

**JUNE 12, 2017**  
**STELLARTON, NOVA SCOTIA**

### **REGULAR MEETING**

The Regular Meeting of the Stellarton Town Council II was held on Monday, June 12, 2017 at 5:30 p.m. in the Council Chambers.

### **PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell and G. Pentz.  
Also present Town Clerk J. Eaton.

### **AGENDA**

The Agenda was approved, on motion by Coun. B. Knight, seconded by Coun. G. Pentz. **Motion Carried.**

### **DECLARATION: CONFLICT OF INTEREST**

None.

### **MINUTES**

Coun. G. Pentz motioned to approve minutes from May 8, 2017, seconded by Coun. B. Knight. **Motion Carried.**

Mayor D. MacGillivray announced that a new Town Engineer has been selected and hired; Blaine Murray will officially start on July 4, 2017.

### **PRESENTATIONS**

#### **Rod Buell – Lion’s Club Road Toll – June 17, 2017**

Rod Buell, Lion’s Club representative, thanked the Town Council, and Police for permitting them to hold the Road Toll; rain date will be June 24, 2017; two locations – North Foord Street by the RCMP building and on Bridge Avenue.

Lion’s International looks favorably when a Town has some sort of club signage present. Mr. Buell asked if there are any plans / planning for such signs. Mayor D. MacGillivray stated that the Planning Advisory Committee was looking into signage policies.

Mr. Buell commented on their Club; activities all year; 17 members; publications produced outlining their activities, donations, fundraising, etc.; Stellarton Charter was in 1965.

Mayor and Council thanked Mr. Buell for the dedication and hard work done by the Lion’s Club.

#### **Property Tax Exemption – Household Income Requirement**

##### **Increase from \$20,000 to \$25,000**

##### **Tax Reduction increase from \$150 to \$200**

Coun. Gary Pentz motioned to accept the recommendation to increase the household income requirement to \$25,000.00 and the Tax Reduction be increased to \$200.00, seconded by Coun. S. Lawand. **Motion Carried.**

#### **Coun. S. Campbell: Draft – Employee Service Award Policy**

Coun. S. Campbell re Service Award Policy; worked with Coun. Pentz and Coun. Knight; came up with a draft policy (in package). Coun. S. Campbell read the policy: “The Town of Stellarton Service Award Policy”

“Purpose: For the Town of Stellarton to recognize the employees, both unionized and non-unionized, for continued years of service through the Service Award Policy”

“Objective: Objectives of this Policy; Ensure that years of continued service are recognized by the Town of Stellarton for the employees”

“Defined Eligibility, Criteria for Awards”

“Outline Expenses for Service Awards”

“Establish the Responsibility of Committee in Charge of Awards”

“Responsibility: The Awards program will fall under the Staff Functions Committee”

“The Awards presentation will be held in conjunction with the Staff Christmas function”

“The Awards program will have a separate expense account”

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“Awards are to be presented by the Mayor and the Staff Function Committee member”  
“Policy will become effective on the date of approval by Council”  
“Criteria for Eligibility: Years of Service will be calculated on December 31 of each year from date of hire. There will be no retroactive awards. Years of Service must be consecutive. The following shall be the guidelines used by Council when providing Years of Service Awards:  
5 Years = Certificate and \$10 per years of service.  
10 and 15 years of service = Gift with Town Logo, (where possible) valued at \$25; and \$10 per years of service.  
20 and 25 years of service = Gift with Town Logo, (where possible) valued at \$30; and \$10 per years of service.  
30 and 35 years of service = Gift with Town Logo, (where possible) valued at \$35; and \$10 per years of service.  
40, 45 and 50 years of service = Gift with Town Logo, (where possible) valued at \$40 to \$50; and \$10 per years of service.”  
“Departments Eligible for Service Awards: Administrative Department, Crossing Guards, Custodian, Police Department, Public Works, Recreation, Town Engineer”  
Coun. S. Campbell made motion to approve the Employee Service Award Policy, seconded by Coun. G. Pentz. **Motion Carried.**

**Eastern Mainland Housing: Confirm – Nancy Terris, Town Representative**  
Coun. S. Lawand made motion to confirm Nancy Terris as Town Representative for the Eastern Mainland Housing, seconded by Coun. B. Knight. **Motion Carried.**

**Pictou County Recreation and Athletic Society: Financial Support Request**  
Coun. G. Pentz inquired re past requests. Coun. S. Lawand stated that this is a new request, but usually these financial requests are dealt with during budget deliberations. Town Clerk J. Eaton provided some information on dates of function, and request for sponsorship ads.  
Coun. G. Pentz recommended deferring this request to Budget deliberations.  
Council agreed.

**Council I Item: Recreation – Pictou County Multi Sport Program**  
Town Clerk J. Eaton reported on information received from the Recreation Director as follows:  
Program for children ages 5 – 6; for all Pictou County; program duration September to May, two hours per week; activities and registration; location at the YMCA; grants; involve all other Recreation Departments.  
Coun. S. Campbell re hiring new employees. Town Clerk J. Eaton reported that 2 employees will be hired to run program; funding will come from registration fees and available grant monies.  
Coun. B. Knight made motion to try program for one year, seconded by Coun. G. Pentz.  
Coun. S. Campbell re financial concerns.  
**Motion Carried.**

**NOTICE: Special Town Council II Meeting: Wednesday, June 21, 2017 at 7:30 p.m. – 2016-17 Financial Statements; 2017-18 Operating & Capital Budgets**  
Mayor D. MacGillivray announced there will be a Special Town Council II meeting on June 21, 2017 at 7:30 p.m. Meeting will be advertised on Town’s website and social media.

**REPORTS FROM ELECTED**

**Mayor D. MacGillivray reported on the following:**

- May 9, met with the Association of Municipal Administrators in Stellarton Town Hall regarding new website
- May 10, NS Walk Day, walked from Library to Allan Park
- May 10, announcement in Trenton Park re upgrades
- May 10, Pictou County Wellness Centre Board meeting

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- May 12, St. Joseph's Academy toured Town Hall
- May 15, Rink Commission meeting
- May 17, Planning Advisory Committee meeting
- May 23, interviews for Town Engineer
- May 26, UNSM in Halifax re legalization of cannabis
- May 29, Pictou County Shared Services Authority meeting
- June 1, Police Commission meeting
- June 6, Government Relation Committee meeting; Hospital Foundation Board re Population Health
- June 10, Museum of Industry, Heritage Trust of Nova Scotia

Coun. S. Lawand inquired about the Pictou County Wellness Centre. Mayor D. MacGillivray reported that at the last meeting, the projected deficit was in the \$700,000 plus range.

**Coun. B. Knight reported on the following:**

- May 8, Council II meeting; followed by a special meeting with the United Steel Workers; presentation
- May 9, Homecoming meeting
- May 9, presentation of new website
- May 10, UNSM 25 year remembrance ceremony at the Museum of Industry
- May 13, Community Clean Up in Valley Woods Park
- May 15, Rink Commission meeting
- May 16, Budget meeting
- May 17, 18, 19, Planning Advisory Committee
- May 23, hiring committee for new Town Engineer
- May 25, met with MP Sean Fraser
- May 30, assessed streets and sidewalks
- May 31, Camp Day at Tim Hortons
- May 31, Budget meeting
- June 1, Police Commission meeting
- Met with Coun. Lawand re Homecoming schedule
- June 3, Firemen's Annual Banquet
- June 5, Council I
- June 6, Homecoming meeting
- June 8, MAP meeting
- June 10, Walk for Autism
- June 11, Davis Day Ceremony

**Coun. S. Lawand reported on the following:**

- No DEANS meeting
  - Planning Advisory Committee meeting
  - Pictou County Development
  - Fire Fighters Banquet
  - May 31, Tim Horton's Camp Day
  - United Steel Workers presentation
  - Valley Woods Park Clean up
  - Community in Bloom meeting; summer students hiring process and requirements; flower pots
  - Pictou Antigonish Regional Library AGM; Financial statement; Chairperson and Chief Librarian Report; Accepted the position of Second Vice President; Fence around the Library
  - Homecoming Festival – final stages; food trucks; new activities
- Coun. S. Lawand made motion to waive the \$25 license fee for the food trucks for this year's Homecoming, seconded by Coun. B. Knight.  
Discussion commenced. Only for Homecoming; growing the festival, increase foot traffic; current vendors.

**Motion Carried.**

- Coun. S. Lawand requested from Town Clerk a copy of the Bylaw regarding food trucks.

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**Coun. S. Campbell reported on the following:**

- May 9, meeting re revamping the Town's Website; Homecoming meeting
- May 10, Nova Scotia Walk Day
- May 15, Rink Commission meeting
- May 17, Planning Advisory Committee meeting
- May 23, Interviewing Committee for Town Engineer
- May 25, Riverview Home Corp Board meeting
- May 31, Tim Horton's Camp Day
- June 6, Homecoming meeting
- June 11, Davis Day Ceremony
- Fire Fighters' Banquet

**Coun. G. Pentz reported on the following:**

- May 9, Homecoming meeting
- May 15, Rink Commission meeting
- May 16, Budget meeting
- May 17, Sports Hall of Fame meeting
- May 18, Pictou Engineers
- May 24, Budget meeting
- May 25, MP Sean Fraser's office
- May 31, Budget meeting
- June 2, Pictou Engineers Awards evening
- June 11, Davis Day Ceremony

**SUMMER RECESS: July and August meetings**

Coun. S. Lawand made motion for Council II to recess for July and August, seconded by Coun. G. Pentz. **Motion Carried.**

**NEXT MEETING:**

September 18, 2017 at 5:30 p.m.

Coun. B. Knight noted that the newly fenced area at the Foord / Bridge intersection is not a dog park; fence was erected by property owner, not the Town.

Coun. S. Lawand re the new Foster Trail situation; communication breakdown re street. Town Clerk J. Eaton will follow up.

**OPEN FORUM**

Frank Jackson comments:

- Lead Town in the County
- Paving expenses and process of re-surfacing
- Election, voter-turnout
- Councillors more visible to the public; more open communication

**ADJOURN**

Meeting adjourned at 6:25 p.m. on motion by Coun. G. Pentz, seconded by Coun. S. Lawand.

**MAYOR**

**TOWN CLERK**