



## **TOWN OF STELLARTON**

Council

June 12, 2023

5:30 PM

Council Chambers

- 1. Approval of Agenda**
- 2. Approval of Minutes:** May 8, 2023
- 3. Business Arising from the Minutes**
- 4. Presentation-** 2023-2024 Operations Budget  
2023-2024 Capital Budget  
Tax Rates for 2023-2024
- 5. Reports from Staff:**
  - a. Chief Mark Hobeck- Stellarton Police Service
  - b. Fire Chief Mike O’Sullivan – Fire Department
  - c. Paige Draper- Marketing & Communications
  - d. Blaine Murray – Town Engineer
  - e. Noah Delorey- Active Community Living Coordinator
- 6. Correspondence**
  - a. **Northern Pulp- Re: Retirement of Bruce Chapman**
- 7. Committee of the Whole Report**
- 8. Pool Permit Request Fence Height Variance 12 Kensington**
- 9. Tourism Marketing Levy By-Law (1<sup>st</sup> reading)**
- 10. Vendor By-law Amendment**
- 11. Open Forum**
- 12. Next Council Meeting:** Monday, July 10, 2023 @5:30 PM
- 13. Adjourn**

**MAY 8, 2023**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, May 8, 2023, at 5:30 p.m. in Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

**1. Approval of Agenda**

The Agenda was approved as amended to include #9 Mental Health Group Update, on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

**2. Approval of Minutes**

The minutes from April 11, 2023 Regular Council meeting were approved on motion by Coun. B. Knight, seconded by Coun. S. Campbell. **Motion Carried.**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Proclamation – Proclamation of World Lupus Day – Mayor D. MacGillivray read Proclamation of World Lupus Day (attached).**

Coun. G. Pentz made motion to recognize May 10, 2023 as World Lupus Day, seconded by Coun. S. Lawand. **Motion Carried.**

**5. Presentation – Matt Delorme, Climate Change Summit**

Matt Delorme gave presentation re Climate Change Summit highlights:

- Pictou County Climate Summit on June 3 at the PC Wellness Centre
- Program through FCM delivered by Municipal Asset Management Program
- Real need in increasing community involvement in infrastructure decisions
- Aging infrastructure
- Climate Change issues and adaptations
- Encourage action at a local level
- Federal policies; funding opportunities
- Climate discussion
- Engage local youth
- Intergovernmental corporations or interorganizational
- Summit schedule reviewed; exhibitors and guest speakers

- Council attendance encouraged
- Risk assessments; priority projects; funding applications January 2024

Council thanked Matt for presentation.

**6. Reports from Staff - for information; reports attached.**

- Chief Mark Hobeck – Stellarton Police Service  
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- Fire Chief Mike O’Sullivan – Fire Department  
Coun. G. Pentz motioned to accept Fire Department’s report for April 2023, seconded by Coun. B. Knight. **Motion Carried.**
- Paige Draper – Marketing and Communications  
Coun. G. Pentz made motion to approve the Marketing and Communications report, seconded by Coun. S. Lawand. **Motion Carried.**
- Blaine Murray – Town Engineer  
Coun. S. Lawand made motion to approve Town Engineer’s Reports, seconded by Coun. B. Knight. **Motion Carried.**
- Noah Delorey – Active Community Living Coordinator Report  
Coun. B. Knight made motion to approve Active Community Living Coordinator Report, seconded by Coun. S. Lawand. **Motion Carried.**

**7. Correspondence**

There is no new correspondence.

**8. Committee of the Whole Report**

The following recommendation is for Council’s consideration from the Committee of the Whole meeting held on April 24, 2023:

**Recommendation #1**

On recommendation of Committee of the Whole Council approve the asphalt tender from Weeks Construction in the amount of \$371 per tonne for hand patching and \$358 per tonne for spreader patching as it was the only tender received.

**Recommendation #2**

On recommendation of Committee of the Whole Council accept for information the Claremont Upgrade Tender in the amount of \$2,090,867.50 HST included from S.W. Weeks as it was the lowest received. To also accept the Kirk Upgrade for information in the amount of \$2,299,632 from CF Construction as it was the lowest amount received. The final decision of the upgrades will be determined at budget deliberations as there is a question posed to the Province of Nova Scotia as per the funding allowance.

