



TOWN OF STELLARTON

Council

January 10, 2022

5:30 PM

VIA ZOOM

- 1. Approval of Agenda**
- 2. Approval of Minutes:** December 13, 2021, Regular Meeting
- 3. Business Arising from the Minutes**
 - a. Eastern Mainland Housing Authority**
- 4. Presentation: Tomorrow's Mill-** Dale Paterson
- 5. Reports from Staff:**
 - a.** Chief Mark Hobeck- Stellarton Police Service
 - b.** Fire Chief Mike O'Sullivan – Fire Department
 - c.** Paige Clarke- Marketing & Communications
 - d.** Blaine Murray – Town Engineer
 - e.** Noah Delorey- Active Community Living Coordinator
- 6. Correspondence**
- 7. Committee of the Whole Report – No report**
- 8. Reports from Regional Organizations/Committees**
 - a.** Pictou County Wellness Centre
- 9. Open Forum**
- 10. Next Council Meeting:** February 14th, 2022 @5:30 PM
- 11. Adjourn**

**DECEMBER 13, 2021
STELLARTON, NOVA SCOTIA**

MEETING

A meeting of the Stellarton Town Council was held on Monday, December 13, 2021, at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, S. Campbell, B. Knight and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include under Correspondence, item d. 2022 Municipal Boundary Review, on motion by Coun.G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

2. Approval of Minutes

The minutes from November 8, 2021 Regular Meeting were approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentation: Elsie Finney Retirement

Mayor D. MacGillivray congratulated Elsie Finney on retirement after 15 years of service with the Town of Stellarton and presented her with a gift from the Town.

5. Presentation – Cathy Mason, Induction to the NS Hall of Fame Representative

Mayor D. MacGillivray commented that Cathy Mason was inducted in the NS Sports Hall of Fame; ceremony was held in Halifax; staff member Noah Delorey attended on behalf of the Town. Mayor D. MacGillivray read the many roles and accolades that Cathy has achieved; the Town acknowledges and celebrates Cathy Mason on being inducted in the NS Sports Hall of Fame. Cathy thanked the Town and specifically Noah for attending the event in Halifax on behalf of the Town.

6. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. S. Campbell made motion to accept Police Service Report, seconded by Coun. B. Knight. **Motion Carried.**
- b. Fire Chief Mike O'Sullivan – Fire Department
Coun. G. Pentz motioned to accept Fire Department's report for November 2021, seconded by Coun. B. Knight. **Motion Carried.**
- c. Paige Clarke – Marketing and Communications
Coun. G. Pentz made motion to approve the Marketing and Communications report, seconded by Coun. S. Lawand. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. B. Knight commented on the Seniors' Complexes in Town and some issues brought to him; mowing of the grass, walkways, accessibility, snow removal, etc. Coun. B. Knight made motion to send letter to the Minister of Housing voicing these concerns and ask for action, seconded by Coun. S. Lawand.
Motion Carried.

Coun. G. Pentz made motion to approve Town Engineer's Reports, seconded by Coun. S. Lawand.

On the Question:

Coun. G. Pentz asked for an update on the lights on Bridge Avenue. CAO S. Higdon reported that the lights on the corner of Bridge and Foord are on an activation system and after midnight, lights will remain green for north/south traffic. Council could look at having the activated lights at other locations.

Coun. S. Lawand re have Police watch for speeding issues.

Motion Carried.

- e. Noah Delorey – Active Community Living Coordinator Report
Coun. S. Lawand made motion to approve Active Community Living Coordinator Report, seconded by Coun. S. Campbell. **Motion Carried.**

7. Correspondence

a. **Minister John Lohr:** Re: Code of Conduct Regulations – CAO S. Higdon received letter November 30, 2021 – Work commencing on Municipal and Village Code of Conduct Regulations. Letter read for the record.

b. **Healthy Pictou County** Re: Funders Report – CAO S. Higdon stated that this is the Funders Report from December 2021 from Healthy Pictou County, for information purposes.

c. **Municipal Finance Corporation:** Re: Release of 2020 FCI's – CAO S. Higdon reported that this is to notify that the 2019 – 2020 Municipal Profile and Financial Condition Indicators Report was released along with the Annual Report of Municipal Statistics for all municipalities. These reports are accessible on the website and the Town's website.

d. **2022 Municipal Boundary Review** – CAO S. Higdon reported that this happens every eight (8) years; as per the Municipal Government Act, it requires Councils of every town and municipality to apply to the Nova Scotia Utility and Review Board to confirm or to alter the number and boundaries of polling districts and the number of Councillors. All Councils must conduct a study into the number Councillors and into the reasonableness and fairness of the number and boundaries of polling. CAO S. Higdon stated that the Planning Department, Roland Burek, will be taking the lead on the study.

8. Committee of the Whole Report

CAO S. Higdon re the following recommendation is for Council's consideration from the Committee of the Whole meeting held on November 22, 2021:

Recommendation #1

On recommendation of Committee of the Whole Council approve Councillors Knight and Campbell to be the representatives on the Pictou County Transit Authority Board.

Coun. G. Pentz made motion to approve the recommendation of the Committee of the Whole, seconded by Coun. S. Lawand.

On the Question:

Mayor D. MacGillivray thanked Coun. Campbell and Coun. Knight for taking on this role.

Motion Carried.

9. Bylaw #57 Tax Exemption – 2nd Reading and Final Reading

CAO S. Higdon reported that this is the second and final Reading for Tax Exemption Bylaw #57 and the purpose of this bylaw is to provide a reduction of taxes to non-profits; in this instance, Riverview Home Corporation.

Coun. S. Lawand made motion to approve Bylaw #57 Tax Exemption, seconded by Coun. G. Pentz. **Motion Carried.**

STELLARTON TOWN COUNCIL
DECEMBER 13, 2021

10. Reports from Regional Organizations/Committees

- a. Pictou County Shared Services Authority – for information purposes.

11. Open Forum

No one spoke at the Open Forum.

12. Administration Office Closed December 24 at noon, Re-opening on January 4, 2022 at 8:30 a.m.

13. Next Council Meeting: January 10, 2022, at 5:30 p.m.

14. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report for Month End December 31, 2021

Calls for Service

Total: 216

Activities

Arrests

4- 911 Act- Other Activities	
1- Cancellation of an Occurrence	
1- Dog Act- Other Activities	
5- Assaults	3
2- Assaults on a Peace Officer	2
5- Assists to Canadian Police Agency	
13- Assists to the General Public	
3- Assists to Non-Government Agency	1
1- Being unlawfully in a Dwelling	1
3- Breach of the Peace	
3- Break and Enter	
1- Coroners Act-Sudden Death	
3- Corrections and Conditions	
2- Crime Prevention	

- 1- Criminal Harassment
- 1- Dangerous Driving
- 1- Demonstration
- 3- Disturbing the Peace
- 1- Domestic Dispute
- 1- Driving while Disqualified 1
- 2- Failure to Attend Court
- 2- Fail to Comply with an Undertaking
- 14- False Alarms
- 3- Family Law Act
- 1- Flight from Police 1
- 2- Fraud
- 2- Harassing Communication
- 6- Health Act-Covid
- 3- Information Files
- 7- Items Lost/Found
- 16- Mental Health Act
- 4- Mischief
- 11- Motor Vehicle Act 3
- 1- Motor Vehicle Collision
- 3- Motor Vehicle Insurance

7- Municipal Bylaws	
2- Offender Management	
2- Operations while Impaired	1
1- Other moving Traffic	
1- Police Assistance	
3- Possession of Property Obtained by Crime	1
4- Property Checks	
1- Resisting/Obstructing a Peace Officer	1
22- Suspicious Persons/Vehicles	1
3- Thefts of a Motor Vehicle	
19- Thefts under \$5000	2
9- Traffic Collisions	
1- Trespass at Night	
2- Uttering Threats	
7- Well Being Checks	

Open Cases 19 Open Cases (YTD) 79

COMMUNITY RELATIONS

Qty. Type

4.5 hours Youth Corp

Other Activities

Foot / Bike Patrol 4 hours
Radar Patrol 95 hours

Fleet

Patrol Car 36 December 4332 km traveled Year to Date 36725 km travelled
Patrol Car 38 December 3456 km traveled Year to Date 51005 km travelled

