



TOWN OF STELLARTON

Council

July 12, 2021

5:30 PM

- 1. Approval of Agenda**
- 2. Approval of Minutes:** June 14, 2021
- 3. Business Arising from the Minutes**
Response from Canada Post
- 4. Presentation of the 2020-21 Audited Financial Statements**
- 5. Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O'Sullivan – Fire Department
 - c. Paige Clarke- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
- 6. Correspondence**
- 7. Committee of the Whole Report**
- 8. Dangerous and Unsightly Motion** 22 Bunker Hill
- 9. Dangerous and Unsightly Motion** 339 South Foord Street
- 10. Appeal to Site Plan Approval,** Town Centre Properties, Lawrence Blvd.
- 11. Memorial for Rachael McLean Discussion**
- 12. Policy Draft- Stellarton Social Media (7 day notice)**
- 13. Policy Draft- Chief Administrative Officer (7 Day notice)**
- 14. Open Forum**
- 15. Next Council Meeting:** September 13, 2021 @5:30 PM
- 16. Adjourn**

June 14, 2021
STELLARTON, NOVA SCOTIA

MEETING

A virtual regular meeting of the Stellarton Town Council was held on Monday, June 14, 2021 at 5:30 PM via the Zoom platform due to the State of Emergency.

PRESENT

Mayor D. MacGillivray, Couns.B. Knight, S. Campbell, S.Lawand, and G. Pentz
Also present, Town Clerk S. Higdon, Town Engineer B. Murray, Marketing and Communications Coordinator, P. Clarke, Active Community Living Coordinator, N. Delorey, and Fire Chief, M. O'Sullivan.

1. AGENDA

Councillor B. Knight approved the Agenda, seconded by Councillor G. Pentz with the following addition:

- Under Correspondence, Letter from the Town of New Glasgow Re: SPCA
Motion Carried.

2. APPROVAL OF MINUTES

Councillor G. Pentz made a motion to accept the May 10th, 2021 Town Council minutes seconded by Deputy Mayor Lawand. **Motion Carried.**

3. **PRESENTATION – PICTOU COUNTY CRUISE COMMITTEE**- Michelle Young Chair of the Pictou County Cruise Committee and Member of Committee, Michelle Young and Denise Taylor were present to update Council. She discussed the highlights, moving forward after the pandemic, and the impacts. They were established in 2007 and have welcomed 24 ships since 2012. They have 4 confirmed in 2022 and 2 in 2023. They discussed the economic impacts of these ships to the local economy. Unfortunately, Transport Canada has shut the cruise line industry down until February 2022. She also discussed the re-opening plans and the communications plan for the future. They have had a presence at industry trade shows and are looking forward to expanding the opportunities offered in Pictou County by offering more excursion options and engaging more local partners. It is the authentic experiences that tourists are looking for.

The Mayor thanked both Michelle and Denise for the update.

They left the meeting.

4. BUSINESS ARISING FROM THE MINUTES

Town Clerk Higdon updated Council on the Letter from Mayor Nancy Dicks Re: Covering funeral cots for Volunteer Fire Departments as clarified by Fire Chief O'Sullivan It was to let other departments know their intent.

There was no business arising from the minutes.

5. REPORTS FROM STAFF

a. Police Service

Questions/Comments:

Councillor S. Campbell made a motion to accept Police Service Report, seconded by Councillor G. Pentz. Motion carried.

b. Fire Chief, Mike O'Sullivan presented the Fire Department report.

Questions/Comments: There was discussion regarding the issue with the cat in the tree which caused a stir on social media. There was nothing the fire department could do so the owner called in an arborist.

Councillor G. Pentz made a motion to accept the Fire Department Report, seconded by B. Knight. Motion carried.

c. Paige Clarke- Marketing & Communications Coordinator presented her report. She noted the Citizen Alert App.

Questions/Comments:

Deputy Mayor Lawand made a motion to accept the Marketing and Communications Report, seconded by Councillor Pentz. Motion carried.

d. Blaine Murray- Town Engineer presented his report.

Questions/Comments: Councillor Pentz asked about the water feature in Allan Park and how it does not seem to be working. Councillor Lawand reported that this has been looked at numerous times in the past. Blaine will look into it once again and report back to council on possible fixes.

Moved by Councillor Pentz, seconded by Councillor Campbell, "to write a letter to Canada Post regarding the state of their ramp and stairs." Motion carried.

Councillor G. Pentz made a motion to accept the Town Engineer's Report, seconded by Deputy Mayor Lawand. Motion carried.

e. Noah Delorey, Active Community Living Coordinator presented his report

Questions/Comments: Deputy Mayor asked for details on the Dog Park, Councillor Knight reported that this is at the preliminary stages and there is nothing definitive to report at this time as the land is not even secured from the Province at this time.

Deputy Mayor Lawand asked about the details on the Community Play box. Noah responded this is an initiative that was started by Active Pictou County and they are in all municipalities. The idea is for residents to use at a certain playground and leave for others to enjoy.

Deputy Mayor Lawand asked if there was a consideration regarding a Homecoming event in the Fall. Noah noted there was discussion with his colleagues in other municipalities to see if they are doing any events in the Fall. Councillor Knight noted that Homecoming decided to postpone until 2022 and if there are any updates that it would have to brought to the Homecoming Committee.

Deputy Mayor Lawand made a motion to accept the Active Community Living Coordinator's Report, seconded by Councillor Knight. Motion carried.

6. CORRESPONDENCE

- a. Town of New Glasgow Re: SPCA request for donation. They declined to offer financial support.

7. APPLICATION FOR APPROVAL FOR OUTDOOR CAFÉ

Roland Burek provided a verbal report asking council to approve the permit application noting that in this circumstance it is a little different than the Bylaw, however it does not impede public safety as was approved by the Traffic Authority. The bylaw will be reconsidered in the Fall.

Moved by Councillor Pentz, seconded by Councillor Knight, to approve the permit application for 2021 from Andres Seats. Motion carried.

It was asked that because the sidewalk is now used for the café to ask Public Works to erect a "sidewalk closed" sign at the crosswalk so pedestrians can use the crosswalk to get to the other side.

8. Committee of the Whole Report

The following recommendations are for Council's consideration from the Committee of the Whole meeting virtually held on May 25, 2021:

Recommendation # 1

On recommendation of Committee of the Whole Council approve the salt shed proposal from Robert Archibald General Contracting in the amount of

\$228,452,10 including HST as it was the highest criteria score and the lowest bid.

Recommendation # 2

On recommendation of Committee of the Whole Council approve the donation of \$100.00 to the Pictou County 4-H Club.

Moved by Councillor Pentz, seconded by Councillor Knight, motion carried.

9. TOWN HALL ROOF AND SCAFFOLDING RFQ RECOMMENDATION

A request for quotations was sent out to several contractors to install a metal roof over top of the existing asphalt roof. One bid was submitted as follows:

Mark MacIsaac Construction	\$19,100.00 excludes HST
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A separate RFQ was sent out to contractors for the supply and installation of scaffolding required to do the roof work. Two submission were submitted as follows:

Mark MacIsaac Construction	\$9,200.00 excludes HST
Sancton Access	\$19,486.00 excludes HST

Moved by Councillor Pentz, seconded by Councillor Campbell to award both quotes to Mark MacIsaac Construction as it is recommended by Town Engineer and is the lowest bid received, motion carried.

10. MEMORIAL BENCH DEDICATION

An application was received to insert a bench in Olympic Park in memory of Joseph and Loretta MacNeil. It adheres to the Commemorative Bench and Tree Memorial Policy AD- 013.

Moved by Councillor Knight, seconded by Councillor Campbell, to approve the application for the memorial bench, motion carried.

11. RECOMMENDATION FROM POLICE COMMISSION

The following recommendation is for Council's consideration from the Police Commission meeting virtually held on June 3, 2021:

On recommendation of the Police Commission, that Council approve the new member of the Stellarton Police Commission, Kevin Mason for a three year term

STELLARTON TOWN COUNCIL
June 14, 2021
STELLARTON, NOVA SCOTIA

with an option to extend for a second term. Moved by Councillor Knight, seconded by Councillor Campbell, motion carried.

12. POLICY DRAFT- STELLARTON SOCIAL MEDIA

Deputy Mayor Lawand had questions on the draft policy. After discussion, the Town Clerk suggested it be brought back to Committee of the Whole in June to discuss in detail. All agreed.

13. OPEN FORUM

The Clerk confirmed there were no requests for the link to the meeting.

14. NEXT MEETING DATE

The next meeting date is scheduled for Monday, July 12, 2021 at 5:30 p.m.

15. ADJOURNMENT

On motion by Councillor Pentz, to adjourn the meeting.

MAYOR

TOWN CLERK



STELLARTON POLICE SERVICE

Report for June 1st – 27th 2021

Calls for Service

Total: 193

Activities

Arrests

3- 911 Act- Other Activities

3- Animal Calls

6- Assaults

2

2- Assaults with a Weapon

8- Assists to Canadian Police Agency

25- Assists to the General Public

2- Assists to nongovernment Agency

1- Assist to the RCMP

1- Being unlawfully in a Dwelling

3- Breach of the Peace

1- Breach of a Recognizance

3- Break and Enters

1- Coroner's Act- Sudden Death

1- Counsel/Aid/Abet Person to Commit Suicide	
2- Crime Prevention	
1- Dangerous Operation of a Motor Vehicle	
1- Distribute Intimate image without Consent	
1- Dog Act- Offences Only	
3- Dog Act- Other Activities	
8- False Alarms	
1- Family Dispute	
5- Family Relations Act	
1- Forcible Confinement	1
2- Fraud	
1- Harassing Communication	
3- Health Act Covid	
3- Information Files	
2- Items Lost/Found	
2- Liquor Control Act	
5- Mental Health Act	
9- Mischief	
16- Motor Vehicle Act	4
17- Municipal Bylaws	
1- Off Road Vehicle	1

2- Operations While Impaired

1- Other Provincial/Territorial

2- Parking Offences

2- Peace Bonds

3- Persons Reported Missing

1- Personating a Peace Officer

1

3- Police Assistance

1- Quarantine Act

1- Stalking

7- Suspicious Persons

2- Thefts of a Car

1- Theft of Electric/Gasoline

7- Thefts under \$5000

5- Traffic Collisions

1

4- Trespass Act

1- Trespass at Night

1- Unwanted Persons

1- Uttering Threats

4- Well Being Checks

Open Cases 32 Open Cases (YTD) 43

COMMUNITY RELATIONS

Qty. Type

None- Due to Covid Restriction

Other Activities

Foot / Bike Patrol 53.5 hours

Radar Patrol 106 hours

Fleet

Patrol Car 36 June 4247 km traveled Year to Date 19854 km travelled

Patrol Car 38 June 3693 km traveled Year to Date 27670 km travelled

Gas Used

Patrol Car 36 June 498 Litres Year to Date 3495 Litres

Patrol Car 38 June 627 Litres Year to Date 5243 Litres

Respectfully Submitted:

Mark Hobeck
Chief of Police

Crime statistics

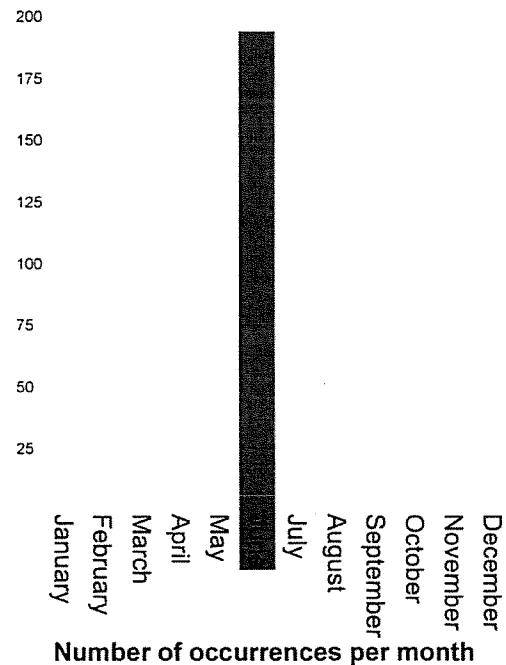
RCMP-GRC, Stellarton NS PS

Valid as of 2021/06/28 12:45:03
Printed by #E00036135 THIBEAU, M.*Daily and hourly occurrences*

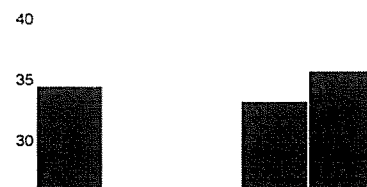
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS ->	34	25	23	33	35	22	20	1	193
0:00 TO 3:59	9	3	2	1	2	1	3		21
4:00 TO 7:59	2	1	2	6	1	1	1		14
8:00 TO 11:59	2	4	5	6	9	6	2		34
12:00 TO 15:59	7	10	6	10	10	5	4		52
16:00 TO 19:59	13	2	5	8	8	5	6		47
20:00 TO 23:59	1	5	3	2	5	4	4		24
UNKNOWN HOUR								1	1

Breakdown by month:

Month	Number of occurrences	Percentage of total
January	0	0.0%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	192	99.5%
July	0	0.0%
August	0	0.0%
September	0	0.0%
October	0	0.0%
November	0	0.0%
December	0	0.0%
Unknown	1	0.5%
Total	193	100%

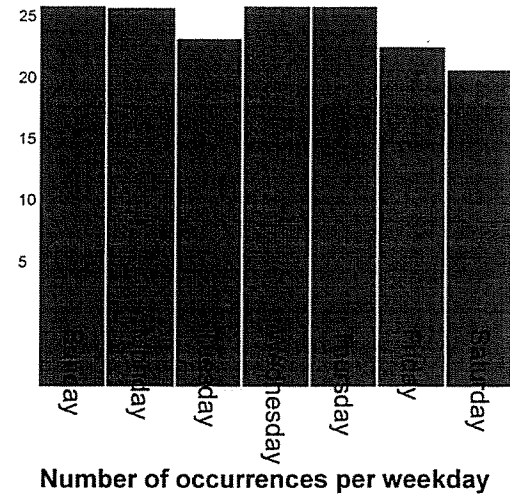
*Breakdown by day of the week:*

Weekday	Number of occurrences	Percentage of total
Sunday	34	17.6%
Monday	25	13.0%
Tuesday	23	11.9%



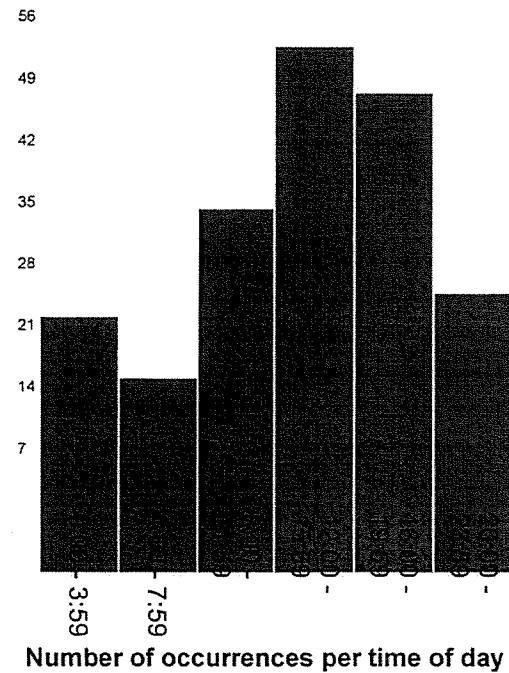
Protected B

Wednesday	33	17.1%
Thursday	35	18.1%
Friday	22	11.4%
Saturday	20	10.4%
Unknown	1	0.5%
Total	193	100%



Breakdown by time of day:

<i>Time</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
0:00 - 3:59	21	10.9%
4:00 - 7:59	14	7.3%
8:00 - 11:59	34	17.6%
12:00 - 15:59	52	26.9%
16:00 - 19:59	47	24.4%
20:00 - 23:59	24	12.4%
Unknown	1	0.5%
Total	193	100%



Protected B

Town Engineers Report

June 2021

Engineering & Public Works Report

Engineering/ Capital

1. Please find attached the Capital Projects update sheet.
2. S.W. Weeks Construction started on the Allan/Victoria Infrastructure project. All underground services were completed on Victoria.
3. Curb was installed on both Park Street and Bridge Ave and the projects are substantially complete.

Streets/Properties

4. Street sweeping was put on hold for two weeks once again due to mechanical failures. Acadia Ave and Foord was completed.
5. Fixed damaged storm outfall on Weir Avenue that was causing issues.
6. Flowers were picked up and put out at various spots in Town.
7. Thermoplastic line markings are anticipated for the second week of July weather dependent.

Safety

8. Equipment maintenance and repairs are being completed.

Blaine Murray, P.Eng.,
Town Engineer



**Town of Stellarton
Capital Projects Update Sheet**

GENERAL CAPITAL	Project Description	Status
Town Properties:	Public Works Salt Shed Town Hall Metal Roof Library Boiler Town Office Flag Pole	project awarded awarded ordered pole received
Infrastructure:	Sanitary Flow Meter and Structure Curb replacement Bridge Ave Curb replacement Park St	complete 95% complete
Paving:	Pavement extension at Soccer Complex	
Sidewalks:	Fairview Ave (S Foord St - Fairview St) Acadia Ave (Birch St - Allan Park) Belmont St (Cambey Ave - Belmont Ave)	waiting NSPI to install guy extension
Infrastructure Project -		
Sewerlines:	Victoria Ave Allan Ave	underground services complete sanitary services partially complete

July Council Report

Marketing & Communications

- *Accessibility Survey*; The accessibility survey has received about 50 responses. Overall, the responses seem to be helpful to add to the Accessibility Plan OR they solidify what we have already added to the plan. This survey is still available to fill out (both online or hard copy) and all are encouraged to give input.

- *Accessibility Plan/Committee*; The Accessibility Committee met in June and continued to work towards finalizing the initial draft of Stellarton's Accessibility Plan. This draft of the Accessibility Plan should be available for review by the next Council meeting. At this meeting in June, Noah and I were designated as the Town's Accessibility Co-Coordinator – meaning that moving forward, we will be looking at everything through the accessibility lens and will attend all webinars/sessions regarding accessibility.

- *Heritage Committee*; The Heritage Committee met in June and continued to work through the steps of the Heritage Plan that can be achieved during this fiscal year. One step that I am working on prior to September is the design and implementation of commemorative 100th Anniversary of the Miners' Monument decal. Denise Taylor from the Museum of Industry and I will be putting this design together.

- *We are Treaty People*; I attended a webinar called "We are Treaty People" that was meant to offer insight into how we can better understand and offer support to our local First Nation citizens and neighbouring communities. This webinar highlighted tips and proper etiquette for items like land acknowledgements and having better engagement with local First Nation communities.

- *Davis Day*; On June 11, we held a small service to remember and honour our mining community for Davis Day. Due to COVID-19 restrictions, this could not be the standard service that we had originally planned to mark the 100-year anniversary of the monument. Vernon Theriault spoke as a representative of the mining community and the video of this speech has been shared on social media. The Heritage Committee will continue to plan for a September service to commemorate the 100th anniversary of the monument.

- *Flag Raising*; On June 30, we held a small service in Town Square to raise the Grand Council flag with Chief Andrea Paul of Pictou Landing First Nation. Given the current news of the bodies' of Indigenous children being recovered at the site of former residential schools, this was an important service to offer residents an opportunity to learn more about residential schools and reflect on the history of our country.

- *Newsletters*; The summer edition of the newsletter will be going out with water bills this week and published online as well. The latest edition features articles on: Bike safety, Stellarton's burn by-law and safe burning, day camp information, an update on our water, and a volunteer lead monitoring program.

- *COVID-19 Staff Rapid Screening*; I attended an info session to set up internal rapid COVID-19 screening for staff. The supplies and resources for implementing this set up have been ordered or have been received already. Once we have all of the supplies and logistics established, we will be encouraging our staff to follow the outlined screening protocols provided to us.

- *Memorial Bench*; As approved by Council, Noah and I have been working through the process to have this bench ordered and installed. There are many options and specifications available per bench – in consultation with the Town Engineer, we have determined the proper style and installation supports needed and should have the bench in the near future. The required plaque can be done by the distributor, but we can get one locally to save on cost.

Respectfully submitted,

Paige Clarke

Marketing & Communications Coordinator

Town of Stellarton

Town Engineers Report

June 2021 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution System

2. No water main breaks to report.
3. Please see the Engineering and Public Works Report for the Victoria and Allan Infrastructure project updates.

Water Treatment Plant (WTP);

4. Geosmin/MIB & Microcystin Composite sampling began in May. To date Microcystin was Non-Detectable (ND) at all 3 locations (Raw/Town Barn/St. Andrews) as of June 23rd. MIB is showing values, with 37ppb on June 14th being the highest. Geosmin has been ND to date.
5. Ordered Sand from Shaw for the sand filters. Approximately 300 cubic feet of material in the filters. Each filter is to have ~ 3' of sand, #1 is 10" low, #2 is 17" low, and #3 is 12" low.

Safety

6. Gates were painted and reflective tape added at Lehigh.

Blaine Murray, P. Eng.
Town Engineer

July Council Report

Active Community living Coordinator

Summer Day Camp; Planning and implementing the Summer Day Camp has been taking up majority of the time. As we are adapting through the restriction changes, finding a suitable home base for Summer Camp, getting supplies, and planning for all the days. Entering Phase 3, we are now able to offer 20 participants, plus staff and volunteers for Summer Camp. Thus, we will be changing week 1 – 3 limitations from 10 participants to 20 participants; and weeks 4 – 8 will remain at 20 participants. For full details regarding our Summer Day Camp, please visit our Facebook page or town website.

After hour registration will continue to be Monday's from 6pm-8pm and Tuesday's 6pm-7pm. There will also be registration forms available in the administration office in the Town Hall Building. Furthermore, registration will now be able to register for the remaining weeks, rather than one week at a time.

Summer Staff; Our Program Coordinator and our Day Camp Counsellors have recently received their Standard First Aid and CPR training in preparation for the Summer. The staff have also received their Inclusion training, to help accommodate and make for a welcoming environment for everyone. We want to ensure that every participant at Summer Camp enjoys themselves as much as possible!

Dog Park; Nothing new to report on regarding the dog park. Updates will be shared when necessary.

Canoe Rental Service; We have been approved by Council to move forward to investigate a canoe rental program. We will investigate the legal logistics, insurance costs, storage, and other details. Updates will be provided.

Splash Pad; Our splash pad is up and running! Hours for the splash pad are 8am-8pm every day. This could change with potential water restrictions, but updates will be provided if so.

Senior Walking Program; The walking program is in full effect and is being held every Wednesday from 9am – 11am at the Pioneer Coal Athletic Field. Accessible area with music playing!

Active Living Committee; We are putting together an Active Living Committee for the Town of Stellarton. This committee will consist of stakeholders in the Active Living community. We hope to have representatives from different sport teams from the town, devoted trail walkers, and individuals who want to have a space and committee to share ideas to better enhance Stellarton's Active Living. If you have any questions or are interested in being a part of the Active Living Committee, email noah.delroey@stellarton.ca or call (902)-921-1023.

Jumpstart Ambassador; I have received training on how to assist individuals registering for the JumpStart program. If you require assistance on your JumpStart application, email noah.delorey@stellarton.ca.

Accessibility Coordinator; Paige and I have been named Stellarton's Accessibility Coordinators. We will ensure that Stellarton is doing our part in being accessible to everyone and looking through the lens of accessibility, always.

Ball Field Scheduling; With restrictions easing up, we are now able to have practices on our ball fields. We have scheduled our local baseball and slow pitch leagues at the Albion, Evansville and Rick Crowe, and Sample fields. We are excited to have our teams using the ball fields again!

Sample Field Soccer Fields; We have ordered and delivered eight new sets of soccer netting. Great to have new soccer netting just in time for a new season of soccer to begin!

Homecoming Committee; The homecoming committee have met and discussed possible ideas for what we can do going forward, with restrictions starting to ease. No news to report, but information will be shared if necessary.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator



TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0
Phone (902) 752-2114 Fax(902) 752-4105
susan.higdon@stellarton.ca

Committee Report

Date: July 12, 2021
To: Mayor and Council
From: Susan Higdon, Town Clerk

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 28, 2021:

Recommendation # 1

On recommendation of Committee of the Whole Council approve the donation of \$100.00 to the Aberdeen Palliative Care Society.

Recommendation # 2

On recommendation of Committee of the Whole Council approve the donation of \$250.00 to the NRHS Grad Parent Committee.

Recommendation # 3

On recommendation of Committee of the Whole Council approve the registration cost of \$5,500.00 to the Atlantic Infrastructure Management Network to prepare a complete asset inventory, capital plan, and continue to operationalize asset management and prepare an asset management program document.