



TOWN OF STELLARTON

Council

May 8, 2023

5:30 PM

Council Chambers

1. **Approval of Agenda**
2. **Approval of Minutes:** April 11, 2023
3. **Business Arising from the Minutes**
4. **Proclamation-** Proclamation of World Lupus Day
5. **Presentation-** Matt Delorme, Climate Change Summit
6. **Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O’Sullivan – Fire Department
 - c. Paige Draper- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
7. **Correspondence**
8. **Committee of the Whole Report**
9. **Open Forum**
10. **Next Council Meeting:** Monday, June 12, 2023 @5:30 PM
11. **Adjourn**

APRIL 11, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Tuesday, April 11, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to remove #6 DEANS Presentation, on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

2. Approval of Minutes

The minutes from March 13, 2023 Regular Council meeting were approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Proclamation – Proclamation of Lyme Disease Awareness Month – Mayor D. MacGillivray read Proclamation of Lyme Disease Awareness Month.

Coun. S. Lawand made motion to recognize May 2023 as Lyme Disease Awareness Month, seconded by Coun. S. Campbell. **Motion Carried.**

5. Presentation (Virtual) – AIM Network Matt Delorme

Matt Delorme introduced himself and provided information about the company AIM Network; gave presentation – Town of Stellarton Asset Management Program highlights:

- Asset Management in a Municipal context; Sustainable Service Delivery
- Asset Management Policy Guides; Principles; Decisions; Accountability
- Infrastructure nearing end of life and needs attention and planning
- Service delivery to customers
- Long-term sustainability
- Fiscal responsibility and decision making; comprehensive approach
- Continuous improvement
- Service areas; asset inventory; condition assessments

- Stellarton's infrastructure report; average condition rates; performing better than other municipalities
- 20-year projections and anticipated spending/funding
- Level of service assessments; identifying sustainability gaps
- Investment in infrastructure; current and future investment levels
- Targeted asset management for Capital spending
- Life-cycle costs for assets
- Natural assets i.e. water supply options
- Risk assessments and reviews
- Long-term capital plan and continuous improvement plan

Council thanked Matt for presentation which will be put on the Town's website.

Coun. S. Lawand question re \$2.5 million per year capital investment; does that include inflation impacts? Matt replied that it does include some inflation this year.

Coun. S. Lawand question re water withdrawal limitations from the river and three other options. Matt provided information on regulatory guidelines, jurisdictional issues, and cost impacts.

Coun. B. Knight question re any other municipalities facing similar water supply issue. Matt has nothing to compare with our situation.

6. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O'Sullivan – Fire Department
Coun. G. Pentz motioned to accept Fire Department's report for March 2023, seconded by Coun. B. Knight. **Motion Carried.**
- c. Paige Draper – Marketing and Communications
Coun. S. Lawand made motion to approve the Marketing and Communications report, seconded by Coun. S. Campbell. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. G. Pentz made motion to approve Town Engineer's March 2023 Water Utility Report, seconded by Coun. S. Lawand. **Motion Carried.**
Coun. B. Knight made motion to approve Town Engineer's March 2023 Engineering & Public Works Report, seconded by Coun. S. Campbell. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report
CAO S. Higdon noted that Summer Student applications are due on April 14 for Maintenance, Beautification and Day Camp; information is on Town's website.

Coun. G. Pentz made motion to approve Active Community Living Coordinator Report, seconded by Coun. B. Knight. **Motion Carried.**

7. Correspondence

- a. Gaelic Council of NS Re: Gaelic Flag Raising, May 2023 – CAO S. Higdon received request from Gaelic Council of Nova Scotia to raise the Gaelic flag in May. Coun. G. Pentz made motion to raise the Gaelic Flag in May, seconded by Coun. B. Knight. Coun. S. Lawand voted Nay. **Motion Carried.**
- b. Pictou County Community Health Centre Re: Annual General Meeting – CAO S. Higdon reported that the Pictou County Community Health Centre is hosting their first Annual General Meeting on April 19th from 1:00 to 3:00 p.m. at the New Glasgow Library Multi-Purpose Room; Lorraine Birch will be special speaker, Executive Director of our Health Centre in Chester. For Council's information.
- c. Municipal Affairs and Housing Re: Sustainable Services Growth – CAO S. Higdon received a notice on March 31, that the Department of Municipal Affairs and Housing has approved a grant of \$477,659.00 to support infrastructure investments in the Town of Stellarton and it's called the New Sustainable Services Growth Fund; money has to be spent by 2025; examples of eligible projects include expansion of renewal of water and wastewater treatment, storage and distribution; solid waste management; infrastructure; active transportation; trails and sidewalks; or accessibility retrofits to municipal buildings. For Council's information at this time. Coun. S. Lawand re send of letter of appreciation to provincial government. Coun. S. Lawand made motion to receive letter, seconded by Coun. G. Pentz. **Motion Carried.**
- d. Town of New Glasgow Re: Inter Municipal Planning Strategy & Common Land Use Bylaw – C AO S. Higdon stated that Mayor MacGillivray received correspondence from Mayor N. Dicks, of New Glasgow, regarding the Inter Municipal Planning Strategy & Common Land Use Bylaw Review; advising that New Glasgow is removing itself from this group; Council should note that the Towns of Westville, Pictou, Trenton and Stellarton have come together and reviewed the bylaw and plan to continue.

8. Committee of the Whole Report

The following recommendation is for Council's consideration from correspondence received via email on March 20, 2023.

1. On recommendation of the Committee of the Whole Council approve \$200 to the Pictou County Crushers U13 Triple A hockey team who attended the Atlantic Championship in Newfoundland.

Coun. G. Pentz made motion to approve recommendation from Committee of the Whole, seconded Coun. S. Lawand. **Motion Carried.**

9. Policy Public Participation and Engagement (7 day notice)

CAO S. Higdon stated this was introduced to Council previous; section 204 of the Municipal Government Act requires Municipal Councils to adopt a Public Participation Program before undertaking the preparation or amendment of development agreements or planning documents; section 204 A requires that Municipal Councils engage with abutting municipalities when adopting or amending a municipal strategy. Coun. G. Pentz made motion to approve Public Participation and Engagement Policy, 7 day notice, seconded by Coun. S. Lawand. **Motion Carried.**

10. Pictou County Age Friendly Community Plan

CAO S. Higdon re the Pictou County Age Friendly Community Plan consists of representatives from all the municipalities; Paige Draper is Stellarton's representative; asking Council to adopt the Plan. Coun. B. Knight made motion to adopt the Pictou County Age Friendly Community Plan, seconded by Coun. G. Pentz. **Motion Carried.** CAO S. Higdon will put Plan on website for public information.

11. Open Forum

Kyle Thompson, 49 Weir Avenue comments:

- Clean up from Hurricane Fiona
- Not happy with some of the clear cutting of trees
- Ill effects to the ecosystem
- What plans are there to repair affected areas

Mayor D. MacGillivray commented that the Town has a plan to look into the situation; they are doing some clean-up currently; also looking at a reforestation plan; reasons for cutting trees was to prevent future damages; liabilities; Town staff can provide additional information.

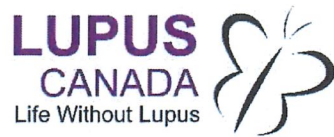
12. Next Council Meeting: Monday, May 8, 2023, at 5:30 p.m.

13. ADJOURN

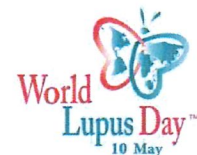
Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Charitable Registration # 11902 5872 RR0001



World Lupus Day PROCLAMATION

Whereas, lupus is a serious and incurable autoimmune disease that can cause life-threatening damage to any organ in the body; and,

Whereas, lupus is a global health problem that affects millions of young women, men and children of all nationalities, races, ethnicities, genders and ages worldwide; and

Whereas, many physicians worldwide are unaware of symptoms and health effects of lupus, causing people with lupus to suffer for many years before they obtain a correct diagnosis and medical treatment; and

Whereas, medical research efforts into lupus and the discovery and development of safer, more effective treatments for lupus patients are under-funded in comparison with diseases of similar magnitude and severity; and

Whereas, people with lupus need access to medical specialists and high-quality multidisciplinary care, including emotional, psychological and social care; and

Whereas, people with lupus will face a lifetime of living with the unpredictable and life-changing health effects of this disease; and,

Whereas, there is a deep, unmet need worldwide to educate and support individuals and families affected by lupus; and

Whereas, there is an urgent need to increase awareness in communities worldwide of the devastating impact of lupus,

Now, Therefore, Be It Resolved that 10 May 2023 is hereby designated as World Lupus Day on which lupus organizations around the globe call for increases in public and private sector funding for medical research on lupus, targeted education programs for health professionals, patients and the public, and worldwide recognition of lupus as a significant public health issue.

Proclaimed This Day, 10 May 2023



STELLARTON POLICE SERVICE

Report Mar 27th- Apr 25th, 2023

Calls for Service

Total: 209

Calls	Type	Charges
1	911 Act-Other Activities	
4	Animal Calls	
6	Assaults	3
1	Assault with a weapon	1
15	Assist s to the General Public	
12	Assists to Can. Police Agency	
2	B&E	
3	Checkstop	2 (10 Warning)
1	Child Pornography	
5	Causing a Disturbance	
4	Fail to comply with conditions	1
8	False Alarm	
3	Family Relations Act	
1	Firearms Act	
3	Fraud	
1	Harassment	
12	Information Files	
4	lost and found	

1	Liquor Control Act	1
7	Mental Health Act	
7	Mischief	
23	Motor Vehicle Act Violations	15 (6 warning)
6	Municipal Bylaw (traffic)	1
16	Thefts	1
2	Theft of Vehicle	
2	Missing person	
4	S.T.E.P	2 (4 warning)
4	Flight from Police	
2	Possession of Stolen property	2
3	property check	
22	Suspicious Persons/Veh/Property	
5	Traffic Collisions	
8	Well-Being Checks	
3	Threats	1

Other Activities

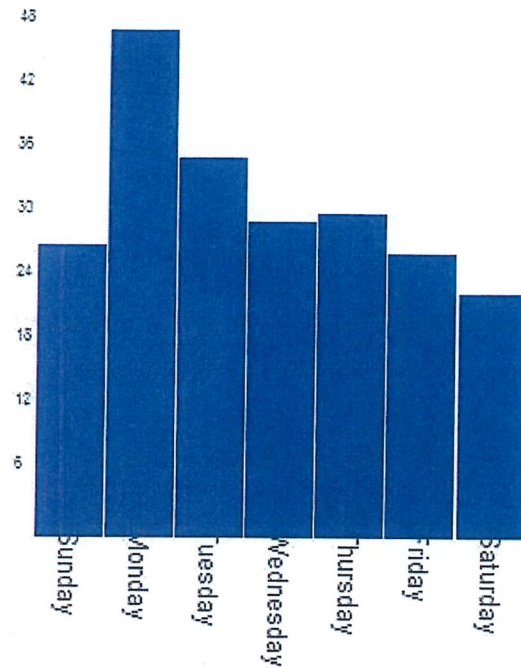
Foot/Bike Patrol NA **hours**

Traffic Enforcement NA **hours**

Community Relations NA **hours**

Breakdown by day of the week:

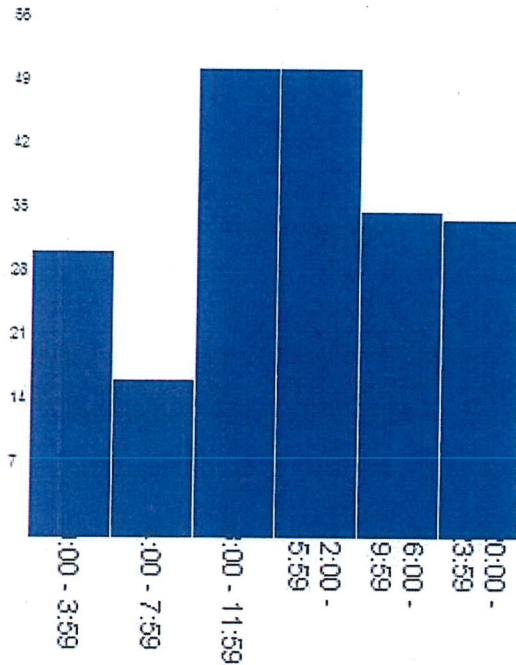
<i>Weekday</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
Sunday	26	12.4%
Monday	46	22.0%
Tuesday	34	16.3%
Wednesday	28	13.4%
Thursday	29	13.9%
Friday	25	12.0%
Saturday	21	10.0%
Unknown	0	0.0%
Total	209	100%



Number of occurrences per weekday

Breakdown by time of day:

<i>Time</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
0:00 - 3:59	29	13.9%
4:00 - 7:59	15	7.2%
8:00 - 11:59	49	23.4%
12:00 - 15:59	49	23.4%
16:00 - 19:59	34	16.3%
20:00 - 23:59	33	15.8%
Unknown	0	0.0%
Total	209	100%



Number of occurrences per time of day

Inge Christensen

May Council Report
Marketing & Communications

Heritage Room

The Heritage Room is nearing completion to be ready for a soft and full opening.

The Public Works crew will be handling moving of the photos and other artifacts this week, which should be one of the last items left to manage. There are several pieces of the Sobey's display that still need to be picked up and placed in the space, and several plaques/signs will be needed to identify the rooms.

The last item that is needed will be moving and hanging the 12-piece set of canvas paintings in the stairwell. This must be done last as there is a risk of damaging these items while things are still being moved in and around the Heritage space.

There shouldn't be any issue hosting a reception in this room during Homecoming. The time slot that would be most ideal is Sunday, July 30 from 5-7pm. I will work with Council and the Homecoming Committee to ensure that everything is in place for this evening.

Homecoming

The Homecoming Committee and planning are in good shape for 2023. We have several sponsors back again this year and we are working through the details of these now. We are fortunate that we have been able to reduce the cost of security and t-shirts for volunteers this year, as we anticipate the cost of most other things to be increasing.

We are excited that the Sharon St. John United Church will be back to hosting their service as usual during the Homecoming week – this will be their first time back since 2019. Our local pharmacies are still unable to participate as they once had, but this is understandable given the nature of their work.

The Airforce Reserves in Pictou have also offered to assist with some local community events, so there should be no shortage of volunteers for this week. However, if there are residents who would like to volunteer their time, we will certainly have space for them.

Go Clean Get Green

The annual Go Clean Get Green initiative was held over April 17-21 this year and was the 20th year of the event. We held a Staff Clean Up on Thursday, April 20 of that week and were very pleased to have all departments participating.

We also did a giveaway for lawn games and Stellarton swag bags to two residents who took part and cleaned up an area of Stellarton. The winners of these were Amber Guthro and her son Jack, as well as Bryce Travers.

Gaelic Flag Raising

May is Gaelic Nova Scotia Month. To commemorate this, we held a flag raising in Town Square on May 1. Although we were unable to have a member of the Gaelic Council of Nova Scotia present, we were proud to raise the flag for this month.

Lyme Awareness Month

May is also Lyme Disease Awareness Month. To commemorate this, we will be “lighting up” Town Hall with green lights throughout the month. The Public Works crew has taken care of this, and we will be making note of the proclamation of this month via social media once it’s been dark enough to take photos of our green Town Hall.

Summer Students/Summer Day Camp Program

I took part in the interview process with Active Living Coordinator, Noah Delorey, for the hiring of our Summer Day Camp Staff. We had many great candidates apply and would have felt confident hiring majority of the applicants. However, we feel very confident in the team that have been selected and are looking forward to a great day camp program this year.

Volunteer Reception

On April 26, I assisted Noah in the execution of the Volunteer Awards at the Fire Hall. This was the first reception held since 2019 (and both Noah and my first time experiencing this event), so we were able to recognize the winners from 2020, 2021, 2022, and 2023, as well as the nominees for 2023.

It was a great evening, and we are looking forward to having this annual event back on our calendars for the years to come.

Pictou County Climate Summit

I have been asked to assist with the social media planning and marketing for the upcoming Pictou County Climate Summit being held on June 3 at the Pictou County Wellness Centre.

This summit is free to attend and will take place from 9:30-3:30. Attendees can expect to experience: Keynote speakers, expert panels, a tradeshow with local exhibitors, electric vehicle test drives, food & prizes.

Attendees are asked to pre-register to assist the planning team with numbers for refreshments, that can be done through this link: <https://www.aimnetwork.ca/climate-summit-registration>

More information can also be found on the event page on Facebook here: <https://www.facebook.com/events/1882987058748575/>

Respectfully submitted,

Paige Draper

Marketing & Communications Coordinator

Town Engineers Report

April 2023

Engineering & Public Works Report

Engineering/ Capital Projects

1. The water meter project is approximately 79%. It is anticipated the installation will continue until the end of May.
2. Tender packages are on hold until final budget deliberations. Staff have begun several tenders that we anticipate moving forward.

Streets/Properties

3. Public works completed several repairs at the Dorrington complex. There was significant damage to the dugouts, lights, and buildings from Fiona:
 - The Seacan dugout was flipped back over, and a new floor was installed. The paint flaked off the dugout due to stress from the upheaval.
 - Metal roof was repaired on another dugout.
 - The clubhouse soffit was replaced, and metal roof fixed.
 - The active living coordinator is having several lights replaced that came down from the hurricane.The complex as a whole requires attention and long-term planning.
4. Public Works had the attachable street sweeper out on several streets throughout the Town. A large street sweeper will be contracted to do the main routes. It appears that the addition of the attachable sweeper will reduce the amount of contract work plus give Public Works the ability to do more streets and potentially more often if needed.
5. Tree removal continues throughout the town. The running track driveway and Tait's Lane was cleared back.
6. Crews begun plow damage throughout the Town.
7. Preventative maintenance of snow plow equipment was done such as painting of equipment.

Blaine Murray, P.Eng.,
Town Engineer

Town of Stellarton

Town Engineers Report

April 2023 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution

2. No water break to report for April.
3. Public Works are busy fixing water standpipes for Neptune in advance of meter appointments. This exercise is ongoing.

WTP

4. Average treated water production for April 2023 compared to April 2022 was ~ 2% Less.
5. Staff are getting ready for the addition of carbon. Piped up new carbon pump and system components. Staff are ready to start carbon addition on May 1st.

Safety

6. SCBA bottles were picked up by KD Pratt for certification.

Blaine Murray, P. Eng.
Town Engineer

April Council Report

Active Community Living Coordinator

Volunteer of the Year; On April 27th, the Town of Stellarton hosted our Volunteer of the Year reception at the Stellarton Fire Hall- first reception since 2019! I would like to thank all of our nominees- Janine Linthorne, Dwyane Cameron, Mary Rosma, and our 2023 winner, Trevor Boudreau! I would also like to acknowledge our 2022 winner Tracy Hale, 2021 winner- Tanya Olford-Cowley, and our 2020 winner- Bill Colbourne.

Summer Employment; Thank you to everyone who applied for Summer Employment opportunities with the Town of Stellarton. We are in the hiring process and will fill out the roles for an eventful Summer.

Stellarton Homecoming; The Stellarton Homecoming Committee are continuing to plan and organize events for the Stellarton Homecoming. The committee met on April 25th. Dates for the 2023 Stellarton Homecoming are July 26-30th, 2023. If you are looking to get involved, please contact noah.delorey@stellarton.ca for more information.

Leadership Camp; On behalf of the Municipal Recreation Co-ordinations of Pictou County, I am planning the Leadership Camp for summer camp staff. Leaders will learn skills and strategies on how to deliver a summer camp. The Leadership Camp is scheduled for June 26th at Big Cove.

Active Community Fund; We have been approved for our Active Community Fund, and will begin working on finding the right Consulting Firm for the development of the Town of Stellarton's Active Living Strategic Plan. We will create a Request for Proposal to connect with the most appropriate consulting firm. There are many benefits for working with a consulting firm, including- ensuring that every angle is considered, effective community engagement approaches, and overall, a more effective Physical Activity Strategic Plan for community members.

Multisport; Pictou County MultiSport is underway! For notices and updates, please follow the Pictou County MultiSport Facebook Page.

Nova Scotia 55+ Games; Pictou County has won the bid for hosting the 2023 Nova Scotia 55+ Games, set for September 20-24. On behalf of the Town of Stellarton, I am a part of this committee, and our next scheduled meeting is May 10th.

Active Living Committee; Our Active Living Committee is starting back up in the near future. There will be two Council members on the Committee, active living stakeholders within Stellarton, and myself. The committee will discuss ways to improve active living within Stellarton, collectively develop an Active Living Strategy for the Town of Stellarton and allow for a space for opinions and thoughts can be brought up and discussed. If you wish to be a part of the Active Living Committee, please contact noah.delorey@stellarton.ca for more information.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator



TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0
Phone (902) 752-2114 Fax(902) 752-4105
susan.higdon@stellarton.ca

Committee Report

Date: May 8, 2023

To: Mayor and Council

From: Susan Higdon, Chief Administrative Officer

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on April 24, 2023

Recommendation # 1

On recommendation of Committee of the Whole Council approve the asphalt tender from Weeks Construction in the amount of \$371 per tonne for hand patching and \$358 per tonne for spreader patching as it was the only tender received.

Recommendation # 2

On recommendation of Committee of the Whole Council accept for information the Claremont Upgrade Tender in the amount of \$2,090,867.50 HST included from S.W Weeks as it was the lowest received. To also accept the Kirk Upgrade for information in the amount of \$2.299,632 from CF Construction as it was the lowest amount received. The final decision of the upgrades will be determined at budget deliberations as there is a question posed to the Province of Nova Scotia as per the funding allowance.