Gas Used

Patrol Car 36 December 650 Litres Year to Date 6789 Litres
Patrol Car 38 December 341 Litres Year to Date 8523 Litres

Respectfully Submitted:

Mark Hobeck
Chief of Police

Crime statistics

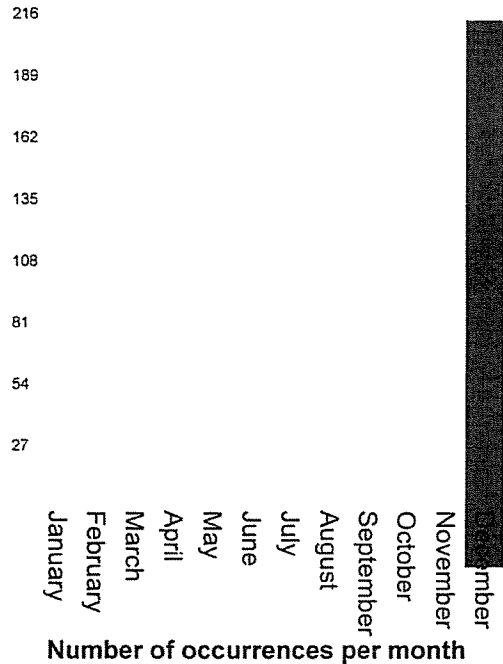
RCMP-GRC, Stellarton NS PS
Valid as of 2022/01/05 09:44:40 Printed by #E00036135 THIBEAU, M.

Daily and hourly occurrences

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS -	26	30	22	41	33	42	19	3	216
0:00 TO 3:59	6	5	1	6	8	2	6		34
4:00 TO 7:59	8	1	3	5	6	6	2		31
8:00 TO 11:59	3	10	5	9	7	9			43
12:00 TO 15:59	2	6	4	7	5	13	7		44
16:00 TO 19:59	6	5	7	9	5	6			38
20:00 TO 23:59	1	3	2	5	2	6	4		23
UNKNOWN HOUR								3	3

Breakdown by month:

Month	Number of occurrences	Percentage of total
January	0	0.0%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	0	0.0%
July	0	0.0%
August	0	0.0%
September	0	0.0%
October	0	0.0%
November	1	0.5%
December	212	98.1%
Unknown	3	1.4%
Total	216	100%



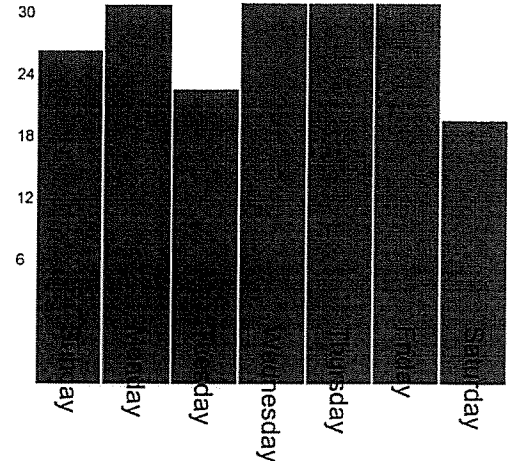
Breakdown by day of the week:

Weekday	Number of occurrences	Percentage of total
Sunday	26	12.0%
Monday	30	13.9%
Tuesday	22	10.2%



Protected B

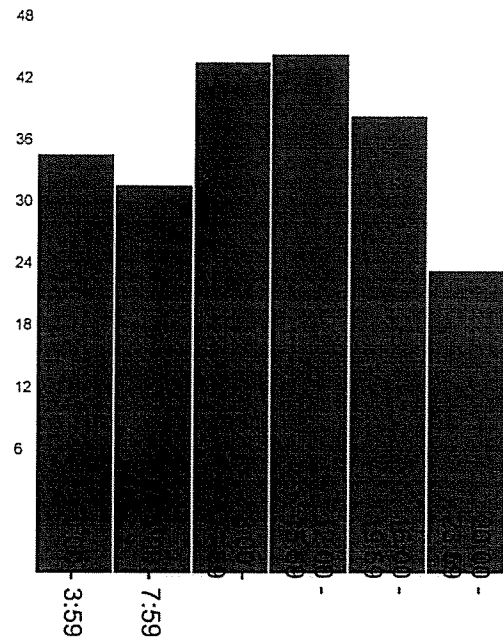
Wednesday	41	19.0%
Thursday	33	15.3%
Friday	42	19.4%
Saturday	19	8.8%
Unknown	3	1.4%
Total	216	100%



Number of occurrences per weekday

Breakdown by time of day:

<i>Time</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
0:00 - 3:59	34	15.7%
4:00 - 7:59	31	14.4%
8:00 - 11:59	43	19.9%
12:00 - 15:59	44	20.4%
16:00 - 19:59	38	17.6%
20:00 - 23:59	23	10.6%
Unknown	3	1.4%
Total	216	100%



Number of occurrences per time of day

Protected B

Stellarton Fire Department
Monthly Report – December 2021

As with previous months, December was fairly quiet around the Fire Department. Presently the Hall is closed to the public.

CALLS:

During the month of December, we responded to 6 calls: 3 were alarm calls, 1 was an outdoor fire and the other 2 were false alarms . An average of 15 fire fighters responded to each call.

PRACTICES:

Practices were held every Thursday but because of Covid and Christmas only 2 were held. On average 18 members attended.

Clean-up/Equipment checks:

Weekly clean-up and equipment checks are performed with individual crews.

Respectfully submitted by Mark Fortune(secretary)

January 2022 Council Report Marketing & Communications

COVID-19 Updates

Due to the increasing number of COVID-19 cases in our province, we closed Town Hall, the Stellarton Police Department, and all municipally owned facilities to the public on December 17, 2021. These facilities remain closed at this time to ensure the health and safety of our community. The full press release can be accessed here: <https://bit.ly/3FWn4sm>

Residents are encouraged to call Town Hall at (902) 752-2114 or send an email to town.office@stellarton.ca for any questions or concerns. Town Staff continue to work and are available to answer calls and provide the best course of action for individuals.

The public will be notified of any changes to services at Town Hall as they are made.

Newsletter

The Winter Edition of the Stellar News was published. This edition provided key updates on: Protection of property, winter parking regulations, fire safety, recreation activities, and the Stellarton app.

This edition (with accessible links) will be available on the Town's website under the *News Room* page. It will also be available through the Town's app. Additional hard copies are available at Town Hall.

Police Communications

I have assisted the Stellarton Police with several communications projects over the last month. The three topics have been shared over several different platforms (social media channels, website, print material, etc.). However, they continue to be important to note for the public:

1. *Property Protection*: Police are encouraging residents to take additional safety precautions to prevent theft. The safety tips and an infographic are included in the newsletter, are available online, and are scheduled to be shared through the app: <https://bit.ly/32Pn4Mr>
2. *Winter Parking Ban*: The winter parking ban is in effect until April 15, 2022. The full list of regulations is available at Town Hall or online: <https://bit.ly/3FUdJ41>
3. *Youth Corps Bottle Drive*: Stellarton Westville Police Youth Corps were set to host a bottle drive on January 8 in conjunction with Viola's Place Homeless Shelter. Due to the latest COVID-19 restrictions, this bottle drive has been postponed. A new date has not been decided at this time.

Respectfully submitted,

Paige Clarke

Marketing & Communications Coordinator

Town of Stellarton Town Engineers Report December 2021 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution System

2. Repairs were made to several fire hydrants that were leaking. This forms part of the winterization maintenance.
3. One water break occurred on Birch Hill Drive on December 26th.

Water Treatment Plant (WTP);

4. Average Treated water Production for December 2020 was 390,866 IG per day, whereas December 2021 was 322,857 IG, per day or ~ 17% lower consumption this year.
5. Collected and submitted Quarterly Samples to BV Labs.

**Blaine Murray, P. Eng.
Town Engineer**

Town Engineers Report

December 2021

Engineering & Public Works Report

Engineering/ Capital

1. The traffic signal upgrades at the Bridge/Foord intersection have been installed. The improvements were detailed in the November council report. The upgrades have improved traffic movements at the intersection especially during off peak hours.
2. Closed-circuit television videos (CCTV) were completed on several sanitary and storm systems throughout the Town such as sections of Bridge, Marie, Park, South Foord, Cambridge and Kensington. The videos are analyzed to determine the condition of the underground pipes. The information is used for capital planning and maintenance operations.

Streets/Properties

3. The traffic authority called the salt trucks out several times over the month of December for snow and ice control.
4. Several significant rain events occurred in December causing minor damage such as washouts on several trails and blockages at culverts. Public Works repaired the issues as they occurred.

Mechanical Equipment

5. Safety enhancements have been made to 2 of our salt trucks to improve operator visibility of the wing. The wing arms have been replaced with shorter arms which will allow the operators to see the wing better both in the tucked up position and when the wing is on the ground.

Blaine Murray, P.Eng.,
Town Engineer

January Council Report

Active Community Living Coordinator

Engaging Women in Active Living; On December 8th, I participated in a webinar that focused on engaging women in active living. The webinar emphasized on physical activity participation amongst all demographics and showed how women's participation levels are low. Discussions surrounded effective way to increase physical activity levels amongst women, identifying and overcoming potential barriers, and examples of women-lead physical activity initiatives. This is great knowledge to have in respect to the development of the Town of Stellarton's Active Living Strategic Plan and finding ways to increase the physical activity levels amongst women living in Stellarton.

Stellarton's Winter Scavenger Hunt; Prior to the winter break, we promoted a Winter Scavenger Hunt for community members to participate in. With the tighter restrictions made, and sport and recreation opportunities limited just prior to Christmas break, I thought it would be a good idea and a fun way for families to get outside and have something to participate in. Participants can locate all the items on the scavenger hunt list through walks on the trails within Stellarton, and around the community. Walking is one of the easiest ways to be active and promoting a scavenger hunt puts a fun twist to staying active.

Ways to Stay Active Poster; Furthermore, to the Stellarton Scavenger Hunt- we also promoted a list of ways families can stay active through the holidays. While also keeping in mind the importance of social distancing during these times. We also reminded the importance for not only an individual's physical well-being staying active provides us, but also for our mental health well-being, which can be easily not prioritized during these times of COVID-19. Items included: Building a snowman, a winter hike, sledding and tobogganing, building a snow fort, and home workouts and yoga.

Jax Mac Foundation; We have promoted the Jax Mac Foundation on the Town of Stellarton Facebook page. This foundation is in memory of Jaxon MacDonald, who was a talented young athlete whose love of sport is now being carried on through this foundation. There are three grant opportunities for athletes, entrepreneurs, and travelers- for youth to learn about themselves and expand their horizon. The deadline to apply is December 31st.

Community Centre; Due to the increased number of COVID-19 cases in Nova Scotia, tighter restrictions on gathering limited occurred. Meaning that the community center building had to shut down for the time being. We called each of the groups to share the disappointing news; although, the groups will be notified when the space is safe to be used again. Thank you to all the groups for their cooperation!

Heritage Room Mural; The deadline for the mural application for the Town of Stellarton's Heritage Room Mural application has come and past. I would like to thank everybody who submitted their application. Some truly talented artists in the Stellarton community. A decision will be made at the next Heritage Committee meeting in January.

Clean Leadership Summer Internship Program; On November 30th, I participated in a webinar that shared information regarding a Summer Internship Program. We are exploring options where this program can be applicable for future employment opportunities for the Town of Stellarton and a Summer Internship Program. This position will have skill development opportunities that are appropriate for the specific internship. The Clean Leadership Summer Internship program opens on January 5th.

Sunday Funday; Stellarton's month of Sunday Funday has come and past. Stellarton's next month is April. If you would like to see some different programming opportunities help at the Wellness Centre, please reach out to noah.delorey@stellarton.ca. Stay tuned as a poll will be circulating on the Town of Stellarton Facebook page for possible options for Stellartons' April month of Sunday Funday.

Pioneer Coal Athletic Track; The Pioneer Coal Athletic Track is now closed for the season. The space will reopen April 1, 2022. Thank you for using this space and stay tuned for future updates and events.

Sobeys Indoor Sports Complex; The Sobeys Indoor Sports Complex has set up a multi-sport floor and will be available to rent the space starting January 2nd. Please visit the organization's website to scheduling purposes, and scheduled activities to attend.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator