



## **TOWN OF STELLARTON**

Council

February 14, 2022

5:30 PM

VIA ZOOM

- 1. Approval of Agenda**
- 2. Approval of Minutes:** January 10, 2022, Regular Meeting
- 3. Business Arising from the Minutes**
- 4. Presentation: Creative Pictou County-** Joe MacEachern, Vice Chair  
Monica Rivers, Arts Coord.
- 5. Reports from Staff:**
  - a. Chief Mark Hobeck- Stellarton Police Service
  - b. Fire Chief Mike O’Sullivan – Fire Department
  - c. Paige Clarke- Marketing & Communications
  - d. Blaine Murray – Town Engineer
  - e. Noah Delorey- Active Community Living Coordinator
- 6. Correspondence**
  - a. **Municipal Affairs & Housing**, RE: ICIP Funding Opportunity
- 7. Committee of the Whole Report**
- 8. Requests for Proposals- IT**
- 9. Temporary Borrowing Resolution-** Salt Shed 02-14-22
- 10. Open Forum**
- 11. Next Council Meeting:** March 14<sup>th</sup>, 2022 @5:30 PM
- 12. Adjourn**

**JANUARY 10, 2022  
STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, January 10, 2022, at 5:30 p.m. via ZOOM.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, S. Campbell, B. Knight and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

Mayor D. MacGillivray asked for a moment of silence in memory of Betty Jean Sutherland, Westville Councillor and Chair of Glen Haven Manor.

**1. Approval of Agenda**

The Agenda was approved on motion by Coun.G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

**2. Approval of Minutes**

The minutes from December 13, 2021 Regular Meeting were approved on motion by Coun. S. Lawand, seconded by Coun. S. Campbell. **Motion Carried.**

**3. Business Arising from the Minutes**

a. Eastern Mainland Housing Authority – CAO S. Higdon reported that Coun. Knight submitted notification to our representative, Nancy Terris; a letter was sent to Eastern Mainland Housing Authority as per the direction of the last Council meeting; no response received to date.

**4. Presentation: Tomorrow's Mill – Dale Paterson – spoke about the upcoming Terms of Reference which are now before the public. Shared presentation, highlighting:**

- Vision for the operation; to be the cleanest, most environmentally focused community-based mills
- Energy efficient
- Advanced wastewater treatment located on the mill site; reduction in odour; residual plumes will be reduced by 70%; goal is to meet Nova Scotia Environment's expectations and regulations
- Support 330 fulltime jobs and 2,700 indirect jobs in the province
- Environmental Assessment process and timelines
- Opportunity for residents to have input, comments and questions
- Information and draft Terms of Reference can be viewed on their website "Tomorrow's Mill.ca", the provincial site or the Pictou and New Glasgow Libraries

Mayor D. MacGillivray thanked Dale Paterson for his presentation.

**5. Reports from Staff - for information; reports attached.**

- a. Chief Mark Hobeck – Stellarton Police Service  
Coun. B. Knight commented on the Street Crime Unit and Stellarton Police shutting down another "drug house".  
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O'Sullivan – Fire Department  
Mayor D. MacGillivray commented that the Town staff had their Christmas party at the Fire Hall, and thanked the Department.  
Coun. G. Pentz motioned to accept Fire Department's report for December 2021, seconded by Coun. B. Knight. **Motion Carried.**

- c. Paige Clarke – Marketing and Communications  
Mayor D. MacGillivray thanked Paige for assisting Stellarton Police with several communication projects. Coun. G. Pentz also thanked Paige for her help with his computer issues.  
Coun. G. Pentz made motion to approve the Marketing and Communications report, seconded by Coun. S. Campbell. **Motion Carried.**
- d. Blaine Murray – Town Engineer  
Mayor D. MacGillivray re the Water Report, why the consumption for December 2021 was 17% lower than December 2020. COA S. Higdon reported that Andy Hartery changed the process so the backwash is more efficient. Mayor D. MacGillivray commented re the traffic lights on the corner of Foord and Bridge are more efficient.  
Coun. S. Campbell made motion to approve Town Engineer's Reports, seconded by Coun. S. Lawand. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report  
Coun. S. Lawand re the Sobeyes Indoor Soccer Complex multi-sports floor installed. CAO S. Higdon indicated that this was an information update; will get more information to Council on what they are using floor for.  
Coun. B. Knight made motion to approve Active Community Living Coordinator Report, seconded by Coun. S. Lawand. **Motion Carried.**

**6. Correspondence**

There was no correspondence

**7. Committee of the Whole Report**

There was no Committee of the Whole Report

**8. Reports from Regional Organizations/Committees**

- a. Pictou County Wellness Centre – for Council's information.