G. Pentz made motion to approve recommendation from Committee of the Whole, seconded Coun. B. Knight. **Motion Carried.**

**9. Mental Health Group Update**

Coun. B. Knight provided update on Group; meetings with government and hospital staff. Brought forward suggestions such as mental health patients who go to the Emergency Department will be triaged and sent to a separate area; have beds in Pictou County for these patients. Coun. B. Knight noted that an issue is the lack of staffing in mental health care.

Mayor D. MacGillivray and Coun. S. Lawand thanked Coun. B. Knight for his involvement in this Group.

**10. Open Forum**

Robert Pentz, 89 Poplar Street, comments:

- Spoke at an earlier meeting regarding the mess from Hurricane Fiona
- A lot of wood still there
- Does the Town have any plans to do more clean up?

Mayor D. MacGillivray reported that they are looking at additional clean up work in certain areas.

**11. Next Council Meeting:** Monday, June 12, 2023, at 5:30 p.m.

**12. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**



## STELLARTON POLICE SERVICE

Report - May, 2023

Calls for Service

Total: 244

Calls	Type	Charges
3	911 Act-Other Activities	
1	Abandoned Vehicle	
5	Animal Calls	
7	Assaults	6
12	Assists to Can. Police Agency	
3	Assist s to the General Public	
2	B&E	
2	Breach of Peace	
1	Being Unlawfully in a Dwelling	2
7	Checkstop	
1	Child Welfare	
1	Coroners Act	
8	Crime Prevention	
1	Dangerous Operation	1
1	Demonstration/Protest	
5	Causing a Disturbance	
2	Dog Act	
2	Driving while disqualified	2

7	Fail to comply with conditions	26
1	Fail to remain MVA	2
4	False Alarm	
10	Family Relations Act	
2	Fire Prevention Act	
5	Fraud	
6	Information Files	
7	lost and found	
2	Liquor Control Act	1
10	Mental Health Act	
4	Mischief	1
58	Motor Vehicle Act Violations	20 (51 Warnings)
2	Flight - no Pursuit	2
1	Peace Bond	
5	Municipal Bylaw (traffic)	
11	Thefts	2
1	Public Mischief	
3	Parking Complaint	1
2	Missing person	
8	S.T.E.P	4 (34 Warnings)
5	property check	
20	Suspicious Persons/Veh/Property	
4	Traffic Collisions	1
3	Trespass Act	
3	Well-Being Checks	
4	Threats	2

## **Other Activities**

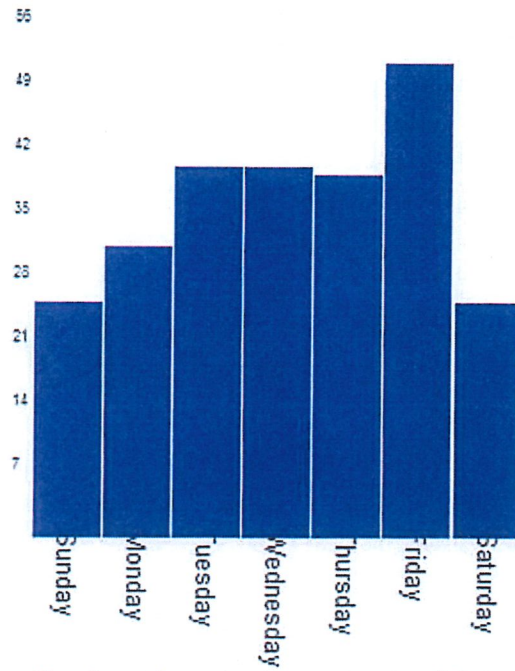
Foot/Bike Patrol	35	hours
Traffic Enforcement	66	hours
Community Relations	34	hours

## **Noteable Events**

- Chief Hobeck and Insp Pond attended the town square for Gaelic flag raising
- Cst's Holland and MacPherson attended and completed Stellartons walk day at the Wellness Center
- Cst's Holland and Vandergrift have the Foord St daycare a tour of the Police station
- Cst Morrell took a student from NNEC for a ride-along for their work program
- Insp Pond and Sgt Veenhuis attended the town square for the VON flag raising
- Cst Morrell Attended A.G. Baillie school for Cops N Coco with NGPS
- Chief Hobeck and Cst Morrell attended Walter Duggan school and showed the class the police vehicle and talked about policing
- Cst's Williams and Sampson attended G.R.Sauders spring fling . The Stellarton Police donated a gift bag containing various bicycle safety items
- Cst Williams attended the bike rodeo at the Pictou County Wellness Center
- 18 Cambey Drug house shut down

**Breakdown by day of the week:**

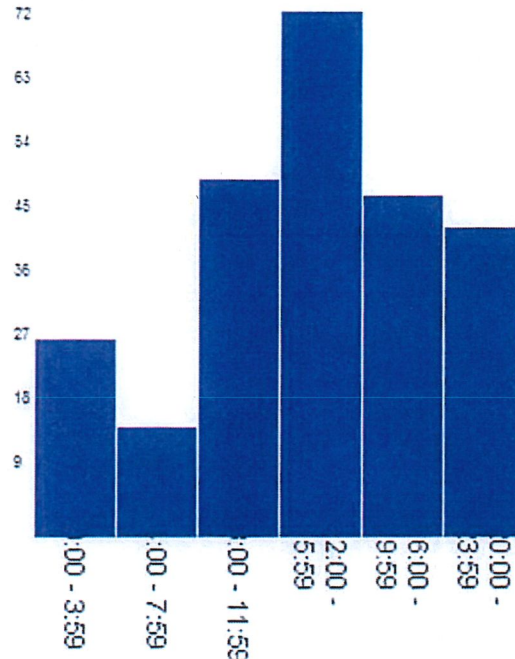
<u>Weekday</u>	<u>Number of occurrences</u>	<u>Percentage of total</u>
Sunday	24	9.8%
Monday	30	12.3%
Tuesday	39	16.0%
Wednesday	39	16.0%
Thursday	38	15.6%
Friday	50	20.5%
Saturday	24	9.8%
Unknown	0	0.0%
<b>Total</b>	<b>244</b>	<b>100%</b>



Number of occurrences per weekday

**Breakdown by time of day:**

<u>Time</u>	<u>Number of occurrences</u>	<u>Percentage of total</u>
0:00 - 3:59	25	10.2%
4:00 - 7:59	13	5.3%
8:00 - 11:59	48	19.7%
12:00 - 15:59	71	29.1%
16:00 - 19:59	46	18.9%
20:00 - 23:59	41	16.8%
Unknown	0	0.0%
<b>Total</b>	<b>244</b>	<b>100%</b>



Number of occurrences per time of day

*Insp. [Signature]*

Stellarton Fire Department  
Monthly Report – May 2023

**CALLS:**

During the month of May we responded to 4 calls: 1 was a grass fire, 1 was for smoke and the other 2 were mutual aid calls. An average of 14 fire fighters responded to each call with the exception of mutual aid.

**PRACTICES:**

Practices were held every Thursday. On average 18 members attended.

**Clean-up/Equipment checks:**

Weekly clean-up and equipment checks are performed with individual crews.

Respectfully submitted by Mark Fortune(secretary)

**June Council Report**  
**Marketing & Communications**

***Heritage Room***

The Public Works crew has been working to assist in the completion of the Heritage Room. They picked up the remaining pieces of the Sobeys display and moved the damaged photos from the Heritage space to the basement. These photos have been moved so that if there is anything that can be done in the future to restore them, they are in a safe location.

The PW crew have mounted the Sobeys display in the required room and have set up the “school room” with shelving for class photos and school memorabilia to be displayed (these have been designed to be easily swapped out as we don’t have space to display all at once).

The remaining work is moving the display TV and the 12-canvas paintings to the space to be hung up. The Public Works crew has been tasked with this and are hopeful to have it finished shortly.

***Homecoming***

Planning for Homecoming continues to be moving forward. We are working on a plan to sell tickets for the Saturday night Beer Garden & Dance so that we will have the option for reduced-price advanced tickets in addition to full price tickets. This is a new method for Homecoming that we are hoping will reduce lines at the front gate the night of the dance. Details are still being coordinated for this.

A Homecoming Committee meeting was held on May 30. We have finalized all activities with the exception of one organization’s events but anticipate those to be cleared up shortly. Once these have been confirmed, a Stellarton Homecoming Facebook Event page will be published with details for each event. This will be the landing page for residents and the general public to find all information regarding Homecoming – in addition to print materials and radio promotions.

***Accessibility***

I was selected to take part in the Province’s Accessibility Foundations: Train the Trainer workshop. The purpose of this workshop was to help train individuals who would then be able to go out and facilitate workshops on accessibility for their organizations and other community groups.

I took part in this training on May 10 and am expecting to receive additional information and workshop materials in early June. Once I have access to this information, I expect that I will be able to begin facilitating these training sessions.

***Business Visits***

Stellarton has seen several new businesses open up and Mayor MacGillivray and I have been working to visit these new businesses to welcome them to Stellarton and ensure that they have the contact information for Council and Senior Staff at Town Hall. These new businesses are: The Little Pastry House (open Fridays and Saturdays 8:30 until sold out – which is usually by noon), Nell’s Events – which is located in the space in front of the Little Pastry House, Local Creations

and Art Supplies – which just opened in May, and most recently a Dog Groomer has opened up on Foord Street.

### ***Flag Raisings***

It has been a busy month for flag raisings. We raised the Gaelic flag on May 1 to commemorate Gaelic Nova Scotia Month. We raised the VON flag on May 19 to commemorate VON Week which takes place from May 21-27, and the flag for Lyme Disease was briefly flown as well. (Town Hall had been lit up green for the month to commemorate Lyme Disease Awareness Month.)

### ***Lighting Up Town Hall***

In addition to a number of flag raisings, we also had several requests to light up Town Hall in different colours throughout the month of May.

For the majority of the month, the Town has been lit “lyme” green to mark Lyme Disease Awareness month. For the weekend of May 12-14, Town Hall was lit up in purple to mark Fibromyalgia Awareness Day (May 12).

To accommodate multiple colours, the Public Works crew installed programmable lights so that they can be almost any colour on the spectrum. We are now able to accommodate requests for more complex colours as we have the equipment available. These lights will be stored at Town Hall to ensure they are not lost or damaged.

Respectfully submitted,

Paige Draper  
Marketing & Communications Coordinator

# **Town Engineers Report**

## **May 2023**

### **Engineering & Public Works Report**

#### **Engineering/ Capital Projects**

1. The water meter project is approximately 90%. It is anticipated the installation will continue until the end of June. The remaining accounts are the difficult ones that require all hands-on deck from both administration and public works.

Neptune 360 software is up and running. The software is already showing accounts which have continuous usage even in the middle of night which would indicate that there is a leak in the household such as a leaky toilet.

The water meter is requiring 4 to 8 public works operators on any given day which is really having an impact on spring tasks.

#### **Streets/Properties**

2. Street crosswalk and stop bar painting has been started with a good junk completed. Once crosswalks are completed, we'll move to traffic lanes and then to parking stalls and parking lots.
3. S.W. Weeks was in for patching. Work will continue for the summer months.
4. GPF Tree Services were in cleaning up damaged trees from Fiona.
5. Spring maintenance was done on the recreation fields such as aeration and spreading of lime.
6. Public Works were involved with setting up the Heritage room.
7. Public works used the street sweeper attachment to clean some of the lower volume streets in Town.

#### **Safety**

8. Public Works employees attended Safety courses for confined space and trenching and excavation.
9. Annual ladder inspection was completed.

**Blaine Murray, P.Eng.,**  
**Town Engineer**

# **Town of Stellarton**

## **Town Engineers Report**

### **May 2023 Water Utility Report**

#### **Water Quality Testing**

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

#### **Water Distribution**

2. No water break to report for May.
3. Public Works are busy fixing water standpipes for Neptune in advance of meter appointments. This exercise is ongoing.
4. Public works repaired a valve on MacGregor Avenue.

#### **WTP**

5. Average treated water Production for May 2023 compared to May 2022 was ~ 3% Less.
6. Carbon addition was started on May 1<sup>st</sup> at 15 mg/l. Began Geosmin/MIB & Microcystin sampling 1x per week. Geosmin & MIB are a composite sample over 3 days.
7. Installed an Uninterruptible Power Supply (UPS) at the Poplar Inlet, to help during power failures with the radio/internet.
8. Jack Jones from Veolia (Suez) was on site for a visit. Staff discussed the operation and changes to the membranes (cleaning & backwashing). Jack was very positive about the operation and the fact that we were delivering water with almost zero colour from the clarifier/sand filters.
9. Gary Fisher on site and reinstalled #3 High Lift & rebuilt motor. The Mechanical Seal will be here in early June.
10. Quarterly samples were collected & sent to BV Labs.
11. Belanger Electric was on site at Town Hall & put installed communications equipment to monitor chlorine residual & turbidity at Town Hall. Still need connection to internet.
12. Belanger Electric also modified SCADA to display/alarm should we have an issue with our Wastewater Tank. A high-level alarm will notify the operator on call.

#### **Safety**

13. Annual ladder inspection was completed.

**Blaine Murray, P. Eng.**  
**Town Engineer**

## **May Council Report**

### **Active Community Living Coordinator**

*Summer Day Camp;* Summer Day Camp registration will begin June 15<sup>th</sup> (Stellarton residents only), June 20<sup>th</sup>, and June 22<sup>nd</sup>. All registration will be from 6-7:30pm, at the Stellarton Town Hall Building. Summer Camp will begin on July 4<sup>th</sup>, and the homebase will be at the G.R. Saunders Elementary School. If you have any questions, please contact [noah.delorey@stellarton.ca](mailto:noah.delorey@stellarton.ca).

*Summer Day Camp Staff;* We have concluded our interviews, and I would like to thank all applicants for their interest. We are happy to have Jasmine MacKenzie as our Program Coordinator; and Taylor DeCoste, Lauren Pike, Kylee Alexander, and Olivia Fitt as Day Camp Counsellors, for this Summer!

*Bike Month June 2023;* On June 16<sup>th</sup>, the Town of Stellarton and Town of New Glasgow is partnering for a Bike Month event. On June 16<sup>th</sup>, starting at 6:30pm, bikers will begin at the Kinsmen Lookoff at the Sampson Trail in New Glasgow, travelling through Albion Trail, to Corinna's Ice Cream Parlor and back. The total distance will be approximately 9.6km. A free ice cream coupon will be provided to all participants. Please check the Town of Stellarton Facebook page for more information, or contact [noah.delorey@stellarton.ca](mailto:noah.delorey@stellarton.ca).

*Stellarton Homecoming;* The Stellarton Homecoming Committee are continuing to plan and organize events for the Stellarton Homecoming. The committee met on May 30<sup>th</sup>. Dates for the 2023 Stellarton Homecoming are July 26-30<sup>th</sup>, 2023. If you are looking to get involved, please contact [noah.delorey@stellarton.ca](mailto:noah.delorey@stellarton.ca) for more information.

*Leadership Camp;* On behalf of the Municipal Recreation Co-ordinations of Pictou County, I am planning the Leadership Camp for summer camp staff. Leaders will learn skills and strategies on how to deliver a summer camp. The Leadership Camp is scheduled for June 28<sup>th</sup> at Big Cove.

*Active Community Fund;* We have been approved for our Active Community Fund, and will begin working on finding the right Consulting Firm for the development of the Town of Stellarton's Active Living Strategic Plan. We will create a Request for Proposal to connect with the most appropriate consulting firm. There are many benefits for working with a consulting firm, including- ensuring that every angle is considered, effective community engagement approaches, and overall, a more effective Physical Activity Strategic Plan for community members.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator