



TOWN OF STELLARTON

Council

December 13, 2021

5:30 PM

1. **Approval of Agenda**
2. **Approval of Minutes:** November 8, 2021, Regular Meeting
3. **Business Arising from the Minutes**
4. **Presentation: Elsie Finney Retirement**
5. **Presentation- Cathy Mason, Induction to NS Hall of Fame Representative**
6. **Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O'Sullivan – Fire Department
 - c. Paige Clarke- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
7. **Correspondence**
 - a. **Minister John Lohr:** Re: Code of Conduct Regulations
 - b. **Healthy Pictou County** Re: Funders Report
 - c. **Municipal Finance Corporation:** Re: Release of 2020 FCI's
8. **Committee of the Whole Report**
9. **Bylaw #57 Tax Exemption** - 2nd Reading and Final Reading
10. **Reports from Regional Organizations/Committees**
 - a. Pictou County Shared Services Authority
11. **Open Forum**
12. **Administration Office Closed December 24 at Noon, Re-opening on January 4, 2022 at 8:30am**
13. **Next Council Meeting:** January 10, 2022 @5:30 PM
14. **Adjourn**

**NOVEMBER 8, 2021
STELLARTON, NOVA SCOTIA**

MEETING

A meeting of the Stellarton Town Council was held on Monday, November 8, 2021, at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, S. Campbell, B. Knight and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include #11. Resolution for Deputy Mayor; #12 Recommendation from the Joint Occupational Health and Safety Committee; #13 Flag Raising request; under Correspondence 7.b Draft Bylaw for a tax exemption; and #14 request for donation from Northumberland Regional High School Boys Hockey Team, on motion, by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

2. Approval of Minutes

The minutes from October 12, 2021 Regular Meeting were approved on motion by Coun. S. Campbell, seconded by Coun. S. Lawand. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentation to the U13 Stellarton Albions

Mayor D. MacGillivray recognized the Under 13 AA Stellarton Albions baseball team for a terrific season; finishing with 29 wins and 4 losses; winning both the Provincial Championship and Atlantic Championship. Mayor D. MacGillivray presented team with a Certificate of Recognition for all their hard work and dedication.

5. Presentation – Town of Stellarton Accessibility Plan Draft

Paige Clarke Marketing and Communications, and Noah Delorey Active Community Living Coordinator, made presentation to Council (attached), highlighting:

- Equity and Equality
- Built Environment
- Information and Communication
- Employment
- Goods and Services
- Transportation
- Implementation; Responsibilities and Timelines

Questions/Comments:

Coun. B. Knight comments re the importance of accessibility; thanked Paige and Noah for their hard work and presentation.

Coun. S. Lawand comments re transportation policy pertaining to taxi service; supports subsidizing for low income.

Mayor D. MacGillivray thanked the citizen Committee members – Lenny Ward, Bob Boardway, and Trevor Kearley.

Coun. G. Pentz acknowledged the amount of work put into the plan and extended his appreciation to the Committee.

Coun. S. Lawand re budgetary need; Committee will provide Council with proposed costs.

Coun. S. Lawand re clarification about taxi services. CAO S. Higdon stated that if a citizen needs to attend a community meeting, the Town will provide the transportation; there will be no extra charge for those who are disabled.

Coun. S. Lawand made motion to approve the plan, seconded by Coun. G. Pentz.

Motion Carried.

Coun. B. Knight proposed looking into the cost and feasibility of having someone do sign language during Council meetings. CAO S. Higdon replied that under this plan, the idea is if someone requires that service, they are to notify the Town, and we will provide that service. Council will explore option to have this service at all Council meetings. Mayor D. MacGillivray noted that YouTube does provide captions at no charge.

6. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department
Coun. G. Pentz motioned to accept Fire Department’s report for October 2021, seconded by Coun. B. Knight.
On the Question: Mayor D. MacGillivray reported that the Hall is now open for business/events. **Motion Carried.**
- c. Paige Clarke – Marketing and Communications
Coun. S. Lawand made motion to approve the Marketing and Communications report, seconded by Coun. G. Pentz.
On the Question: Mayor D. MacGillivray commented on the Halloween events held at the Allan Park put on by the NSCC with assistance from the Town on October 30; well received and well attended event. Coun. G. Pentz recommended sending a letter of thanks to the NSCC. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. G. Pentz made motion to approve Town Engineer’s Report, seconded by Coun. B. Knight.
On the Question: Mayor D. MacGillivray re the Water Utility Report, they identified a couple of areas of the process; they can use one pump instead of two, cost-savings and efficiency. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report
Coun. S. Lawand made motion to approve Active Community Living Report, seconded by Coun. B. Knight. **Motion Carried.**

7. Correspondence

- a. **Minister John Lohr Re:** Municipal Finance Capacity Grant – CAO S. Higdon reported that this was received on October 29, 2021; read letter advising the Town that they will be receiving a one-time contribution of \$500,684.00, representing the doubling of the Municipal Finance Capacity Grant and the Town Foundation Grant. CAO S. Higdon recommended putting this into the Town’s reserves. Coun. G. Pentz approved recommendation to put the Municipal Finance Capacity and Town Foundation Grants into the reserves, seconded by Coun. Knight.
On the Question: Mayor D. MacGillivray asked if this was a one time. S. Higdon replied that it is a one-time. **Motion Carried.**
- b. **Donald Gallop, CFO Riverview Home Re:** Request for Tax exemption – CAO S. Higdon reported that Town received a letter from Riverview Home Corporation; they purchased two homes in Stellarton for the sole purpose of providing housing to individuals with disabilities; they are requesting a tax exemption. S. Higdon stated that currently the Town does not have a full tax exemption bylaw; only for partial tax. S. Higdon is proposing Council develop a bylaw for full tax exemption for a non-profit charity.

Coun. G. Pentz made motion to develop a bylaw for full tax exemption, seconded by Coun. B. Knight.

On the Question: Coun. S. Lawand re not only non-profit charities i.e. educational, religious, cultural, etc. CAO S. Higdon commented that this was a specific request for the Town; and as per the Municipal Government regulations to advertise it and have a second reading in December to pass. Coun. S. Lawand asked about the Grant in Lieu given to the Soccer Complex. S. Higdon stated that it is a more complicated situation, because the Town owns the land that the Complex is situated on. **Motion Carried.**

8. Committee of the Whole Report

CAO S. Higdon re the following recommendation is for Council's consideration from the Committee of the Whole meeting held on October 25, 2021:

Recommendation #1

On recommendation of Committee of the Whole Council approve the tender from Pictou County Bulk Carriers in the amount of \$15.40/per tonne HST excl. as it is the only tender received.

Coun. G. Pentz made motion to approve the recommendation of the Committee of the Whole, seconded by Coun. S. Lawand. **Motion Carried.**

9. Permit Application – 2nd Reading 103 Park Street

CAO S. Higdon reported that this is the second Reading for 103 Park Street, under Council's consideration from Planner Roland Burek.

"Be it resolved that the Stellarton Town Council grants second reading on an application from New Dynasty Real Estate for non-substantive amendment to the development agreement affecting 103 Park Street, to allow for a 29th residential unit in the development."

Coun. B. Knight made motion to approve second Reading for 103 Park Street, seconded by Coun. G. Pentz. **Motion Carried.**

10. Reports from Regional Organizations/Committees

- a. Pictou County Wellness Centre – CAO S. Higdon re for information purposes.

11. Resolution for Deputy Mayor

CAO S. Higdon read resolution;

"Be it resolved the appointment of Deputy Mayor of the Town of Stellarton and adopted under authority of section 16(2) of the Municipal Government Act, that Deputy Mayor Garry Pentz be authorized to sign cheques and other legal documents in the absence of the Mayor from November 8, 2021 to October 31, 2022 for the Town of Stellarton."

