



TOWN OF STELLARTON

Council

April 11, 2023

5:30 PM

Council Chambers

- 1. Approval of Agenda**
- 2. Approval of Minutes:** March 13, 2023
- 3. Business Arising from the Minutes**
- 4. Proclamation-** Proclamation of Lyme Disease Awareness Month
- 5. Presentation (Virtual)** – AIM Network Matt Delorme
- 6. Presentation** – DEANS Cindy MacKinnon
- 7. Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O’Sullivan – Fire Department
 - c. Paige Draper- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
- 8. Correspondence**
 - a. Gaelic Council of NS RE: Gaelic Flag Raising, May 2023
 - b. Pictou County Community Health Centre Re: Annual General Meeting
 - c. Municipal Affairs and Housing Re; Sustainable Services Growth Fund
 - d. Town of New Glasgow Re: Inter Municipal Planning Strategy & Common Land Use By-Law
- 9. Committee of the Whole Report**
- 10. Policy Public Participation and Engagement (7 day notice)**
- 11. Pictou County Age Friendly Community Plan**
- 12. Open Forum**
- 13. Next Council Meeting:** Monday, May 8, 2023 @5:30 PM
- 14. Adjourn**

MARCH 13, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Monday, March 13, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include as #8. Recommendation from the Police Commission regarding the citizen representation and #9. Reforestation Plan, on motion by Coun. S. Lawand, seconded by Coun. G. Knight. **Motion Carried.**

2. Approval of Minutes

The minutes from February 13, 2023 Regular Council meeting were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Proclamation – Proclamation of Purple Day (Epilepsy Awareness)

Mayor D. MacGillivray read proclamation marking March 26 as Purple Day for Epilepsy Awareness.

Coun. B. Knight made motion to proclaim March 26 as Purple Day, seconded by Coun. S. Lawand. **Motion Carried.**

5. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department
Coun. G. Pentz motioned to accept Fire Department’s report for February 2023, seconded by Coun. B. Knight. **Motion Carried.**
- c. Paige Clarke – Marketing and Communications
Coun. B. Knight commented re Homecoming.
Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. G. Pentz. **Motion Carried.**

- d. Blaine Murray – Town Engineer
Coun. B. Knight made motion to approve Town Engineer's Reports, seconded by Coun. S. Lawand. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report
Mayor D. MacGillivray comments re Volunteer Recognition Reception, Homecoming, and the NS 55 Plus Games in Pictou County.
Coun. S. Lawand made motion to approve Active Community Living Coordinator Report, seconded by Coun. G. Pentz. **Motion Carried.**

6. Correspondence

- a. Tupper Family Re: Thank you – CAO S. Higdon received thank you card to Council for the flowers sent to the Tupper Family.
- b. NS Health Foundation Re: Mental Illness Prevention Launch – CAO S. Higdon re information received from NS Health regarding a Mental Illness Prevention and Early Intervention Program coming to Pictou County.
- c. Healthy Pictou County Re: Community Fund Application – CAO S. Higdon received March 1, stating that Healthy Pictou County was successful through the office of Health Care Professionals Recruitment Community Fund for over \$57,000.

7. Committee of the Whole Report

There is no Committee of the Whole Report this month.

8. Recommendation from the Police Commission Re Citizen Representation

CAO S. Higdon reported that the Police Commission had a resignation; as per the Town Policy, an advertisement was placed; one submission was received; the recommendation from the Police Commission is to accept citizen Don Taylor as the representative for the next three years. Coun. B. Knight made motion to accept recommendation from Police Commission to approve Don Taylor to the Police Commission, seconded by Coun. S. Lawand. **Motion Carried.**

CAO S. Higdon stated that Mr. Taylor will be sworn in at the next Police Commission meeting.

9. Reforestation Plan

Coun. S. Lawand comments re the devastation caused by hurricane Fiona; many calls from residents regarding dangerous trees; Town Engineer created a plan to address issue; recommendation was to hire contractor to perform the work. He recommended a plan for future weather events and limit the liabilities on the Town; Council and staff need to come up with a reforestation plan. Coun. S. Lawand made motion for staff to provide costs for a reforestation plan, seconded by Coun. B. Knight.

On the Question:

Mayor D. MacGillivray re timelines and budget considerations; staff to investigate plan.
Motion Carried.

10. Amendment to Tax Exemption Bylaw #57 Second and Final Reading
CAO S. Higdon reported that this is the Second and Final Reading to our Tax Exemption Bylaw, to remove Riverview Home Corporation – 43 Birch Hill Drive and 31 St. Bernard Street – from the Tax Exemption Bylaw requiring them to become fully taxable April 1, 2023. Also, adding to Schedule A, the Stellar Curling Club which will give them a full tax exemption beginning April 1, 2023. Coun. G. Pentz made motion to approve amendment to Tax Exemption Bylaw #57, seconded by Coun. S. Lawand.
Motion Carried.

11. Pictou County Wellness Centre, Minutes of November 14, 2022
For Council's information from the meeting held November 14, 2022.

12. Open Forum

Robert Pentz, 89 Poplar Street spoke:

- Concerns re mess behind his property
- Damage done to his house
- Spoke with Engineer and Contractor

CAO S. Higdon will speak with engineer on the issue

Brian Works, 33 Cedar Drive spoke:

- Pleased with proposed plan for reforestation
- Clearing of debris; not clear-cutting
- Worry about future liabilities such as flooding and wind tunnelling

Coun. B. Knight commented that Town will address any water issues

Mayor D. MacGillivray comments re the huge impact to the aesthetics; the Town relied on the experts for remediation.

Matt Holland, 71 Cambey Avenue spoke:

- Not happy with clear-cutting around his property
- Loss of privacy
- Question re the scope of work; determine what should be cut and what didn't have to be
- Cutting was excessive
- A lot of debris left behind; will there be clean-up?

STELLARTON TOWN COUNCIL
MARCH 13, 2023

CAO S. Higdon replied that the scope of work for that particular land was changed because of the dead and damaged trees that the contractor did not know about until they went in.

Coun. S. Lawand re number of complaints.

Mayor D. MacGillivray reiterated that the damage was done by Hurricane Fiona; the Town is doing the best they can to rectify issue.

13. Next Council Meeting: Tuesday, April 11, 2023, at 5:30 p.m.

14. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report Mar 1st- 28th, 2023

Calls for Service

Total: 131

Calls	Type	Charges
2	911 Act-Other Activities	
1	Animal Calls	
3	Assaults	1
1	Assault with a weapon	
10	Assists to the General Public	
2	Assists to Can. Police Agency	
1	Being unlawfully in a dwelling	
4	B&E	
6	Causing a Disturbance	
3	Dog Act- Other Activities	
2	Driving while disqualified	1
1	Extortion without a firearm	
3	Fail to comply with conditions	3
8	False Alarm	
1	Family Relations Act	
1	Forgery	
2	Fraud	
3	Harassment	2

9	Information Files	
1	lost and found	
3	Mental Health Act	
1	Mischief	
16	Motor Vehicle Act Violations	10 (8 warning)
5	Municipal Bylaw (traffic)	
9	Thefts	4
1	Missing person	
1	Parking complaint	
7	S.T.E.P Selective traffic	3(12 warnings)
4	Possession of Stolen property	1
6	property check	
13	Suspicious Persons/Veh/Property	
2	Traffic Collisions	
7	Well-Being Checks	
1	Threats	

Other Activities

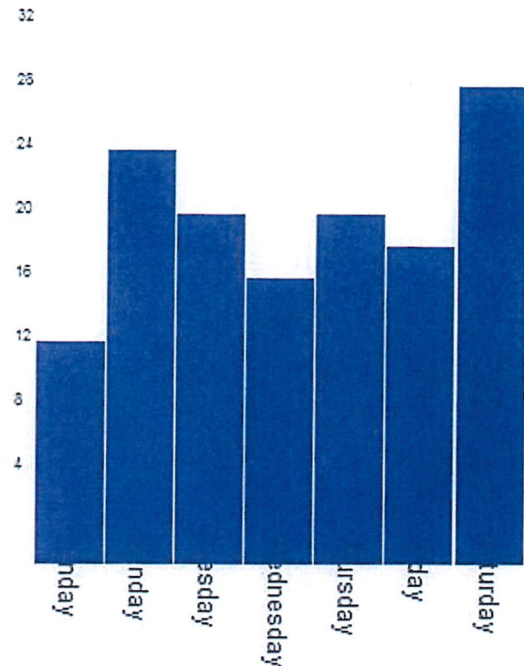
Foot/Bike Patrol	6	hours
Traffic Enforcement	27	hours
Community Relations	5	hours

Noteable Events

All officers recertified in First aid and CPR

Breakdown by day of the week:

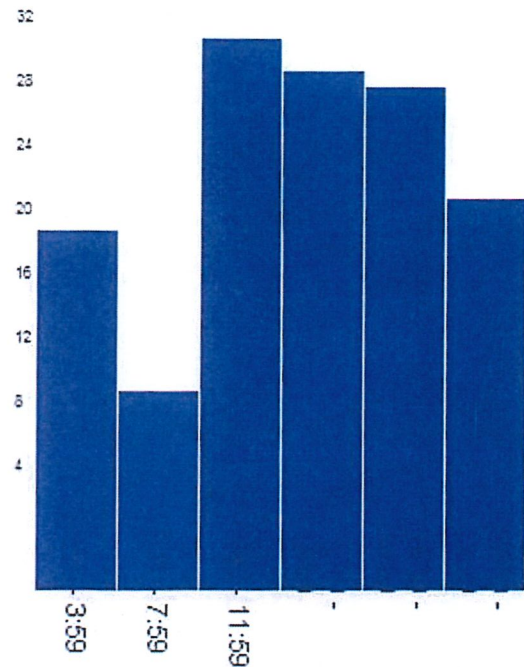
<i>Weekday</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
Sunday	11	8.4%
Monday	23	17.6%
Tuesday	19	14.5%
Wednesday	15	11.5%
Thursday	19	14.5%
Friday	17	13.0%
Saturday	27	20.6%
Unknown	0	0.0%
Total	131	100%



Number of occurrences per weekday

Breakdown by time of day:

<i>Time</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
0:00 - 3:59	18	13.7%
4:00 - 7:59	8	6.1%
8:00 - 11:59	30	22.9%
12:00 - 15:59	28	21.4%
16:00 - 19:59	27	20.6%
20:00 - 23:59	20	15.3%
Unknown	0	0.0%
Total	131	100%



Number of occurrences per time of day

March 2023 Monthly Report
Stellarton Fire Department

Calls:

The Stellarton Fire Department answered 2 calls throughout the month of March. 1 was a false alarm and only 4 members attended (we were stood down almost immediately). The other was a dumpster fire that was put out quickly and 17 members responded.

Practice:

We continue to hold practices each Thursday evening. On average, 14 members participated.

Clean -ups/equipment checks:

Clean-ups/equipment checks continue to take place every Sunday morning with individual crews looking after this task.

Respectfully submitted by Mark Fortune(secretary)

April Council Report
Marketing & Communications

Heritage Room

The Heritage Room is fully re-painted and I've been working to organize, display, and clean the rest of the room and artifacts. We are close to being ready to open, but still have a few tasks on the to-do list.

The Heritage Committee is scheduled to meet on Wednesday, April 5 to finalize the last items and hopefully identify a more solid opening date for the space.

Newsletter

The spring edition of the newsletter has been printed and is being circulated with the water bills and online. This edition highlights key information regarding: Tree removal, summer employment, the water rate study, and administrative updates.

Homecoming

The next Homecoming Committee meeting is scheduled for later this month. The Homecoming dates for this year are July 26-30 and will run with a schedule similar to that of past years. There may be some adjustments to events or locations, but the core events will remain.

We have one confirmed sponsor so far returning this year. Atlantic Lotto was a sponsor for our main stage at the beer garden and they are happy to do so again. We are confident that our other returning sponsors will be confirmed shortly.

There is a new business in town called Nell's Events that may be able to enhance Homecoming and include more of the community in the planning. Noah and I will be reaching out to Janelle for introductions and how we can collaborate.

Police Scam Safety

Cst. Vandergrift is hosting another Scam Safety session (this was requested by a group and not open to the public) in Lourdes this week. I am working with him to ensure that he has all that he needs for the presentation, as well as to update the PowerPoint for better accessibility.

Go Clean Get Green

The annual Go Clean Get Green initiative is happening from April 17-21 this year and is the 20th year of the event. We are planning to have a Staff Clean Up on the Friday of that week once again and will be encouraging all Departments to take part.

Pictou County Solid Waste is also bringing clean up supplies to Town Hall for residents who would like to contribute. We will encourage residents to take part throughout the course of the week.

Respectfully submitted,

Paige Draper
Marketing & Communications Coordinator

Town of Stellarton

Town Engineers Report

March 2023 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution

1. No water break to report for March.
2. Public Works are busy fixing water standpipes for Neptune in advance of meter appointments. This exercise is ongoing.
3. The 10 year System Assessment Report (SAR) was due April 1st. This is a report required by Nova Scotia Department of Environment and Climate Change. The overall intent of the System Assessments is to verify that Municipal Public Drinking Water Supplies meet:
 - Current environmental standards, which are frequently updated and enhanced for public health protection; and
 - The minimum requirements set out in the Nova Scotia Treatment Standards for Municipal Drinking Water Systems, as amended from time to time.It is completed by a third party. The report indicated that the utility is in compliance with regulations with only minor recommendations.

Safety

4. Fire Extinguishers were inspected.
5. Confined Space Gas Detector was calibrated.

Blaine Murray, P. Eng.
Town Engineer

Town Engineers Report

March 2023

Engineering & Public Works Report

Engineering/ Capital Projects

1. The water meter project is approximately 70%. It is anticipated the installation will continue into May.
2. Drawings and specifications were completed for the Claremont and Kirk Infrastructure projects. The tenders close on April 18 and 20th respectively.
3. Tenders have been completed and posted for asphalt patching.
4. The AIM Network will be finalizing their asset management documents and providing to the Town for review.

Streets/Properties

5. Public Works removed a major root blockage on the sanitary main that goes across the GR Saunders property. Jubilee, Birch, Oak, and Albion feed into this section. The blockage was restricting close to 100% of the cross-sectional area. CCTV camera work found smaller root issues downstream further that will require more planning. These blockages are minor in comparison.
6. Several Town trees were removed or trimmed from throughout the Town in March which were damaged from Fiona. The big trees down in the Pleasant Street Park were cut and removed. Topsoil and seed will be required in the spring.
7. Public works cleaned up wood chips on several private properties from the tree clearing.
8. Public Works spent significant time painting the Heritage room.

Safety

9. Annual inspections of fire extinguishers were completed.
10. Annual inspections of jacks, jack stands, and hoist was completed.

Blaine Murray, P.Eng.,
Town Engineer

March Council Report

Active Community Living Coordinator

Volunteer of the Year; On the behalf of the Town of Stellarton, I would like to thank everyone who submitted a 2023 Volunteer of the Year nomination. The Volunteer Committee are scheduled to choose a winner April 6th. We also look forward to celebrate the winner during Volunteer week (April 16 – 21).

Stellarton Homecoming; We are looking to build off our success from last year! On February 28th, the Stellarton Homecoming Committee had our first planning meeting for the 2023 Stellarton Homecoming. Dates for the 2023 Stellarton Homecoming are July 26-30th, 2023. If you are looking to get involved, please contact noah.delorey@stellarton.ca for more information.

Leadership Camp; On behalf of the Municipal Recreation Co-ordinations of Pictou County, I am planning the Leadership Camp for summer camp staff. Leaders will learn skills and strategies on how to deliver a summer camp. The Leadership Camp is scheduled for June 26th at Big Cove.

Safety Training; On March 3rd, I attended a safety training course as a member of the Joint Occupational Health and Safety Committee. The course was hosted by Construction Safety Nova Scotia.

Active Community Fund; We have been approved for our Active Community Fund, and will begin working on finding the right Consulting Firm for the development of the Town of Stellarton's Active Living Strategic Plan. We will create a Request for Proposal to connect with the most appropriate consulting firm. There are many benefits for working with a consulting firm, including- ensuring that every angel is considered, effective community engagement approaches, and overall, a more effective Physical Activity Strategic Plan for community members.

Multisport; Pictou County MultiSport is underway! For notices and updates, please follow the Pictou County MultiSport Facebook Page.

Pictou County Aging Well Together; In January I have joined the Pictou County Aging Well Together Committee. This will allow me the opportunity to learn about recreation opportunities for older adults and provide similar opportunities to older adults in Stellarton.

Nova Scotia 55+ Games; Pictou County has won the bid for hosting the 2023 Nova Scotia 55+ Games, set for September 20-24. On behalf of the Town of Stellarton, I am a part of this committee, and our next scheduled meeting is April 5th.

Active Living Committee; Our Active Living Committee is starting back up in the near future. There will be two Council members on the Committee, active living stakeholders within Stellarton, and myself. The committee will discuss ways to improve active living within Stellarton, collectively develop an Active Living Strategy for the Town of Stellarton and allow for

a space for opinions and thoughts can be brought up and discussed. If you wish to be a part of the Active Living Committee, please contact noah.delorey@stellarton.ca for more information.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator