

NOVEMBER 20, 2017
STELLARTON, NOVA SCOTIA

REGULAR MEETING

The Regular Meeting of the Stellarton Town Council II was held on Monday, November 20, 2017 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand and G. Pentz.

Also present Town Clerk J. Eaton.

Regrets: Coun. S. Campbell

AGENDA

The Agenda was approved, on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

DECLARATION: CONFLICT OF INTEREST

None.

MINUTES

Coun. B. Knight motioned to approve minutes from October 16, 2017, seconded by Coun. G. Pentz. **Motion Carried.**

BUSINESS FROM PREVIOUS MEETINGS:

Ratify: Title change for Senior Office Clerk to Office Manager for Tracey Fitzpatrick; Salary adjustment of \$3,000 for Junior Clerk Lori Best; Compensation for Non-Union required to work on holidays and weekends will be time and a half to follow the Provincial and National Labour Laws – no compensation for meeting attendance. Approved on motion Coun. B. Knight, seconded by Coun. G. Pentz. **Motion Carried.**

Planning Director: Monthly Activity Reports, Attached, approved on motion by Coun. S. Lawand, seconded by Coun. B. Knight. **Motion Carried.**

Town Engineer Reports:

Monthly Activity Report – Transportation and Property Report for October 2017, attached.

Town Engineer B. Murray presented the Transportation and Property report, highlighting:

- Public Property
- Mine subsidence
- Town Barns
- Stellarton Memorial Rink
- Mechanical Equipment
- Street Paving, schedule attached
- Sidewalks

Questions/Comments:

Mayor D. MacGillivray re work on Town Hall generator.

Coun. G. Pentz re downspouts / drainage on building. B. Murray confirmed that they have been installed.

Coun. S. Lawand re plowing route, timelines, GPS in the plow machines so that it can be posted online. Town Engineer B. Murray replied that nothing has been done yet but will look into; plow routes can differ.

Coun. G. Pentz motioned to approved Town Engineer Monthly Activity Report as presented, seconded by Coun. B. Knight. **Motion Carried.**

Monthly Activity Report – Water Treatment Report for October 2017, attached.

Town Engineer B. Murray presented the Water Utility Report, highlighting:

- Water Quality Testing
- Distribution Water Quality

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- Water Treatment Plant
- Acadia Avenue Sewer and Water
- High Street, High Street Ext., Oxford, Poplar Water Main Installation

Questions/Comments:

Mayor D. MacGillivray re Engineering Student. B. Murray replied that he is working on getting another student in the new year.

Coun. S. Lawand re conservation plan; hoping for approval.

Coun. S. Lawand made motion to accept the Water Utility Report, seconded by Coun. B. Knight. **Motion Carried.**

Notice of Retirement, Doug MacKenzie

Town Clerk J. Eaton reported that notification has been received from former employee Doug MacKenzie of his official retirement effective November 10, 2017.

Coun. S. Lawand motioned to accept Doug MacKenzie's notice of retirement, seconded by Coun. B. Knight. **Motion Carried.**

Update on Grant Street

Town Engineer B. Murray provided an update and options for Grant Street; improvements to the street to address drainage issues; will discuss options at the In Camera meeting following.

Coun. S. Lawand requested some information/background for the residents present.

Town Engineer B. Murray provided background; several discussions with NSCC; drainage issues; east side has no ditching; needs improvements; street width limitations; possible widening the south end; notice was sent out indicating there would be drainage improvements.

Coun. B. Knight re possible tree removal. B. Murray replied that this issue is on the agenda with NSCC, following this meeting.

Mayor D. MacGillivray commented that Council will be meeting with NSCC following Council meeting to ascertain their plans; will provide update to residents.

Update on Street Light Survey

Town Engineer B. Murray reported that the Engineering staff have completed field work for the Street Light Survey; identified lights in need of repair also some dark areas around the Town; after final review, Town Engineer will submit survey to Council.

Coun. G. Pentz re Water Street lighting.

PRESENTATIONS: None

REPORTS FROM ELECTED

Mayor D. MacGillivray reported on the following:

- Pictou County Wellness Centre – the Transition Team is in place; David Hood hired as COO effective April 1, 2018.
- Stellarton / Westville Police Working Group – met October 30; looked at similar departments; Department of Justice input; various models to review
- Habitat for Humanity – Chapter met on November 6; focus on two Committees – Family Committee and a Fundraising Committee
- UNSM Annual Conference held in Halifax November 8; Keynote Speaker addressed Managing Expectations and Successfully Communicating with the Public; Role of Council; made a presentation to the UNSM re CHAD Transit, and the role of transportation in the Province
- Pictou County Shared Services Authority next meeting on December 11, followed by a Mayors and Warden meeting
- Posting for the new Town Clerk closed Nov. 17; received 14 resumes
- November 24, Free Skate at the Stellarton Rink at 6 p.m.
- November 26, Pictou County Christmas Fund at the DeCoste Centre
- November 30, Christmas Tree Lighting in the Town Square at 6:30 p.m.

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Coun. B. Knight reported on the following:

- November 20, met with Gary Matheson at the Indoor Sports Complex; upcoming national dog show 2019
- Attended the Stellarton Flag Raising
- Attended Recreation Committee meeting
- Attended In-Camera and Council meetings
- MAP meeting re Cannabis
- Attended the Heritage Conference in Halifax; very informative
- Attended the Official Opening of The Art of Divination
- UNSM Conference
- Remembrance Day Ceremony
- Meeting with Mayor and Allan Murray re Accessibility

Coun. S. Lawand reported on the following:

- Pictou Antigonish Regional Library – Wifi installed with optimal coverage; Outdoor Bulletin Board is ordered and will be installed; Bike Rack and Repair Station will be installed soon; the Heat Pump has been installed
- Police Commission Meeting – still working on Dog Bylaw
- Pictou County Economic Working Group; Inter-Municipal Agreement regarding RENS still work in progress
- DEANS – will be hosting a Community Information meeting to discuss 2018 Regional Visitor Guides and other Tourism-related issues; next meetings will be November 21 and 28.
- Glen Haven Manor Board – nothing new to report
- Homecoming – no meeting until January
- Communities in Bloom – hats were purchased for the Christmas Tree Lighting event; Committee would like to meet with the Town Engineer in January; Christmas decorating, ensure that all lights match; the lights around the Park Gazebo needs to be replaced this year; repairs are needed for the clock in the Park
- Strategic Planning Advisory Committee – meeting has been postponed.

Coun. S. Campbell absent.

Coun. G. Pentz reported on the following:

- Northumberland Regional High School Advisory Committee Meeting
- Sports Hall of Fame meeting
- Recreation Committee meeting
- Flight 144 Engineers

ALBION BUSINESS PARK – LETTER OF INTENT – LOT 63X AND A PORTION OF LOT 67B

Coun. B. Knight made motion of approval for Mayor and Town Clerk to sign letter of intent for Lot 63X and a portion of Lot 67B, seconded by Coun. S. Lawand. **Motion Carried.**

FINANCIAL REQUEST – NORTH NOVA EDUCATION CENTRE YEAR BOOK AD

Mayor D. MacGillivray referred to letter received from NNEC; he noted that the Town already contributes to Northumberland Regional High School in the Annual Grant Program. Coun. S. Lawand recommended deferring request to budget deliberations for next year. Council agreed.

GRAND CHAPTER OF N.S. ORDER OF EASTERN STAR – BOOKLET

Mayor D. MacGillivray provided comments. Coun. G. Pentz also recommended deferring this to budget deliberations. Council agreed.

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MAYOR D. MACGILLIVRAY: 2017-2018 COMMITTEES - ATTACHED

Mayor D. MacGillivray presented Town of Stellarton Committee structure for 2018; very little changes; Deputy Mayor will be Coun. G. Pentz. Coun. S. Lawand suggested some discussion prior to future Committee designations.

Coun. S. Lawand made motion to accept the Committee appointments, seconded by Coun. B. Knight. **Motion Carried.**

LETTER – MUNICIPAL AFFAIRS: REQUIREMENT TO NOTIFY UNSM

Mayor D. MacGillivray provided information re 12 month notification to municipalities of any changes to revenue; also referencing the Workers Compensation Act. Coun. S. Lawand recommended forwarding this to the Town Accountant.

COUN. S. LAWAND: UNSM – SEPTEMBER / OCTOBER BULLETIN

Coun. S. Lawand comments re email from UNSM; good method of communication to keep up to date; read highlights from report.

Town Clerk J. Eaton asked if Council wanted information put on the Town's Website. Council concurred to post on website.

NEXT MEETING:

December 11, 2017 at 5:30 p.m.

OPEN FORUM

Michael Petter from Hector Broadcasting, East Coast FM comments:

- Several Towns have Council meetings at the same date and times
- Suggested having different dates, beneficial for media coverage
- Mayor D. MacGillivray will bring up at next Mayors and Warden's meeting

ADJOURN

Meeting adjourned at 6:15 p.m. on motion by Coun. G. Pentz.

MAYOR

TOWN CLERK