Coun. B. Knight made motion to approve Resolution for Deputy Mayor Garry Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

12. Recommendation from Joint Occupational Health and Safety Committee

CAO S. Higdon stated that the JOHSC Committee currently meets monthly; they are requesting the meeting frequency to be moved to bi-monthly. Both employee and management members felt that the low volume of issues make the meetings repetitive and unproductive. Additional meetings would still occur in the event that issues or work procedures need to be addressed. Under the Joint Occupational Health and Safety Act, Committees may agree to alter the frequency of meetings.

Coun. B. Knight asked if safety checks will still be performed each month. S. Higdon will verify that the safety tours will continue each month.

Coun. G. Pentz made motion to accept recommendation from JOHSC to hold meetings bi-monthly, seconded by Coun. B. Knight. **Motion Carried.**

13. Flag Raising

CAO S. Higdon reported that a request was received re Transgender Day of Remembrance; Pictou County Rainbow Community is pleased to provide a Transgender Flag for Stellarton, asking Council to raise for the week of November 13th to the 19th. Coun. B. Knight made motion to raise the flag during the week of November 13th to the 19th, seconded by Coun. S. Campbell. **Motion Carried.**

14. Northumberland Regional High School Boys Hockey Team Request for Donation

Coun. B. Knight made motion to approve donation in the amount that was previously donated to the NRSB Boys Hockey Team, seconded by Coun. S. Lawand. **Motion Carried.**

Mayor D. MacGillivray noted that the Town's Christmas Tree Lighting will take place on Friday, November 26, at the Town Square at 6 p.m.

15. Open Forum

Brian Atkinson comments:

- Congratulated Deputy Mayor
- Accessibility Plan; Disabled Parking; Taxis for meetings

16. Next Council Meeting

Next Council meeting will be December 13, 2021 at 5:30 p.m.

17. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report for Month End November 30, 2021

Calls for Service

Total: 257

Activities

Arrests

2- 911 Act-Other Activities	
2- Abandoned Vehicles	
1- Aggravated Assault	1
4- Assaults	2
1- Assault with a Weapon	
3- Assists to Federal Department Agency	
1- Assist to Canadian Police Agency	
2- Assists to Prov/Terr Agency	
8- Assists to the General Public	
1- Assist to non Government Agency	
2- Being Unlawfully in a Dwelling	
1- Break and Enter	
3- Cancellations of an Occurrence	
1- Child Welfare Act	

- 2- Coroners Act- Sudden Death
- 6- Corrections and Conditions
- 2- Crime Prevention
- 2- Criminal Harassment
- 2- Demonstrations/Protests
- 1- Disobeying a Court Order
- 1- Distributing Intimate Images
- 3- Disturbing the Peace
- 6- Dog Act-Other Activities
- 1- Fail to Comply Probation
- 1- Failure to Remain
- 2- Failure to Attend Court
- 4- Failure to Comply with Undertaking 2
- 11- False Alarms
- 2- Family Law Act
- 1- Family Orders and Agreements
- 2- Firearms Act
- 1- Flight from Police 1
- 2- Fraud
- 1- Fraud through Mail
- 2- Harassing Communications

1- Harassment	
1- Indecent Act	
9- Information Files	
6- Items Lost/Found	
4- Liquor Control Act	1
10- Mental Health Act	
7- Mischief	
15- Motor Vehicle Act	5
2- Motor Vehicle Insurance	
7- Municipal Bylaws	
1- Noise Complaint	
1- Off Road Vehicle Act	
3- Operations while Impaired	
3- Other non-Moving Traffic	
4- Other Provincial/ Territorial	
2- Parking Offences	
2- Peace Bonds	
3- Persons Reported Missing	
2- Police Assistance	
6- Possession of Property Obtained by Crime	2
7- Property checks	
1- Prov/Terr Environmental Legislation	

1- Resisting a Peace Officer	1
1- Sexual Interference	1
24- Suspicious Persons/Vehicles	
1- Theft of Gasoline	
6- Thefts of a Motor Vehicle	1
27- Thefts Under \$5000	1
3- Traffic Control	
1- Trespass Act	
1- Traffic Enforcement	
2- Trespass at Night	
2- Uttering Threats	
4- Well Being Checks	

Open Cases 34 Open Cases (YTD) 83

COMMUNITY RELATIONS

Qty. Type

4.5 hours Youth Corp

Other Activities

Foot / Bike Patrol 16 hours
Radar Patrol 102 hours

Fleet

Patrol Car 36 November 2483 km traveled Year to Date 36725 km travelled
Patrol Car 38 November 3679 km traveled Year to Date 47549 km travelled

Gas Used

Patrol Car 36 November 346 Litres Year to Date 6139 Litres
Patrol Car 38 November 618 Litres Year to Date 7905 Litres

Respectfully Submitted:

Mark Hobeck
Chief of Police

Crime statistics

RCMP-GRC, Stellarton NS PS

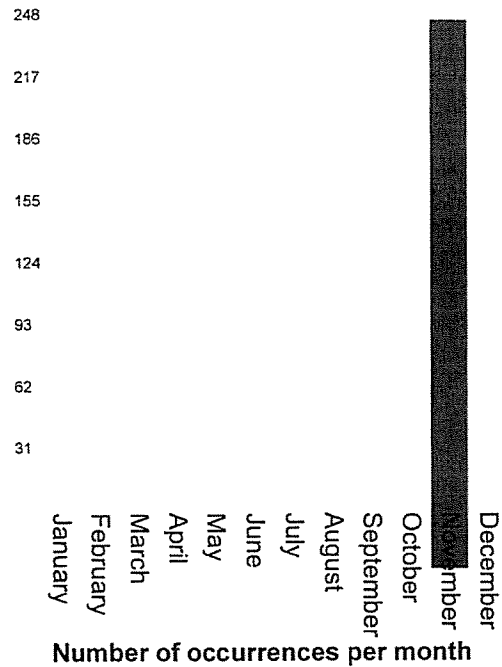
Valid as of 2021/12/03 09:17:27
 Printed by #E00036135 THIBEAU, M.

Daily and hourly occurrences

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS -	26	41	43	43	26	26	40	12	257
0:00 TO 3:59	6	3	7	5	5	3	8		37
4:00 TO 7:59	3	4	1	2	1	1	2		14
8:00 TO 11:59	4	9	9	12	6	4	6		50
12:00 TO 15:59	6	12	11	12	6	6	8		61
16:00 TO 19:59	3	5	8	4	5	7	10		42
20:00 TO 23:59	4	8	7	8	3	5	6		41
UNKNOWN HOUR								12	12

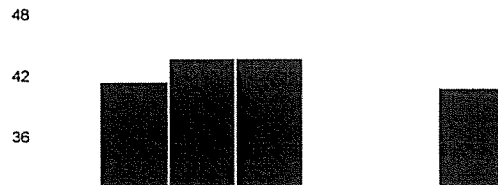
Breakdown by month:

Month	Number of occurrences	Percentage of total
January	0	0.0%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	0	0.0%
July	0	0.0%
August	0	0.0%
September	0	0.0%
October	2	0.8%
November	243	94.6%
December	0	0.0%
Unknown	12	4.7%
Total	257	100%



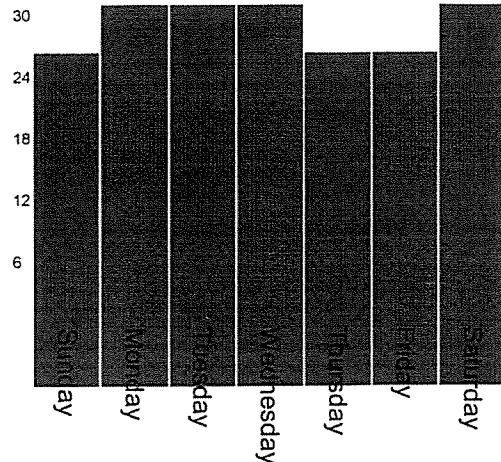
Breakdown by day of the week:

Weekday	Number of occurrences	Percentage of total
Sunday	26	10.1%
Monday	41	16.0%
Tuesday	43	16.7%



Protected B

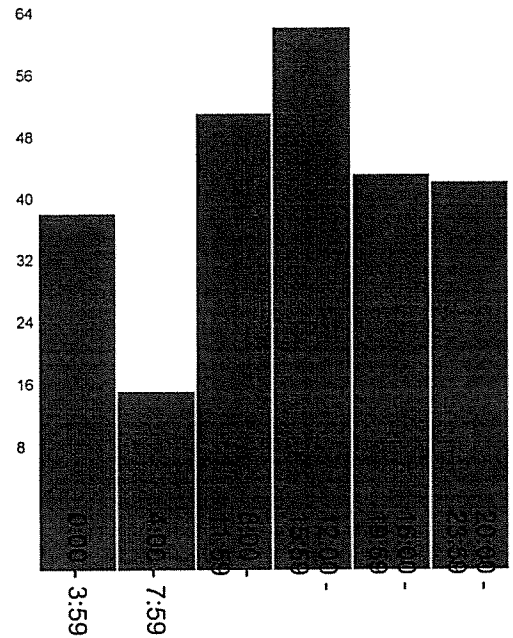
Wednesday	43	16.7%
Thursday	26	10.1%
Friday	26	10.1%
Saturday	40	15.6%
Unknown	12	4.7%
Total	257	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	37	14.4%
4:00 - 7:59	14	5.4%
8:00 - 11:59	50	19.5%
12:00 - 15:59	61	23.7%
16:00 - 19:59	42	16.3%
20:00 - 23:59	41	16.0%
Unknown	12	4.7%
Total	257	100%



Number of occurrences per time of day

Protected B

SAFE COMMUNITIES INITIATIVE (SCEU) Monthly Report

This form will be used to fulfill our commitment to the Province in an effort to monitor the success of the Safe Communities Initiative (SCEU). It also demonstrates how each individual unit is doing as all the reports will be tallied to build a final report for the Province.

Instructions: Use this form as a template, save and rename for each subsequent month. It is the responsibility of the Unit I/C or designates to complete this form each month. Please forward the monthly report by E-Mail to your District representative by the 5th of each month.

District: Pictou County Integrated SCEU

Date: November 5th, 2021

ACTIVITY	TOTAL
ORGANIZED CRIME GROUPS:	
Number of Street Level Organized Crime Groups Disrupted:	1
Number of Arrests in Relation to Organized Crime Groups:	2
Number of other Arrests in total overall for the month:	1
SEARCH WARRANTS:	
Number of Criminal Code Search Warrants Executed:	2
Number of CDSA Search Warrants Executed:	1
Number of Production Orders	0
Number of Excise Act Warrants Executed:	0
CODED SOURCES:	
Number of New Coded Sources:	0
CRIMINAL CHARGES:	
Number of Criminal Code Charges:	2
Number of Drug Charges:	1
Number of Charges Laid under the Excise Act	0
Number of YCJA warning letters	0
Provincial Statute Charges:	0
TOTAL CHARGES:	3
SEIZURES:	
Drugs Seized: Detailed List of TYPE and Estimated Value	
Cocaine	3 Grams Cocaine
Total Estimated Street Value of Drugs Seized:	\$ 450.00
Property Seized:	
Cellular Telephone	1 cell phone

Total Estimated Value of Property Seized :	\$ 300.00
Cash Seized from accused and value :	\$710.00
Total Combined value of drugs, other property and cash seized :	\$1,460.00
TRAINING & EDUCATION, and total person hours expended:	
Total ODS (Sick / COMP) Hours Expended:	
Total Leave Hours Expended (AOL / LTO / STAT / COMP):	
Total training hours	
Seconded to other units for assistance (AOD / Court): (See <i>Comments and Assistance to Other Units</i> below)	
Total Hours:	
ASSISTANCE: (Outside of SCEU Mandate / Priorities)	
Assist Other – Criminal Charges:	4
Assist Other – Search & Seizures:	1
Assist Other – Miscellaneous:	1
FILE WORK & SUCCESS STORIES:	

Stellarton Fire Department
Monthly Report – November 2021

Overall, the month of November was quiet around the Fire Department. Several new members were added to the roster and Level 1 training is set to begin in the near future.

CALLS:

During the month of November, we responded to 5 calls: 2 were alarm calls, 1 was a water rescue, 1 was a grass fire and the other was a smell of oil in a home. An average of 14 fire fighters responded to each call.

PRACTICES:

Practices were held every Thursday with the exception of Remembrance Day. On average 19 members attended.

Clean-up/Equipment checks:

Weekly clean-up and equipment checks are performed with individual crews.

Respectfully submitted by Mark Fortune(secretary)

December 2021 Council Report Marketing & Communications

Pictou County Transit

PCT hosted their official grand launch on November 29. I assisted PCT with the development of some marketing and promotional materials for this event.

I have also assisted PCT with the development of a YouTube channel to further promote the service.

Vaccines in the Workplace (Webinar)

On November 25, I attended a webinar presented by Patterson Law on Vaccines in the Workplace. The intent of this webinar was to provide insight on how employers can develop and implement policies that protect their staff, themselves, and the rights of all, specifically when it comes to COVID-19 and vaccines. It was a very valuable webinar, and a recording of the session is available.

Annual Tree Lighting

On November 26, we hosted our annual tree lighting in Town Square. Although it was a rainy evening, approximately 50~ members of the public were in attendance and people stayed through until 7pm.

Thank you to the Stellarton and Area Lions Club, the Stellarton Library, the Stellarton Fire Department, the Stellarton Public Works Department, and Stellarton Communities in Bloom, for their help with this year's event.

NS Sport Hall of Fame Induction

Stellarton's own, Cathy Mason, was inducted to the Nova Scotia Sport Hall of Fame for her decades of service with Special Olympics. In support of Cathy, the Town placed an ad in this year's program – a copy of this program has been mailed to me.

DEANS Strategic Planning

I was asked to be a part of the team to help develop a strategic plan for DEANS. I will be joining this team on behalf of the Town of Stellarton. The planning session is scheduled to take place during the week of December 5-11.

NSSC Partnership

We were approached by NSSC's Housing and Arrival Coordinator, Ilaria Privi, regarding welcome packages/maps/guides/etc. of Stellarton with the goal of making the transition to school life/Stellarton seamless for new and out of province/country students.

I will be working with Ilaria to provide these students with the resources and connections they need.

Important Notices

There are several notices that I would like to highlight for Council and residents:

- Winter parking regulations are officially in place for the 2021-2022 season. This has been promoted on social media, through the Stellarton app, via newspaper, and is a permanent link on the Town's website. For the full regulations: <https://stellarton.ca/winter-parking-ban.html>

- The Pioneer Coal Track closed for the season on November 30. Those looking to join Pictou County Athletics for indoor training can find registration info online: <https://www.pictoucountyathletics.com/registration>
- The Heritage Committee is seeking submissions for the Mural Program. Info on the program and how to apply can be found online: <https://bit.ly/3dmHuOD>

Respectfully submitted,

Paige Clarke

Marketing & Communications Coordinator

Town Engineers Report

November 2021

Engineering & Public Works Report


Engineering/ Capital

1. Please find attached the Capital Projects update sheet.
2. Engineering staff have looked at ways to improve the Bridge Avenue/Foord intersection. The Town received complaints regarding time delays during off-peak hours due to the flashing green. For example the flashing green coming on at midnight when there is no traffic and in particular no traffic in the left turning lane. The Town will install system components such as additional sensors to activate the advanced left turn only when there is traffic in the turning lane. In addition the North-South traffic lights will be the dominant signals meaning they will be green until a vehicle enters the intersection from Bridge. The traffic authority has approved the configuration. The work will be completed on December 2nd.
3. Engineering staff attended the Atlantic Asset Management conference in Halifax in November. The conference showcased the latest innovations on asset management, as well as providing the journeys from other municipal units.

Streets/Properties

4. The unionized workforce at the Windsor salt mine went on strike in November. As a precautionary measure the Town filled the existing salt shed to its limit prior to the strike. As a contingency measure the Windsor salt mine hauled salt by boat from another mine and stored at the pier in Halifax. The company has forced *all* municipal units to purchase this salt for the remainder of the year with additional freight charges. The result is an extra cost of \$20/MT to purchase and an extra \$8/MT to haul for the remainder of the year. This will be an increase to the Town of approximately 26% more per delivery.
5. Staff installed Christmas decorations for the Holiday season.
6. Staff removed severe tree roots in the sanitary main on South Foord which were blocking 80% of the cross sectional area.

7. Several ditches and culverts were cleaned out by machine in behind 326 South Foord. The drainage systems collect storm water from the Belmont area.
8. Welcome to Stellarton signs were installed at Auburn Avenue and South Foord. The remaining signs were put on hold due to weather, storms, Christmas decorations, and infrastructure issues that were of immediate concern.

		
Town of Stellarton Capital Projects Update Sheet		
GENERAL CAPITAL	Project Description	Status
Town Properties:	Public Works Salt Shed	complete
	Town Hall Metal Roof	complete
	Library Boiler	complete
	Town Office Flag Pole	deferred to 2022
Infrastructure:	Sanitary Flow Meter and Structure	
	Curb replacement Bridge Ave	complete
	Curb replacement Park St	complete
	Coll/Poplar Storm Project	complete
Paving:	Pavement extension at Soccer Complex	complete
Sidewalks:	Fairview Ave (S Foord St - Fairview St)	complete
	Acadia Ave (Birch St - Allan Park)	complete
	Belmont St (Cambey Ave - Belmont Ave)	complete
Victoria/Allan Infrastructure Upgrades		
	Victoria Ave	complete
	Allan Ave	complete

**Blaine Murray, P.Eng.,
Town Engineer**

Town of Stellarton

Town Engineers Report

November 2021 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution System

2. Hydrant winterization started at the end of November and will continue into early December.

Water Treatment Plant (WTP);

3. Average Treated water Production for November 2020 was 390,866 IG per day, whereas November 2021 was 367,378 IG, per day or ~ 6% lower consumption this year.
4. The server had a lot of issues in November which required Scotia Logic to recover the files. This caused issues with email, file storage, etc. Scotia Logic and the Town are looking at options for networking, security and the server including a cloud based system or a hybrid system.

Safety

5. Placed high visibility covers on the bollards around the Electrical Switch for the Plant.
6. Replaced cover on intake hatch as it had rotted away.
7. Joe Landry completed the TDG training.
8. Joint Occupational Health and Safety Committee training was provided to Public Works, Administration, and WTP staff.

Blaine Murray, P. Eng.
Town Engineer

December Council Report

Active Community Living Coordinator

Intact Webinar; On November 9th, I took part in a webinar that focused on creating a safe environment for our community members as it relates to unstructured play for the winter months. Takeaways from this webinar surrounded the Tobogganing hill at the Albion Baseball field and developing signage that incorporates all the potential risks that is associated with sledding. The signage will incorporate the use of pictures and icons, to limit the language and visual impairment barriers. The Town of Stellarton will also examine the safety of the Valley Woods Pond and will be doing our part to ensure that our community members are aware of potential risks- to ensure a safe environment is established. The Town of Stellarton is identifying potential risks as it relates to active living spaces for the winter activities and will be doing our part to ensure we have a fun and safe winter for our community members.

Nova Scotia Sports Hall of Fame; On November 20th, the Nova Scotia Sports Hall of Fame was held at the Convention Centre, in Halifax. Where our very own, Cathy Mason was inducted into the Nova Scotia Sports Hall of Fame due to her incredible work with the Special Olympic teams over the years. Cathy has been a volunteer regional Special Olympics coordinator for Pictou County since 1996 and attended 10 National Special Olympic Games. Additionally, Cathy has been a Mission staff member and team manager for Special Olympics Canada at 5 World Game events. On behalf of the Town of Stellarton, I would like to congratulate Cathy on the prestigious acknowledgement and thank her for her impact she has had on many people's lives. Truly inspirational.

Clean Leadership Summer Internship Program; On November 30th, I participated in a webinar that shared information regarding a Summer Internship Program. We are exploring options where this program can be applicable for future employment opportunities for the Town of Stellarton and a Summer Internship Program. This position will have skill development opportunities; updates will be provided as we explore the program more so.

Accessibility Plan; Council has approved the newly developed 'Town of Stellarton: Accessibility Plan'. This is a huge step towards making the Town of Stellarton accessible for all ages and ability of our community members. The Town of Stellarton is paving a way for other municipalities to follow, as we are collectively working to ensure the entire province is barrier-free and fully accessible by 2030.

Active Living Committee; The Active Living Committee has struggled to find a time for an appropriate amount of stakeholders available to meet at specific times. Thus, I will be meeting with different stakeholders individually in order to establish a more transparent relationship between the Town of Stellarton and each of the active living spaces, and the organizations that use these spaces. Upon these meetings and having an establishing an agreement of responsibilities going forward, we will revisit the coordination an Active Living Committee, and have members who are willing and able to commit their time to attend meetings regularly- for

purpose of strengthening the relationships with our active living stakeholders, a space to voice their concerns or ask questions, and collaborating to maintain thriving active living spaces in Stellarton.

Sunday Funday; Stellarton's month of Sunday Funday has come and past. Stellarton's next month is April. If you would like to see some different programming opportunities help at the Wellness Centre, please reach out to noah.delorey@stellarton.ca. Stay tuned as a poll will be circulating on the Town of Stellarton Facebook page for possible options for Stellartons' April month of Sunday Funday.

Heritage Mural- The call for action for artists to develop mural for the Heritage Room is now online. You can find more information on the Town of Stellarton website and will be shared through the Saltwire platform on December 9th. The application will also be shared and promoted through Creative Pictou County and their platform, as well. The concept of the mural is to capture the rich history we have here in the Town of Stellarton, which will be displayed as you walk up the stairs to the Heritage Room, above the Stellarton Library. The application deadline for this program is December 22nd. Any questions or concerns can be directed to noah.delorey@stellarton.ca.

Pioneer Coal Athletic Track; The Pioneer Coal Athletic Track is now closed for the season. The space will reopen April 1, 2022. Thank you for using this space and stay tuned for future updates and events.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Dog Park; Nothing new to report on regarding the dog park. Updates will be shared when necessary.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator



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Committee Report

Date: December 13, 2021
To: Mayor and Council
From: Susan Higdon, Chief Administrative Officer

The following recommendation is for Council's consideration from the Committee of the Whole meeting held on November 22, 2021:

Recommendation # 1

On recommendation of Committee of the Whole Council approve Councillor's Knight and Campbell to be the representatives on the Pictou County Transit Authority Board.