**9. Open Forum**

No one spoke at the Open Forum.

**10. Next Council Meeting:** February 14, 2022, at 5:30 p.m.

**11. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**



## STELLARTON POLICE SERVICE

Report for Month End January 31, 2022

### Calls for Service

**Total: 188**

#### Activities

#### Arrests

6- 911 Calls- other Activities	
1- Alarm Call	
1- Animal Call	
1- Assault	1
11- Assistance to a Canadian Police Agency	
17- Assistance to the General Public	
1- Assistance to a Non-Government Agency	
1- Being Unlawfully in a Dwelling	1
1- Breach of the Peace	
2- Coroners Act -Sudden death	
3- Corrections and Conditions	
5- Disturbing the Peace	
6- Dog Act- Other Activities	
1- Failure to Attend Court	

4- Failure to Comply with an Undertaking	1
8- False Alarms	
4- Family Law Act- Other Activities	
2- Fraud	
1- Harassing Communication	
2- Health Act- Covid	1
4- Information Files	
6- Items Lost/Found	
13- Mental Health Act	
6- Mischief	1
7- Motor Vehicle Act	
1- Motor Vehicle Collision	
10- Municipal Bylaws	
2- Offender Management	
1- Operation while Impaired by Drug	1
1- Other Provincial/Territorial Statutes	
1- Parking Offence	
1- Peace Bond	
2- Police Assistance	
1- Police Information	
1- Property Check	

1- Sexual Interference	
13- Suspicious Persons/Vehicles	
1- Theft of a Car	1
1- Theft of Gas	
1- Theft over \$5000	
13- Thefts under \$5000	1
4- Traffic Collisions	
1- Traffic Complaint	
1- Traffic Enforcement	
2- Traffic Hazards	
1- Trafficking Scheduled 1	1
1- Trespass Act	
2- Uttering Threats	1
11- Well Being Checks	

Open Cases 23    Open Cases (YTD) 23

## COMMUNITY RELATIONS

Qty.            Type

5.0 hours Youth Corp

### Other Activities

Foot / Bike Patrol    5.5 hours  
Radar Patrol            90 hours

### Fleet

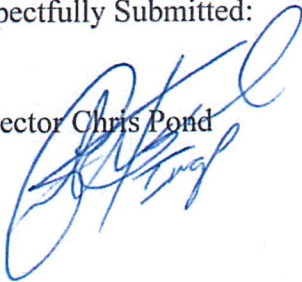
Patrol Car 36    January    7927 km traveled    Year to Date    7927 km travelled  
Patrol Car 38    January    6556 km traveled    Year to Date    6556 km travelled

### Gas Used

Patrol Car 36    January    687    Litres    Year to Date    687    Litres  
Patrol Car 38    January    348    Litres    Year to Date    348    Litres

Respectfully Submitted:

Inspector Chris Pond



Crime statistics

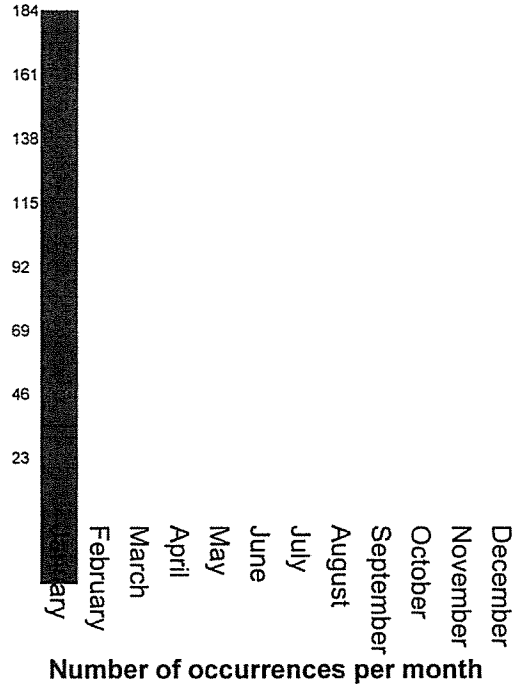
RCMP-GRC, Stellarton NS PS  
 Valid as of 2022/02/01 10:31:16  
 Printed by #E00036135 THIBEAU, M.

