



TOWN OF STELLARTON

Council
July 11, 2023
5:30 PM
Council Chambers

1. **Approval of Agenda**
2. **Approval of Minutes:** June 6, 2023 Special Council Meeting
June 12, 2023 Regular Meeting
3. **Business Arising from the Minutes**
4. **Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O'Sullivan – Fire Department
 - c. Paige Draper- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
5. **Correspondence**
 - a. **Office of the Privacy Commissioner-** Re: Right to Know Week
 - b. **Pictou-Antigonish Regional Library-** Re: Financial Statements
Year End March 31, 2023
6. **Committee of the Whole Report**
7. **Tourism Marketing Levy By-Law (2nd and Final reading)**
8. **Licensing of Street Food Vendors Amendment to the by-law (1st Reading)**
9. **Open Forum**
10. **Next Council Meeting:** Monday, September 11, 2023 @5:30 PM
11. **Adjourn**

JUNE 6, 2023

JUNE 6, 2023
STELLARTON, NOVA SCOTIA

MEETING

A Special meeting of the Stellarton Town Council was held on Tuesday, June 6, 2023, at 12:00 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the CAO S. Higdon, and Town Accountant B. MacKay.

1. AGENDA

The Agenda was approved on motion by Coun. B. Knight, seconded by Coun. G. Pentz.
Motion Carried.

2. 2023-2024 Budget Discussion / Preparation

Town Account B. MacKay addressed Council re Draft Budget and proposed tax rate increase. She reviewed the General Operating Budget to show why there is a need for proposed increase. Highlights:

- General Operating Fund Revenue based on current rates @ \$7,481,428.00; plus other revenue sources total @ \$8,800,136.00
- Expenditures; Level of Service impact (staffing) @ \$4,013,212.00; commitments for outside service providers @ \$1,658,213.00; Debt payments @ \$478,750.00;
- Balance of \$1,876,249.00 to cover all other operating costs for the Town which adds up to \$2,139,298.00 – a deficit of \$263,049.00
- Proposed Tax Rate increases; 0.06 increase in Residential rates to \$1.88 and 0.15 increase in Commercial rates to \$4.30
- An example of the increase to taxpayers - \$60 more for residential assessment at \$100,000.00.
- This increase will provide the deficiency to a balanced budget

Questions/Comments:

Mayor D. MacGillivray comments re Council reviewed all scenarios and efficiencies with staff; Stellarton will still have the lowest rates of municipal towns in Pictou County even with proposed increase; reserves are not a viable option.

Coun. G. Pentz comments re maintaining a balanced budget annually; not allowed to go into deficits.

Coun. S. Lawand re the double Equalization grant two years ago and other money last year from the province (\$477,000); previous budget deliberations forecasted future tax increases; difficult decision; reducing services or increasing taxes. Coun. S. Lawand stated that taxes have been unchanged since 1997; recent inflation impacts.

JUNE 6, 2023

B. MacKay noted that Stellarton only has one tax rate, there are no user fees; so when comparing to other municipalities, our rates work out to be lower.

Coun. S. Lawand re minimize the impact to residents; but tax increase is now unavoidable. Coun. S. Lawand question – our FCI (provincial financial indicators) – what would be the ramification of a continuous bad FCI on the Town?

B. MacKay replied that the FCI – Financial Condition Indicators – financial sustainability of the town; the concern is the impact of the combined reserves; the ability to replace capital; the Town would be limited if something were to happen i.e. Hurricane Fiona costs; unforeseen circumstances.

Coun. S. Lawand re FCI and responsible budgets to avoid outside interference in future operations.

Coun. S. Lawand re the Business Park; some growth; but still debt; when will the debt be paid. B. MacKay referred to the debt and interest repayments related to the Business Park; still another 8 years on the debt.

Coun. B. Knight questions re the Business Park revenue and expenses.

B. MacKay stated that the Business Park is funding itself.

Coun. B. Knight re the Deed Transfer Tax; Senior's Housing and Schools.

B. MacKay reported that 100% of the Deed Transfer Tax is transferred on to the Wellness Centre and the Hospital; no revenue for the Town; Senior's Housing expenses where the Town funds any deficits; School Board funding costs are established each year at a fixed rate.

Coun. B. Knight re upcoming additional debt.

B. MacKay – in the current year, curbs and paving; committing to the purchase of fire truck; looking at over \$100,00.00 of additional debt commitments starting in 2024/25.

B. MacKay reviewed the Water Utility Operating Fund; there is currently a Water Rate Study; budget is based on 50% at the old rates and 50% at the new rates. Highlights:

- Total Revenue @ \$1,957,358.00
- Expenditures @ \$1,271,132.00
- Debt, principal and interest @ \$438,680.00
- Balance of \$247,546.00 to fund all the operations of the Water Utility; not sufficient to cover all expenses which is @ \$652,400.00 (\$404,854.00 balance as transfer from surplus); hence the need for increase to the water rates

Questions/Comments:

Mayor D. MacGillivray comments re the Water Rate Study; Public Open House was held; the last Rate Study was 2006; proposed increase is \$5 per month for the next two years (until the water meter billing); Stellarton is one of the last towns to implement water meters.

Coun. B. Knight re drawing from the Water Fund Surplus for the last three years.

JUNE 6, 2023

B. MacKay provided the amounts from previous years and explained the reasons; maintain some of the surplus.

Coun. S. Lawand comments re transfer from the reserves to the operating fund resulting in the decrease of the reserve funds; why did it take so long to address the deficit. B. MacKay commented on the wording of the NS Utility and Review Board Order allowing transfers from the reserves to the operating fund for a period of time or until the next water rate study.

Coun. S. Lawand re costs associated with the purification chemicals and work performed to address the taste and quality of drinking water during certain times of the year; this expense is to the benefit of our residents.

Coun. S. Campbell asked about the status of the Water Rate Study. B. MacKay replied that there was a Hearing; waiting for approval and new order – aiming for July 1, 2023, but October 1, 2023 is more realistic.

B. MacKay reviewed the proposed Capital for 2023/2024 highlighting each item:

- Public Works Equipment
- Infrastructure
- Reforestation Plan
- Buildings
- Fire Truck
- Recreation/Active Living
- Police IT Server & Installation
- General IT Server & Installation
- Water Meters
- Claremont / Kirk infrastructure (sewer and water)

Total Projects @ \$1,493,700.00

Total Funding will come from:

- Reserves \$315,000
- Debt \$850,000
- Heritage Funding \$ 25,000
- Canada Community-Building Fund \$303,700

Total Funding = \$1,493,700.00

Questions/Comments:

Mayor D. MacGillivray re the Claremont / Kirk Project timelines to complete this year.

Mayor D. MacGillivray re clarity of the FCI and the borrowing. B. MacKay stated that the operating funding is still good even if reserves were used. She added that the Town received the Sustainable Services Growth Fund for \$477,000.00 – not included in this budget; waiting for cost of projects. Mayor D. MacGillivray commented that the funding will likely go towards elevator for Town Hall.

JUNE 6, 2023

Coun. S. Lawand re PW Equipment (John Deere Zero Turn Mower) for \$25,000.00 and the Public Work Trucks purchase; he has reservations. Coun. S. Lawand also commented about the LED Lights for the Albion Ball Field.

Noah Delorey, Active Living Coordinator, provided details on the John Deere Zero Turn Mower; commercial grade more expensive.

Town Engineer B. Murray comments re Town trucks, there are 8 trucks that are 10 years or older, the bodies are going and will not pass inspections; need to replace them over the next few years.

Coun. G. Pentz added that fixing the old trucks cost more than they are worth.

CAO S. Higdon reported that this will go the Budget Presentation for approval at the June 12, 2023 Council meeting.

3. OPEN FORUM

No one spoke at the Open Forum.

4. Next Council Meeting: June 12, 2023 at 5:30 p.m.

5. Meeting adjourned on motion by Coun. G. Pentz.

JUNE 12, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Monday, June 12, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon, Town Accountant B. MacKay and Chief of Police Mark Hobeck.

1. Approval of Agenda

The Agenda was approved as amended to include #5. Traffic Authority Report, and under Correspondence b. Concerned Citizens Re Dangerous and Unsightly, and c. Pictou County Affordable and Supportive Housing Association Re: Letter of Support, and #12 Bylaws, on motion by Coun. B. Knight, seconded by Coun. S. Lawand. **Motion Carried.**

2. Approval of Minutes

The minutes from May 8, 2023 Regular Council meeting were approved on motion by Coun. B. Knight, seconded by Coun. S. Campbell. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentation – 2023-2024 Operations Budget
 2023-2024 Capital Budget
 Tax Rates for 2023-2024

Town Accountant B. MacKay, in follow-up to Special Council Meeting held on June 6, 2023; Reviewed proposed Budgets (attached); the General Operating Fund, proposing a six cent Residential and Resource Tax Increase from \$1.82 to \$1.88; and on Commercial a .15 cent increase from \$4.15 to \$4.30. General Operating Budget and General Fund Capital Budget attached; Summary: Residential & Resource Tax Rate Assessment = \$214,615,900; Commercial Tax Rate Assessment = \$86,191,800; Total Tax Revenue = \$7,741,026.

Comments:

Mayor D. MacGillivray re provincial requirements for Towns to have a balanced budget; tried to avoid tax increases; looked for all efficiencies from staff; even with the increase,

Stellarton is still the lowest consolidated residential tax rate in Pictou County, along with competitive commercial tax rate; the last increase to tax rates was 1997.

Town Accountant B. MacKay reviewed the Water Utility Operating Budget (attached); Town awaiting decision from the NS Utility and Review Board regarding the new rates; the budget is using 50% of the old rates, and 50% of the new rates; Overall Revenue = \$1,957,358; Overall Operating Expenditures = \$1,928,370; Interest & Principal on debt charges = \$438,680. Transfer from Surplus \$409,700 for deficit.

Comments:

Mayor D. MacGillivray re water rate increases of \$5 per month for the next two years; these increases will put Stellarton in the provincial average for water prices.

Town Accountant B. MacKay reviewed the General Fund Capital Budget (attached); total Capital = \$1,493,700.

Comments:

Mayor D. MacGillivray re previously approved capital work on Claremont and Kirk; not able to do both projects; awaiting approval from government to use funding to only do one project.

Coun. S. Lawand re water quality improvement.

Coun. B. Knight made motion to approve budgets, seconded by Coun. G. Pentz.

On the Question:

Mayor D. MacGillivray read Resolution (attached) for the record.

Motion Carried.

B. MacKay left the meeting.

5. Traffic Authority Report

Police Chief Mark Hobeck reported that on April 25, 2023 the Town Engineer and himself were contacted by John Bourque, the General Manager of Cape Breton and Central NS Railway; informing them that the Stop Line from Manhattan Avenue (as it approaches the Foord Street crossing) is in non-compliance with Transport Canada (as the vehicles coming to a stop are on railway tracks); Chief Hobeck is proposing to make Manhattan a One-Way Street to best rectify this issue.

Coun. B. Knight spoke with residents on the street; they had no concerns about making the street One-Way.

Coun. B. Knight made motion to make Manhattan Avenue a One-Way Street, seconded by Coun. S. Lawand. **Motion Carried.**

Coun. B. Knight brought forward concern from the residents re traffic turning up Manhattan to avoid red light at Foord/Acadia. Coun. B. Knight made a motion that the Traffic Authority/Police Chief and Town Engineer do a Study on this and come back with recommendations for Council's consideration, seconded by Coun. G. Pentz.

On the Question:

Coun. S. Lawand comments; hesitant on putting another Stop Sign on Foord Street.

Motion Carried.

Chief M. Hobeck left the meeting.

6. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Mayor D. MacGillivray highlighted some of the community policing activities.
Coun. B. Knight made motion to accept Police Service Report, seconded by
Coun. S. Lawand. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department
Coun. G. Pentz motioned to accept Fire Department’s report for May 2023,
seconded by Coun. B. Knight. **Motion Carried.**
- c. Paige Draper – Marketing and Communications
Coun. B. Knight made motion to approve the Marketing and Communications
report, seconded by Coun. S. Lawand. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. G. Pentz made motion to approve Town Engineer’s Reports, seconded
by Coun. S. Campbell. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report
Coun. G. Pentz asked about the new signage for the fields, parks, etc. CAO
S. Higdon replied that the signs have arrived and waiting for the Public Works
to erect them – 17 signs total.
Coun. S. Lawand made motion to approve Active Community Living
Coordinator Report, seconded by Coun. G. Pentz. **Motion Carried.**

7. Correspondence

a. Northern Pulp – Re: Retirement of Bruce Chapman CAO S. Higdon reported that letter was received on May 30, from Dale Patterson, Acting General Manager of Northern Pulp NS informing the Mayor and Council that Bruce Chapman, General Manager of Northern Pulp NS is retiring after 26 years of service; for Council’s information. Coun. B. Knight made motion to send a letter of congratulations, seconded by Coun. G. Pentz. **Motion Carried.**

b. Concerned Citizens re Dangerous and Unsightly – CAO S. Higdon read letter received this today signed by 17 (out of the 47 affected) concerned citizens, re request to clean up property following Hurricane Fiona; areas adjacent to Poplar, Cambey and High Streets; feels the property is now in an unsightly condition and may become dangerous from the mulch debris. CAO S. Higdon reported that the brush will be cleaned up and some stumps will be removed; Council will be meeting with Northern Resource Solutions who did the Vegetation Plan; the first step in deciding what should be done; once Council has decided on the plan of action, she will respond in writing to the letter. Coun. S. Lawand comments; agrees with the concerns; timelines are frustrating. Coun. B. Knight comments on situation; doing our best to address issue.

c. Pictou County Affordable and Supportive Housing Association – Mayor D. MacGillivray updated Council; the Association was formed as a non-profit entity in 2023; they are applying to the province Community Housing Growth Fund for a Consultant to develop a Strategic Plan; asking the Towns for a letter of support. CAO S. Higdon read letter to Council. Coun. G. Pentz made motion to send letter of support from the Town of Stellarton, seconded by Coun. S. Campbell. **Motion Carried.**

8. Committee of the Whole Report

The following recommendation is for Council's consideration from the Committee of the Whole meeting held on May 23, 2023:

Recommendation #1

On recommendation of Committee of the Whole Council approve the purchase of an ad for \$300 in the Stellarton and Area Lions Club 2024 Calendar.

G. Pentz made motion to approve recommendation from Committee of the Whole, seconded Coun. S. Lawand. **Motion Carried.**

9. Pool Permit Request Fence Height Variance 12 Kensington – CAO S. Higdon received request from the resident at 12 Kensington; a variance from the Bylaw for a fence height; typically the fence height is 6 feet; he is requesting 8 feet; this is recommended by Planner Roland Burek; and received a letter of authorization from every abutting neighbour; the Motion would read:

“Be it resolved that Stellarton Town Council approves the construction of a fence to a maximum height of 8 feet to enclose the new swimming pool being constructed by permit at 12 Kensington Avenue as the owner has provided written confirmation that all abutting owners have no objections. All other requirements under section 21.7 and 21.8 of the Common Land Use Bylaw shall apply.”

Coun. G. Pentz made motion to approve the above motion, seconded by Coun. S. Lawand. **Motion Carried.**

10. Tourism Marketing Levy Bylaw (1st Reading) – CAO S. Higdon re brought forward from DEANS Tourism Association; Legislation has been passed giving the Town authority that accommodations can charge a Marketing Levy; this will be managed by DEANS; similar to the Deed Transfer Tax where the Town would collect money then pass it on to DEANS for management; this is the first reading of the required bylaw; effective in January 2024. Mayor D. MacGillivray comments that all monies collected in Pictou County will be stay in Pictou County. Coun. S. Lawand made motion to approve the 1st Ready of the Tourism Marketing Levy Bylaw, seconded by Coun. B. Knight. **Motion Carried.**

11. Vendor Bylaw Amendment – CAO S. Higdon was asked by Police Department Admin for Council to consider an amendment to the Vendor Bylaw; it was last done in 1989; needs some updating; asking for Council’s permission to go ahead to create amendment for 1st Reading in July. Coun. B. Knight made motion to create a Vendor Bylaw Amendment, seconded by Coun. S. Lawand. **Motion Carried.**

12. Bylaws – Coun. B. Knight commented on the Town’s bylaws; some of which are very old and should be revisited and modernized. CAO S. Higdon will look into bylaws to determine what needs updating.

13. Open Forum
No one spoke at the Open Forum.

14. Next Council Meeting: Monday, July 10, 2023, at 5:30 p.m.

15. ADJOURN
Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report - June, 2023

Calls for Service

Total: 244

Calls	Type	Charges
3	911 Act-Other Activities	
1	Animal Calls	
2	Assaults	1
11	Assists to Can. Police Agency	
27	Assist s to the General Public	
1	B&E	
3	Breach of Peace	
1	Cannabis Act	
8	Checkstop	
1	Child Welfare	
2	Crime Prevention	
4	Criminal Harassment	
1	Dangerous Operation	1
4	Driving while disqualified	2
2	Dog Act	
6	Fail to comply with conditions	2
8	False Alarm	
4	Family Relations Act	

2	Fire Prevention Act	
2	Firearms Act	
4	Fraud	
10	Information Files	
2	Harassing Communications	
6	lost and found	
5	Liquor Control Act	
13	Mental Health Act	
2	Mischief	
36	Motor Vehicle Act Violations	15 (41 Warning)
1	Flight - no Pursuit	1
1	Peace Bond	
5	Municipal Bylaw (traffic)	
3	Impaired operation	5
3	Roadside suspensions	3 suspensions
12	Thefts	3
2	Parking Complaint	
1	Missing person	
5	S.T.E.P	3(12 Warnings)
1	Sexual Interference	2
6	property check	
14	Suspicious Persons/Veh/Property	
8	Traffic Collisions	
2	Trespass Act	
10	Well-Being Checks	
4	Threats	

Other Activities

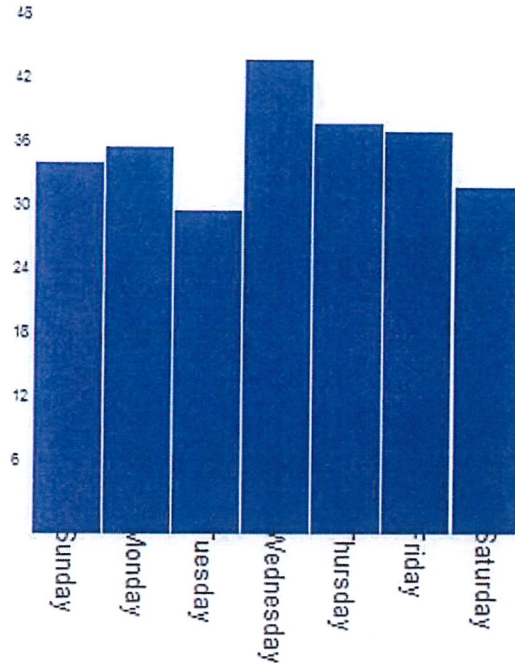
Foot/Bike Patrol	30	hours
Traffic Enforcement	60	hours
Community Relations	19	hours

Noteable Events

- Chief Hobeck and Insp Pond attended Amherst for Police week
- SPS officers attended G.R.Saunders spring cleanup
- Sgt Veenhuis attended Canada's 911 ride in PEI
- SPS Officers attended Davis Day on Foord street
- SPS and TOS senior leadership toured the RCMP Det in Stellarton
- SPS Officers participated in (Cst Morrell) and provided traffic control for the Johnny Miles marathon.
- Cst Morrell, Cst Vandergrift and Cst Holland attended NRHS grand march in Alan Park and provided traffic control
- Cst Vandergrift attended Stellarton's Canada Day tea at the First Presbyterian Church
- Cst Williams along with NGPS & RCMP officers were involved in various checkpoints around the towns focusing on impaired driving
- Cst Holland to take part in the Michelin Special Olympics torch run in Pictou County
- Chief Hobeck and Cst Williams to attend Wolfville for the Special Olympics Canada Games
- SPS Officers to give a station tour to Stellarton day camp kids

Breakdown by day of the week:

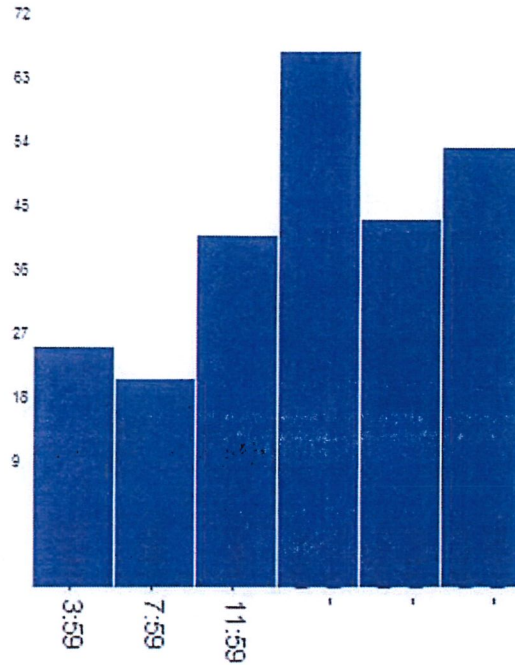
Weekday	Number of occurrences	Percentage of total
Sunday	33	13.5%
Monday	35	14.3%
Tuesday	29	11.9%
Wednesday	43	17.6%
Thursday	37	15.2%
Friday	36	14.8%
Saturday	31	12.7%
Unknown	0	0.0%
Total	244	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	24	9.8%
4:00 - 7:59	20	8.2%
8:00 - 11:59	40	16.4%
12:00 - 15:59	66	27.0%
16:00 - 19:59	42	17.2%
20:00 - 23:59	52	21.3%
Unknown	0	0.0%
Total	244	100%



Number of occurrences per time of day

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Stellarton Fire Department

June 2023 Monthly Report

CALLS:

During the month of June the Stellarton Fire Department responded to 9 calls. 5 were alarm calls, 1 was a medical assist, 1 was for smoke and 2 were for small fires. On average, 15 members responded.

Practices:

Practices were held every Thursday evening. An average of 21 members attended. Just as a side note, we did take on a few new members recently that will inflate our numbers, however, until these members are properly trained, they cannot perform any fire fighting.

Clean-ups/Equipment checks:

We continue to perform weekly equipment checks and clean-ups. One crew is assigned and therefore numbers are reflective of that. 4-5 members attend.

Respectfully submitted by Mark Fortune(secretary)

July Council Report
Marketing & Communications

Heritage Room

The Heritage Room is nearing completion for the Council Reception at Homecoming on Sunday, July 30, from 5-7pm. The canvas paintings still need to be hung up, as well as door wrap being installed.

The reception is organized and is being advertised on the Homecoming schedule. Members of the Heritage Committee are also planning to be at the reception to greet residents and assist with explanations and tours.

Homecoming

Homecoming is fast approaching – scheduled for July 26-30. The full schedule is available online via our website and on its own Facebook event page (linked at the top of the Town’s page). Print versions are also included in the latest edition of the newsletter and print pamphlets are expected to be available at Town Hall soon.

Tickets for the Saturday night Dance & Beer Garden are available for purchase at the Admin Office during regular business hours. Advanced tickets are on sale now for \$25 until July 14 – they will be \$30 after this until July 28. Tickets will also be available at the door.

Accessibility

As part two to the “Train the Trainer” workshop, I attended a Trainer Materials Review this month. This was to ask questions about the provincial material provided by the Accessibility Directorate. I now have access to all of the material required to host a training session but have not fully developed my own sort of presentation to facilitate at this time. I am planning on revisiting all of the material provided in August to ensure I am ready and able to host accessibility training sessions.

Newsletter

The latest edition of the newsletter is now available. This version includes key information like the 2023-2024 Budget, Swimming Pool Regulations, the Burn By-Law, as well as the full Homecoming Schedule.

This newsletter is included with the water bills and will be available on our website.

GR Saunders Clean Up

Members of Town Council and I took part in the GR Saunders annual community clean up on June 2. Students went throughout the downtown core to highly utilized community spaces (Allan Park, Albion Ball Field, main street, Pleasant Ave Park, etc.) and cleaned up lots of litter.

We provided each home room class with a “swag bag” to be given to a student who participated.

Davis Day

The Davis Day Service was held on Sunday, June 11 and was another successful service. Rev. Gary Sinclair from the Anglican Churches of Pictou County attended to open and close the service, and Rev. Charles McPherson of the First Presbyterian Church in Stellarton was the guest speaker.

The service was well attended considering it was a Sunday morning and the Heritage Committee has already been discussing ways that we can enhance the service in the future.

Johnny Miles

I attended a planning meeting for the annual Johnny Miles Marathon and assisted with the communications piece to inform residents and local businesses that would be impacted, as well as ensuring Public Works were involved and knew the plan. Each impacted business was contacted directly, and Stellarton residents were informed (with access to a map – the first one for Johnny Miles) in advance.

The event ran as usual and I'm unaware of any issues that may have developed because of the event – aside from general traffic disruptions.

Roundtable on Population Growth: Labour and Immigration

I attended a roundtable meeting on Population Growth from the Province's Department of Labour and Immigration. It was a great discussion on how our population not just as a province, but as Pictou County as a whole has developed over the years as a result of immigration. There were also opportunities to discuss challenges we're currently facing with seeing population increase and what supports are needed to continue on the growth trend. Housing was a big concern, as was general education. The conversation was certainly valuable and there is a plan to host a follow-up meeting in the fall to hopefully address some of the major concerns more seriously, with consideration from the Department of Housing and other involved sectors.

Memorial Bench

I have been assisting with the purchase and delivery of the memorial bench scheduled to be in place by July 13. The bench has been delivered and we are waiting for the concrete to be set in order to install the bench. The memorial plaque has been ordered and should be in the Town's possession by the time of the Council Meeting.

Canada Day Luncheon

With support from the First Presbyterian Church, we hosted the annual Canada Day Seniors' Luncheon on Thursday, June 29. This was the first luncheon we've been able to hold since 2019, so was a learning curve for me. CAO Susan Higdon and Councillor Susan Campbell assisted me with preparing the sandwiches and sweets in the morning. We also had the support of Councillor Pentz and Active Living Coordinator, Noah Delorey, to help us serve in the afternoon. Deputy Mayor Knight and Mayor MacGillivray were supporting the team at the main doors to ensure all attendees received a door prize ticket and to welcome them in.

Overall, it was a well-attended event with between 60-75 attendees throughout the hour and a half lunch. We are looking forward to this event remaining as a staple on the calendar for the years to come.

Law Enforcement Torch Run

I have been assisting the Police with the annual Law Enforcement Torch Run, scheduled for July 5. This is an annual Michelin initiative in coordination with the Special Olympics that we are a part of each year and are looking forward to participating once again.

The Town of Stellarton is a “refreshment stop” before the last leg of the run into New Glasgow and all preparations are in place for a successful run.

Respectfully submitted,

Paige Draper

Marketing & Communications Coordinator

Town Engineers Report

June 2023

Engineering & Public Works Report

Engineering/ Capital Projects

1. The water meter project is nearing substantial completion. There is approximately 100 +/- meters left to install. The mobile home park is still outstanding. There are also some technical issues that need to be addressed on previously installed meters.
2. Now that the budget is approved engineering staff are working on several tender packages including engineering drawings and specifications. The South Foord Street Headwall and St. Vincent Sanitary Main projects have been posted to the Nova Scotia procurement website already.
3. Staff have been reviewing information with various developments in the Albion Business Park including current projects and potential developments. Staff are currently reviewing site plans for the storage unit development on Lot 75. No buildings plans have been submitted to date.

Streets/Properties

4. It has been an exceptionally busy season for Public Works and much more than normal. Public Works are dealing with several competing priorities throughout the Town in terms of spring/summer tasks. The water meter project, unexpected infrastructure repairs, Fiona cleanup and bad weather has taken time away from routine activities such as line painting and landscaping activities. It should also be noted that a lot of these activities gets dropped for events such as the Johnny Miles and Davis Day preparation and flowers pot preparation which cannot wait. However, the Public Works Superintendent and staff have done an amazing job keeping up. As result a high percentage of these activities have been completed. Staff will concentrate on finishing the line painting for the traffic lanes, Foord Street parking, and parking lots prior to homecoming.
5. Public Works staff continue to clean up damage from Fiona when time allows such as tree debris removal on Foster and Acadia Avenue and Lourdes cemetery.
6. Flowers pots were hung, and planters placed throughout the Town.
7. Canada Day flags were placed on Acadia and Foord.

Safety

Blaine Murray, P.Eng.,
Town Engineer

Town of Stellarton

Town Engineers Report

June 2023 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution

2. No water break to report for June.
3. Public Works are busy fixing water standpipes for Neptune in advance of meter appointments. This exercise is ongoing.

WTP

4. Average treated water Production for June 2023 compared to June 2022 was ~ 2% less
5. Geosmin/MIB, and Microcystin water sampling began. For the most part it has been very low to non-detectable.
6. The #3 High lift pump was returned to service after a complete rebuild of the pump and motor.

Safety

7. Fall arrest/slings/etc was inspected. Purchased a spreader bar for the Confined Space Rescue.
8. Gas Detectors were calibrated.
9. Put anti slip mat at the bottom of the stairs.

Blaine Murray, P. Eng.
Town Engineer

June Council Report

Active Community Living Coordinator

Summer Day Camp; Thank you to everyone who registered for Stellarton Summer Day Camp! We are looking forward to a fun and eventful Summer! Summer Camp started July 4th and will end August 25th. There are still spots remaining, and you can register at the Admin Office at the Stellarton Town Hall Building. Any questions, please contact- noah.delorey@stellarton.ca.

Summer Day Camp Staff; Our Summer Day Camp Staff (Jasmine MacKenzie: Program Coordinator, Lauren Pike, Shelby Kilburn, Kylee Alexander, Olivia Fitt: Day Camp Counsellors) have received training leading up to Summer Day Camp. This includes Leadership Camp, High Five Training, and First Aid & CPR Course.

Bike Month June 2023; On June 16th, the Town of Stellarton and Town of New Glasgow partnered for a Bike Month event. On June 16th, starting at 6:30pm, bikers began at the Kinsmen Lookoff at the Sampson Trail in New Glasgow, travelling through Albion Trail, to Corinna's Ice Cream Parlor and back. A free ice cream coupon was provided to all participants. Thank you to everyone who joined us!

Stellarton Homecoming; The Stellarton Homecoming is quickly approaching! The committee met on June 27th. Dates for the 2023 Stellarton Homecoming are July 26-30th, 2023. If you are looking for more information, please contact noah.delorey@stellarton.ca.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator