

AUGUST 22, 2016
STELLARTON, NOVA SCOTIA

REGULAR MEETING

The Meeting of the Stellarton Town Council I and II was held on Monday, August 22, 2016 following Public Hearing in the Council Chambers.

PRESENT

Mayor J. Gennoe, Couns. J. MacLellan, K. Francis and D. Taylor.
Also present Town Clerk J. Eaton.

AGENDA

The Agenda was approved on motion by Coun. D. Taylor, seconded by Coun. J. MacLellan. **Motion Carried.**

MINUTES

Available at September meeting.

PLANNER DIRECTOR:

MONTHLY ACTIVITY REPORT

Planning Director R. Burek asked if there were any questions on the Monthly Activity Report (attached).

Coun. K. Francis asked about the property on Emmanuel Street; still several cars on property; business still operates. R. Burek reiterated that police checked license plates; the solicitor has been contacted.

Coun. J. MacLellan asked for updates on 15 Poole and 12 MacLean Street. R. Burek reported that the shed on MacLean Street has been demolished and property has been cleaned; quotes have been requested from three companies for the demo of 15 Poole Street, still waiting responses.

Coun. J. MacLellan re the Draft Policy; include in the Joint Land Use Bylaws. R. Burek agreed that it would be best for all five towns to have same policy; but Stellarton can adopt policy on its own. Coun. J. MacLellan suggested waiting until September meeting so that Town Planner can contact the other units prior to making any motion.

Coun. D. Taylor asked about Swimming Pool Bylaw. R. Burek responded that the most important part of the Swimming Pool Bylaw is that either the yard or the pool itself has to be fenced with a minimum 5 foot high barrier.

Coun. J. MacLellan motioned to receive the Planner Director's Monthly Activity Report for August 2016, seconded by Coun. D. Taylor. **Carried.**

FIRE CHIEF: MONTHLY ACTIVITY REPORT

Fire Chief Dwight Campbell read the Stellarton Fire Department Report for July 2016, attached.

Coun. D. Taylor motioned to receive the Stellarton Fire Department Report for July 2016, seconded by Coun. J. MacLellan. **Motion Carried.**

RECREATION DIRECTOR: MONTHLY ACTIVITY REPORT

Recreation Director P. Corbin read the Recreation Monthly Activity Report, attached, highlighting:

- Trans Canada Trail development; funding
- Dorrington Ball Field lift pump
- Valley Woods Dog Park request; fencing; costs
- Website
- Homecoming
- RNS Conference; request for sponsorship of \$500
- Summer Day Camps

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Questions/Comments:

Coun. K. Francis re the RNS Conference. Coun. J. MacLellan made motion to provide a \$500 sponsorship to the Recreation Nova Scotia Conference taken from the Recreation Budget, seconded by Coun. D. Taylor. **Motion Carried.**

Coun. K. Francis re proposed Dog Park. P. Corbin responded that the area suggested could be used for Dog Park; there is a winter dog park at one of the ball fields; signage requirements. Coun. J. MacLellan commented on the maintenance requirements for the playground and area. P. Corbin provided information on maintenance.

Coun. D. Taylor commented on the Trails; asked for maps showing trails.

Coun. K. Francis motioned to accept the Recreation Monthly Activity Report for August 2016, seconded by Coun. J. MacLellan. **Motion Carried.**

TOWN ENGINEER:

- a. **Monthly Activity Report – Public Works** – Town Engineer B. Funke presented the Monthly Activity Report, attached. Coun. D. Taylor inquired about a couple of crosswalks being painted with the Pride Rainbow Colours. B. Funke suggested this issue go to the Traffic Authority. Police Chief D. Husher provided comments; he contacted the Department of Transportation; white is the national colour of crosswalks; consistency for traffic recognition; not recommended to change consistency of crosswalks; safety concerns. Coun. K. Francis asked for update on Acadia Avenue. Town Engineer B. Funke stated that the sewer and water installation on Acadia Avenue is proceeding and restoration of asphalt will begin in the fall. Coun. J. MacLellan asked about the Town Clock. B. Funke replied that a special motor has been ordered. Coun. J. MacLellan re Foord Street Kiosk, painting. Town Engineer B. Funke not aware that this was a Public Works project, but when paint is supplied, he will follow up. Coun. J. MacLellan motioned to receive the Town Engineer Monthly Activity Report for July 2016, seconded by Coun. K. Francis. **Motion Carried.**
- b. **Monthly Activity Report – Water Utility** – Town Engineer B. Funke presented the Monthly Activity Report for the Water Utility, July 2016, attached. Coun. K. Francis received complaint of chlorine taste in water. B. Funke commented that Public Works investigates all water concerns when received/reported; continually adjust chlorine levels in the distribution system. Coun. D. Taylor re water levels during hot weather. Town Engineer B. Funke replied that all utilities face similar challenges during the summer months; more vigilant to ensure that water is safe in all areas of town all the time; the quantity does fluctuate. Coun. J. MacLellan made motion to receive the Water Utility Monthly Activity Report for July 2016, seconded by Coun. D. Taylor. **Motion Carried.**
- c. **Tender Recommendation – Truck** – Town Engineer B. Funke reported that lowest quote was from Highland Ford at \$43,715, and recommends the purchase. Coun. D. Taylor made a motion to purchase the Ford 5500 Series truck from Highland Ford for the price of \$43,715, seconded by Coun. J. MacLellan. **Motion Carried.**
- d. **Tender Recommendation – Asphalt Paving** – Town Engineer B. Funke stated that two tenders received for Asphalt Paving; lowest bid was Webster Brothers for \$177,769.76; staff have commenced prep work adjusting catch basins, manholes and installing curb. Coun. J. MacLellan made motion to award the tender for Asphalt Paving to Webster Brothers for the lowest quote of \$177,769.76, seconded by Coun. K. Francis. **Motion Carried.**
- e. **Water Withdrawal Permit** – Town Engineer B. Funke referred to a new System Assessment Report for 2018; Provincial requirement; the Town has to apply to withdraw water from the East River; need to study amount of water available for the Town of Stellarton; analysis of the water shed area; requiring detailed modelling; NS Environment received correspondence and complaints concerning

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the configuration of our dam; impacts of climate change. B. Funke asked Council to fund a study of the current year so that if there are any changes necessary at the structure, they can be made next year, in order to present the results effectively to Dept. of Environment for the System Assessment Report. The study cost is approximately \$13,380. Discussion commenced.

Coun. D. Taylor made motion to proceed with a Water Withdrawal study to meet the requirements by the NS Dept. of Environment in the amount of \$13,380 from the Water Utility Capital Budget, seconded by Coun. K. Francis. **Motion Carried.**

Coun. J. MacLellan re water conservation. B. Funke replied that improvements are happening at the Water Treatment Plant; automatic flushing valve saved tremendous amount of water. The study will show if we have to conserve more.

- f. **Town Square Sidewalk: Foord – \$17,750.00; Jubilee - \$27,750.00 + HST –** Town Engineer B. Funke stated that the sidewalk on both Jubilee and Foord have been replaced, which compliments the Town Square project. Coun. K. Francis made motion to approve the costs for the Foord Street and Jubilee Avenue sidewalk, to come from the Capital Operating Reserve, seconded by Coun. S. Taylor. **Motion Carried.**

REPORTS FROM ELECTED

Mayor J. Gennoe:

144 CEF Flight Engineers
Pictou County Shared Services Authority
PC Wellness Centre

Coun. S. Lawand absent.

Coun. J. MacLellan reported:

Library – Pictou Antigonish Library is hosting the NS Library Association Conference at Pictou Lodge on September 23 - 25, 2016; the Association is requesting each municipality in Pictou County donate \$200 towards conference. Coun. J. MacLellan made motion to contribute \$200 towards sponsorship of the NS Library Association Conference, seconded by Coun. D. Taylor. **Motion Carried.**

Coun. K. Francis reported:

Homecoming Festival – all bills to date have been paid; final report next month
Twinning Trans-Canada Highway – attended meetings; public consultations planned for the fall; next meeting September 29
Glen Haven Manor – Strategic Plan updates
Economic Development – meeting held August 15 with MP Sean Fraser; available grants; statistics.
Municipal Alcohol Project – work continues; funding opportunities

Coun. D. Taylor reported:

Riverview Board Home – revising Strategic Plan; Annual Report completed

Town Clerk: Results from Public Hearing

230 Foord Street, MacGillivray Properties, Second Reading – no documentations or comments received at the Public Hearing on August 22, 2016 at 5:00 p.m. Town Clerk J. Eaton did the Second Reading for this Development Agreement. Coun. D. Taylor motioned to approve the Second Reading of the development agreement for 230 Foord Street, seconded by Coun. J. MacLellan. **Motion Carried.**

148-156 North Foord Street, Second Reading – Town Clerk J. Eaton re the results of the Public Hearing dealing with the Development Agreement at 148 – 156 North Foord

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Street; there were a few questions with responses received. Town Clerk J. Eaton did the Second Reading for the Development Agreement from P. Q. Properties to develop a neighbourhood commercial and residential development at 148 – 156 North Foord Street; Public Hearing was held August 22, 2016. Coun. K. Francis motioned to approve the Second Reading for 148 – 156 North Food Street, seconded by Coun. J. MacLellan. **Motion Carried.**

NOTICE OF RETIREMENT

Town Clerk J. Eaton informed Council of the receipt of a notice of retirement for Donald MacLellan, his start date was November 1984, and his effective retirement date is July 18, 2016. Coun. D. Taylor motioned to accept the notice of retirement for Donald MacLellan as of July 18, 2016, seconded by Coun. J. MacLellan. **Motion Carried.**

LAND REQUEST – CATHY AND BILL GILLIS – ST. JOSEPH STREET & TOWN ENGINEER – RECOMMENDATION TO SELL PROPERTY

Town Clerk J. Eaton referred to official request from Cathy and Bill Gillis to purchase a piece of land on St. Joseph Street as per Town Policy; the Town Engineer investigated request and recommends proceeding with the sale. Coun. D. Taylor motioned to proceed with the process to sell the requested piece of property at 17 St. Joseph Street, seconded by Coun. J. MacLellan. **Motion Carried.** Town Clerk to have appraisal and survey prepared.

CHIEF D. HUSSHER – STELLARTON POLICE COMMISSION

Recent dog Incident and Town of Stellarton Dog Bylaw

Chief D. Hussher reported that this matter was deferred to Council by the Stellarton Police Commission meeting on August 4, 2016. Chief Hussher provided information re an incident that occurred on July 30, 2016, at the Valley Woods Park; an individual was sitting on park bench with a small terrier dog when a larger dog came at them and attacked his dog; as a result the small dog died from his injuries. Chief Hussher provided comments on the Town's Dog Bylaw; the needs of the Dog Control Officer to perform his job effectively. Chief Hussher recommends taking a serious look at the Town Bylaw and controlling fierce and dangerous dogs; and holding owners responsible. Chief Hussher recommends either selecting a Committee or have staff do it, and submit to the Town Solicitor – to develop a Bylaw with strict regulations that's required to control dogs. He made mention to the proposed Dog Park. Coun. D. Taylor agrees with Chief Hussher and asked him to develop draft Bylaw for Council's approval. Dog Control Officer (for the Towns Stellarton, Westville, Trenton and New Glasgow) John Fillier addressed Council with Bylaw suggestions. Discussion commenced. Town Clerk J. Eaton re procedure; Police Chief will draft Dog Bylaw for Police Commission; then forward recommendation to Council for adopting.

COUN. J. MACLELLAN – VALLEY WOODS PARK & POND – MAINTENANCE

Coun. J. MacLellan, along with Town Engineer, received concerns about maintenance of the Valley Woods Park; overgrown. Town Engineer B. Funke reported to Council the need for significant maintenance of the Valley Woods Park; needs some restoration; consider for a capital project next year. Possible work could include lights. B. Funke will prepare an estimate.

LIBRARY REQUEST – REMOVAL OF FENCING

Coun. J. MacLellan reported that the Library requested that the black wrought iron fencing be removed so they can use area as a green space. Town Engineer B. Funke provided comments; installing a gate for access; safety concerns; discuss with Police Chief. B. Funke will contact Library representative; he will prepare a report for Council.

N.S.C.C.: REQUEST OF \$500.00 – ANNUAL BBQ – SEPTEMBER

Coun. J. MacLellan made motion to support the Annual Bar-B-Q in September at the Nova Scotia Community College with a \$500 donation, seconded by Coun. D. Taylor. **Motion Carried.**

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Town Clerk J. Eaton informed Council that the date of BBQ will be September 7, 2016 at 11:30 a.m.

PARKINSON SUPER WALK – SEPTEMBER 10, 2016 AT 2:00 p.m.

For information.

CROWN LANDS – CONVEYANCE TO TOWN OF STELLARTON

Town Clerk J. Eaton requested Council refer this to the Town Solicitor to proceed; this is the access lands where the track and reservoir are located; for future development. Council agreed.

NEXT MEETING:

September 12, 2016 at 5:00 p.m.

OPEN FORUM - Nil

ADJOURN

Meeting adjourned at 6:50 p.m.

MAYOR

TOWN CLERK