**Daily and hourly occurrences**

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS -	22	27	18	23	26	31	37	4	188
0:00 TO 3:59	2	3	1		2	4	5		17
4:00 TO 7:59		1	5	3	3	6	6		24
8:00 TO 11:59	2	5	5	5	6	7	3		33
12:00 TO 15:59	5	10	4	8	7	9	9		52
16:00 TO 19:59	6	8	1	6	5	1	11		38
20:00 TO 23:59	7		2	1	3	4	3		20
UNKNOWN HOUR								4	4

**Breakdown by month:**

Month	Number of occurrences	Percentage of total
January	183	97.3%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	0	0.0%
July	0	0.0%
August	0	0.0%
September	0	0.0%
October	0	0.0%
November	0	0.0%
December	1	0.5%
Unknown	4	2.1%
<b>Total</b>	<b>188</b>	<b>100%</b>



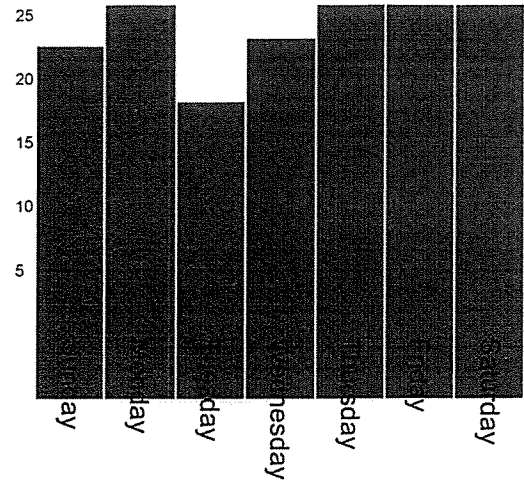
**Breakdown by day of the week:**

Weekday	Number of occurrences	Percentage of total
Sunday	22	11.7%
Monday	27	14.4%
Tuesday	18	9.6%



Protected B

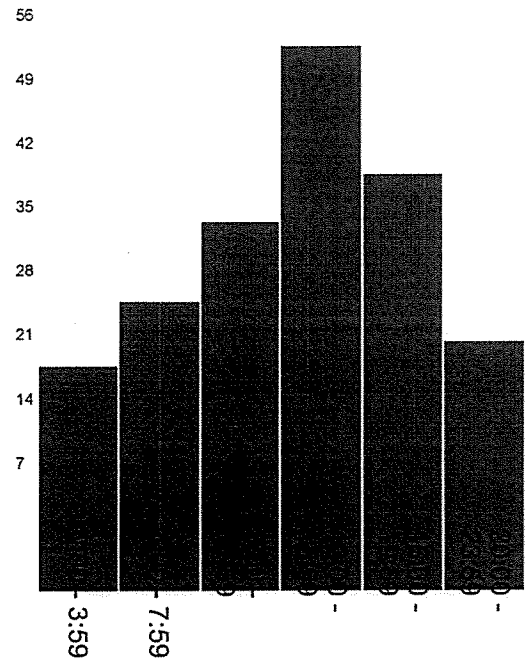
Wednesday	23	12.2%
Thursday	26	13.8%
Friday	31	16.5%
Saturday	37	19.7%
Unknown	4	2.1%
<b>Total</b>	<b>188</b>	<b>100%</b>



Number of occurrences per weekday

**Breakdown by time of day:**

Time	Number of occurrences	Percentage of total
0:00 - 3:59	17	9.0%
4:00 - 7:59	24	12.8%
8:00 - 11:59	33	17.6%
12:00 - 15:59	52	27.7%
16:00 - 19:59	38	20.2%
20:00 - 23:59	20	10.6%
Unknown	4	2.1%
<b>Total</b>	<b>188</b>	<b>100%</b>



Number of occurrences per time of day

Protected B

Stellarton Fire Department  
Monthly Report – January 2022

Overall, the month of January was quiet around the Fire Department.

**CALLS:**

During the month of January we responded to 5 calls: 1 was a vehicle fire, 1 was an alarm, 1 was a MVC, 1 was a barrel fire and the other was a Mutual Aid call with New Glasgow. An average of 15 members attended each call with the exception of the Mutual Aid call.

**PRACTICES:**

Practices were held every Thursday. On average 16 members attended.

**CLEAN-UP/EQUIPMENT CHECKS:**

Equipment checks continue to happen every Sunday with 4-5 members present.

Respectfully submitted by Mark Fortune(secretary)

## **February 2022 Council Report Marketing & Communications**

### ***Heritage***

A digital draft of the walking tour map has been circulated to the Heritage Committee and Planning Advisory Committee for recommendations. The draft will be updated with the committees' recommendations and will be sent for review. Once this is complete, it will be ready for print.

### ***IT RFP Support***

Over the month of January, I took part in the process of meeting with prospective applicants, providing tours of our IT infrastructure to these applicants, and offering insight on RFP submissions. This was to help make a recommendation to Council for improved IT services with the Town.

### ***Olympics***

To show our support for Blayre Turnbull, we designed and purchased banners to be displayed throughout the Olympics around the Town. One of these banners is displayed at Olympic Park and all residents are encouraged to sign it with their messages of support for Blayre.

We will be highlighting the Olympics while they're taking place. Art Sutherland, who is at the Olympics as an advisor reviewing mechanical systems and sustainability, has sent some photos of behind the scenes at the Olympics – we will be sharing these. There is also a TV at Town Hall set the play the Olympics for those who stop by.

### ***REMO***

I assisted the REMO Communications Team in January to publish the winter edition of the REMO newsletter. This edition is featured on the REMO website and was mailed out to all Pictou County residents, featuring important information on: Winter travel safety, ice safety, things to have for an emergency car kit, as well contact information for important local resources.

### ***Important Information***

Over the course of the month, there have been several items that are important to highlight for residents:

- IGNITE Labs are accepting applications for an entrepreneurship program called Amplify. More information can be accessed here: <https://www.igniteatlantic.com/amplify>
- The Partnership for Access Awareness NS is now accepting applications for the 2022-2023 Scholarships for Students with Disabilities. More information can be found here: <https://bit.ly/3GxAfPK>
- Property Assessments have been sent out. You can access more information about your property assessment online here: [www.pvsc.ca](http://www.pvsc.ca)

Respectfully submitted,  
Paige Clarke  
Marketing & Communications Coordinator

# **Town of Stellarton Town Engineers Report January 2022 Water Utility Report**

## **Water Quality Testing**

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

## **Water Distribution System**

2. Due to the significant amount of snow this season Public Works staff had to uncover fire hydrants several times.
3. One water break occurred on Foster Avenue on January 16<sup>th</sup>.

## **Water Treatment Plant (WTP);**

4. Average Treated water production for January 2021 was 383,691 IG per day, whereas January 2022 was 356,247 IG per day or ~ 7% lower consumption this year.
5. The Treated Water Flow Meter is failing, replacement will occur within the next week or so.
6. Brad Green attended and passed his Exam for Water Treatment Plant Operator I.
7. Andy Hartery attended and passed his Exam for Water Distribution Operator I.

**Blaine Murray, P. Eng.  
Town Engineer**

# **Town Engineers Report**

## **January 2022**

### **Engineering & Public Works Report**

#### **Engineering/ Capital**

1. Investing in Canada Infrastructure Program (ICIP) funding is now available for infrastructure projects. The ICIP may fund up to 73.33% of eligible project cost. Eligible projects include:
  - a. wastewater and stormwater projects focused on wastewater treatment plants, conveyance systems and stormwater (projects that result in compliance with relevant provincial regulations and requirements are given priority)
  - b. drinking water projects focused on water treatment facilities and distribution systems

Staff are looking at several sewer and water projects that would qualify for funding.

2. Staff are working on the water meter Request for Proposal. The goal is to get the RFP out in the coming month. It is expected that installation may commence as early as mid 2022.

#### **Streets/Properties**

3. Three significant storms to report on January 7<sup>th</sup> , 14<sup>th</sup> and the 29<sup>th</sup>. Snowfall amounts were in the range of 35+, 45+, 40+ cm respectively. The type of snow, temperature fluctuations along with other issues during the storm and the days to follow created additional ice issues. The truck in the Valley Woods area had a mechanical issue causing the salting system to fail. This caused additional ice formation during plowing operations. Staff were able to combat the issue after several days of treatment. Snow was removed from Foord Street the following Monday after the storms.

Staff are battling more snow and ice than normal for the month of January. In addition to the bigger storms there have been multiple smaller accumulations that in stressing the workload.

4. Christmas Decorations were removed.

## **Mechanical Equipment**

5. The additional snow and usage are requiring more mechanical equipment repairs and maintenance on the gear.

**Blaine Murray, P.Eng.,  
Town Engineer**

## **February Council Report**

### **Active Community Living Coordinator**

*Volunteer of the Year; Volunteer of the Year applications have been sent out to local organizations. The Town of Stellarton appreciates all the organizations and what they do to help with the services and needs to the residents of Stellarton. We look forward to recognizing the next Volunteer of the Year for the Town of Stellarton who will be recognized at a provincial event in Halifax. If you would like to recognize someone in your organization who is a valuable volunteer, please reach out to [noah.delorey@stellarton.ca](mailto:noah.delorey@stellarton.ca) for more information. Application deadline is February 25<sup>th</sup>.*

*2022 Beijing Olympics; The Town of Stellarton is proud to have our very own Blayre Turnbull, that is playing for Team Canada's Women's Hockey Team at the 2022 Beijing Olympics. To show our support, the Town of Stellarton will be looking into possible options to have a screening of an Olympic Game at Allen Park. Although, with the time difference, this might not be possible, but if we have the opportunity- we will share the details on the Town of Stellarton social pages.*

*GooseChase; The Town of Stellarton and the Municipal Recreation Coordinators of Pictou County will be facilitating a GooseChase for community members during March Break (March 14-18). GooseChase is an App you download on your mobile device and participate in an online scavenger hunt. Participants will be competing for points, as you earn points by sharing different objectives (ex; take a picture of yourself on Albion Trail). There will be a leaderboard on the App tracking points earned from community members, and prizes will be awarded to the top point getters. The GooseChase will be free for community members to download and participate.*

*Canadian Summer Jobs; We have applied for the Canada Summer Jobs application. This application will elevate some of the costs with the Summer Employment for the Town of Stellarton. Positions includes Summer Day Camp and Public Works. We have submitted this application on January 18.*

*Stellarton Homecoming 2022; The Town of Stellarton has begun planning for Stellarton Homecoming 2022. We are planning for restriction free Homecoming and will adjust accordingly as we move closer to the potential date.*

*Community Centre; Due to the increased number of COVID-19 cases in Nova Scotia, tighter restrictions on gathering limited occurred. Meaning that the community center building had to shut down for the time being. We called each of the groups to share the disappointing news; although, the groups will be notified when the space is safe to be used again. Thank you to all the groups for their cooperation!*

*Heritage Room Mural; The Town of Stellarton is proud to announce that Janet Wallace will be the artist for the development of the Mural Project for the Heritage Room. We are excited to*

have Janet working with us, and cannot wait to see the artistic development of the timeline of the rich history of Stellarton.

*Sunday Funday*; Stellarton's month of Sunday Funday has come and past. Stellarton's next month is April. If you would like to see some different programming opportunities help at the Wellness Centre, please reach out to [noah.delorey@stellarton.ca](mailto:noah.delorey@stellarton.ca). Stay tuned as a poll will be circulating on the Town of Stellarton Facebook page for possible options for Stellartons' April month of Sunday Funday.

*Make Your Move*; I Participated in the Make Your Move webinar with the Healthy Tomorrow Foundation, as their pilot launch is upcoming. Make Your Move focuses on finding easy ways to increase your movement and activity level throughout the day. This is a great initiative as identifying ways to move more throughout the day will benefit all community members.

*Equipment Loan Sector Conversation*; On January 19, I participated in an Equipment Loan Sector Conversation facilitated by Recreation Nova Scotia. Active Living and Recreation Coordinators throughout Nova Scotia discussed their Equipment Loan Programs and the barriers they have faced, and some advice for a successful program. The Municipality of Pictou County has already implemented an Equipment Loan Program, and the Town of Stellarton will look for ways to enhance the program within the community.

*Active Living Strategic Plan*; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator