D. MacGillivray met with Robertson Memorial Park Committee and members of the Legion; leftover monies submitted over to the Town; issue is land around the structure, low, water collects; recommends putting concrete there to lift up area; there are funds set aside.

Mayor D. MacGillivray motioned to use funds to put concrete in the designated area around Cenotaph, seconded by Coun. B. Knight. **Motion Carried.**

OPEN FORUM

William Cameron, 144 North Foord Street, comments:

- Water run off concerns from new commercial building next to his property causing basement flooding
- Land no longer qualifies for water damage insurance as per his insurance carrier
- Showed some photos of area
- Feels a manhole or catch basin should be put there

Council feedback re drainage; have Town Engineer look into situation for solution;

Coun. S. Lawand recommends having the Town Planner look at the development agreement between the Town and PQ Properties Ltd. to see if drainage / water issues were addressed.

Council will get back to Mr. Cameron.

NEXT MEETING DATE: JULY 23, 2018

ADJOURNMENT on motion Mayor D. MacGillivray