



## **TOWN OF STELLARTON**

Council

October 13, 2020

5:30 PM

1. **Approval of Agenda**
2. **Approval of Minutes:** September 14, 2020 **Public Hearing**  
September 14, 2020 **Regular Meeting**  
September 28, 2020 **Special Meeting**
3. **Business Arising from the Minutes**
4. **Reports from Staff:**
  - a. Chief Mark Hobeck- Stellarton Police Service
  - b. Emily Lutton - Building Official; Fire Inspector
  - c. Fire Chief Mike O'Sullivan – Fire Department
  - d. Paige Clarke- Marketing & Communications
  - e. Blaine Murray – Town Engineer
  - f. Sally O'Neill- Active Pictou County
5. **Correspondence**
  - a. Charles and Mildred MacKinnon Re: Thank you card
6. **Committee of the Whole Report**
7. **Police Commission Report**
8. **Planning Advisory Update**
9. **Proclamations and Flag Raising Ceremonies**  
(7 Day Notice, September 28, 2020)
10. **Appointment of Building Inspector**
11. **SPCA – Request**
12. **Open Forum**
13. **Next Council Meeting:** Monday, November 9, 2020 at 5:30 PM  
Swearing in of Council 2020-2024
14. **Adjourn**

**STELLARTON TOWN COUNCIL  
PUBLIC HEARING  
SEPTEMBER 14, 2020**

Town Clerk S. Higdon read the directions from Minister Chuck Porter regarding the declared State of Emergency.

**PUBLIC HEARING**

A Public Hearing of the Stellarton Town Council was held on Monday, September 14, at 5:00 p.m. in the Council Chambers

**PRESENT**

Present were Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell, and G. Pentz.

Also present Town Clerk, S. Higdon.

**AGENDA**

The agenda was approved on motion by Coun. B. Knight, seconded by Coun. G. Pentz.

**Motion Carried.**

**SALE OF STELLARTON MEMORIAL RINK FOR \$1.00 TO STELLARTON  
MEMORIAL COMMUNITY CENTRE ASSOCIATION(SMCCA)**

105 Stellar St. 41,600 Sq. Ft.  
PID #00943381  
Assessed Value: \$662,300.00

Town Clerk S. Higdon reported as per the Municipal Government Act, there were two advertisements; no issues or complaints were received; she asked if there was anyone on the phone three times.

Coun. B. Knight made motion to sell the Stellarton Memorial Rink to the Stellarton Memorial Community Centre Association for \$1.00, and the provisions that go with it regarding their fundraising efforts and that a Grant in Lieu will be given to offset taxes, seconded by Coun. S. Campbell.

On the question:

Mayor D. MacGillivray re the Town Office is set up to collect donations and issue receipts.

**Motion Carried.**

**APPLICATION FOR A DEVELOPMENT AGREEMENT – PQ PROPERTIES**

25 Bunker Hill to Develop a Four (4) Unit Townhouse Development

Town Clerk S. Higdon reported that Interim Planner R. Burek is unavailable; she stated that two advertisements in placed in local media; asked if there were any issues or complaints on the phone three times; there was nothing received by the Town regarding this application for development agreement.

Coun. S. Lawand asked for feedback from Council.

Coun. B. Knight made motion to defer decision until the Planner is available to answer questions, seconded by Coun. S. Lawand. **Motion Carried.**

**ADJOURN**

Public Hearing adjourned at 5:10 p.m. on motion by Coun. S. Lawand.

**MAYOR**

**TOWN CLERK**

**SEPTEMBER 14, 2020  
STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, September 14, 2020, at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

**1. AGENDA**

The Agenda was approved as amended to include 12. Lions Club Road Toll, 13. Report on Birch Hill Orphanage, 14. Halloween and 9.b. Police Commission Drug Issue, on motion by Coun. B. Knight, seconded by Coun. S. Lawand. **Motion Carried.**

**2. APPROVAL OF MINUTES**

The minutes from July 13, 2020 Regular Council and August 14, 2020 Special Meeting were approved on motion by Coun. G. Pentz seconded by Coun. B. Knight. **Motion Carried.**

**3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**4. PRESENTATION – Challenger Baseball**

Trevor Kearley presented information regarding the Challenger Baseball; an overall view of the project. Looking for support from the Town, not financial but in-kind work. Questions/Comments:

Mayor D. MacGillivray re if minor ball would be affected by re-aligning the field.

T. Kearley has been in contact with minor ball representatives.

Coun. B. Knight re concern with closing one field during construction.

T. Kearley replied that the installation of lights can extend play.

Coun. S. Lawand supportive of project; generate sports tourism.

Town Clerk S. Higdon and Town Engineer will meet with group for planning.

Coun. B. Knight made motion to go forward with the Pictou County Challenger Baseball project, seconded by Coun. S. Lawand. **Motion Carried.**

**5. PROCLAMATION – Right to Know Week September 28 – October 4**

Mayor D. MacGillivray read Proclamation for the Right to Know Week September 28 to October 4, 2020.

Coun. G. Pentz made motion to declare September 28 to October 4, 2020 as Right to Know Week in the Town of Stellarton, seconded by Coun. B. Knight. **Motion Carried.**

**6. REPORTS FROM STAFF - for information; reports attached.**

- a. Police Service – Chief Hobeck presented report for July and August.

Questions/Comments:

Coun. S. Lawand comments re the Walk Patrol.

Coun. G. Pentz re compliment from resident who received assistance from Cst. Morrell.

Coun. S. Lawand made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**

- b. Emily Lutton – Building Official; Fire Inspector no report.

- c. Roland Burek Acting Planner, Development Officer – No report.

- d. Fire Chief Mike O'Sullivan – Fire Department, presented report for July and August; noting that the Stellarton Fire Hall is closed to the public until January 2021, and reassess at that time.  
Coun. G. Pentz motioned to accept Fire Department's report for July and August 2020, seconded by Coun. B. Knight. **Motion Carried.**
- e. Paige Clarke – Marketing & Communications  
P. Clarke presented report.  
Questions/Comments:  
Coun. S. Lawand re Bike Safety and Trail Development.  
Coun. S. Lawand re dog owners not picking up dog waste; Town Clerk S. Higdon re the Dog Bylaw, enforced by Police.  
Coun. S. Lawand re the Heritage Plan RFP. Paige Clarke stated that the RFP was looking for a plan to move forward with Heritage preservation within the Town.  
Coun. S. Lawand re signage and branding from the Planning and Advisory Committee.  
Coun. S. Lawand re REN Virtual Community website.  
Coun. B. Knight re 13. Report on Birch Hill Orphanage. P. Clarke has been working with individuals on project; draft is near ready; will bring to Council for final approval.  
Mayor D. MacGillivray comments re communications with public; fireworks; acknowledged and appreciates amount of work  
Coun. G. Pentz made motion to approved Marketing & Communications report, seconded by Coun. S. Lawand. **Motion Carried.**
- f. Blaine Murray – Town Engineer  
Town Engineer B. Murray presented his reports; highlighting the graphs on the water report; illustrates water consumption during the Stage 1 Water Restrictions.  
Questions/Comments:  
Coun. S. Lawand re water consumption.  
Coun. S. Lawand re water issue with taste and smell. Town Engineer will continue more testing next year and look at options to resolve issue.  
Coun. S. Lawand re the Valley Woods Park Pond. Town Engineer stated that the dye has been put in the pond.  
Coun. S. Lawand re the Pleasant Street Park. Coun. S. Lawand made motion that no gravel or equipment be put in that park area in future, seconded by Coun. B. Knight.  
On the Question:  
Coun. G. Pentz re the work being done on Rundell; using the Pleasant Street Park for equipment, gravel, etc.  
Town Engineer confirmed; recommends that when project is complete, the area should be landscaped. Alternative area will be designated and used for stockpiling such materials.  
**Motion Carried.**  
Coun. S. Lawand re interpretive panels; plexiglass to protect panels.  
Town Engineer will look into this.  
Coun. G. Pentz commented on the flowers; very beautiful; lots of compliments. Town Engineer agreed that the Communities in Bloom did a great job.  
Coun. G. Pentz motioned to accept the Town Engineer's Report and Water Utility Report, seconded by Coun. S. Campbell. **Motion Carried.**

7. **CORRESPONDENCE**

- a. Northumberland Regional High School Re: Thank you for Scholarships

- b. Hannah Fraser Re: Thank you for Oulton Scholarship
- c. Grace Hall Re: Thank you for Aubrey Dorrington Scholarship
- d. Cole Green Re: Thank you for Oulton Scholarship
- e. NSCC Re: 2019-2020 Annual Report on Giving (report available in the Admin Office); also thanking the Town for Memorial Scholarship.
- f. Property Valuation Services Corporation Re: 2019-2020 Annual Report; available online.
- g. Minister Keith Colwell, Fisheries & Aquaculture Re: Marine Debris Clean- Up Program. Town Clerk S. Higdon read letter; asking for support; it will be on the Shared Services Agenda.

## **8. COMMITTEE OF THE WHOLE REPORT**

The following recommendations are for Council's consideration from the Committee of the Whole Meeting held on July 27, 2020:

Recommendation #1. On recommendation of Committee of the Whole, Council approve the installation of the Birch Hill Interpretive Panel for the amount of \$3,200 (HST included) as well as \$750.00 for the stand.

Recommendation #2. On recommendation of Committee of the Whole, Council approve the Aspen Street paving of extension for an amount not greater than \$12,000.00.

Recommendation #3. On recommendation of Committee of the Whole, Council approve the option of removing one section of sidewalk and re-sodding for \$4,000.00 plus HST for the Rundell Street Project.

Coun. G. Pentz made motion to approve recommendations of Committee of the Whole, seconded by Coun. S. Campbell. **Motion Carried.**

## **9. POLICE COMMISSION REPORT**

The following recommendation is for Council's consideration from the Police Commission meeting held on September 3, 2020.

Recommendation # 1. On recommendation of the Police Commission, Council approve the civilianizing of the Emergency Dispatch Services under the Authority of the Town of Stellarton, Stellarton Police Service effective October 20, 2020.

Coun. B. Knight made motion to approve recommendation of the Police Commission, seconded by Coun. S. Campbell. **Motion Carried.**

### **9.b. POLICE COMMISSION DRUG ISSUE**

Coun. G. Pentz commented on complaints he received regarding a drug problem in Town. Police Commission Chair, Coun. B. Knight reported that this issue has been discussed many times; serious problem everywhere. Police Officers' duties are numerous; mental health care limited. Coun. Knight provided comments on the department, staffing and time-management. He feels that there should be one officer on day shift dealing with such issues.

Coun. G. Pentz asked about the Integrated Police Unit and how much time is utilized for Stellarton; any data report available. Chief Hobeck replied that they get updates at their monthly meetings; discuss ongoing files. Chief Hobeck can bring items to the Street Crime Unit; they prioritize their own work/investigations. He commented on the issue and what the department is doing; information gathering options.

Coun. G. Pentz re hiring another officer. Chief Hobeck re working within the budget; however, having another officer working day shift would definitely help; he will work with current set up to address issue.

Coun. S. Lawand re policing budget; issue is bigger than one officer.  
Discussion commenced; will stay with the status quo and have the Police Chief report back with recommendations to Police Commission.

**10. SALE OF STELLARTON MEMORIAL RINK FOR \$1.00 TO STELLARTON MEMORIAL COMMUNITY CENTRE ASSOCIATION (SMCCA)**

Mayor D. MacGillivray read the following resolution:

**WHEREAS** by Section 51 of the Municipal Government Act for the Province of Nova Scotia a municipality may sell or lease property at a price less than market value to a nonprofit organization that the Council considers to be carrying on an activity that is beneficial to the municipality.

**AND WHEREAS** the Council for the Town of Stellarton considers that the Stellarton Memorial Community Centre Association is carrying out an activity that is beneficial to the Town of Stellarton and has complied with the provisions of section 51 of Municipal Government Act;

**AND WHEREAS** the said property known as 105 Stellar Street, Stellarton, Nova Scotia is no longer required for the use of the Town of Stellarton.

**AND WHEREAS** the price is considered by the Council to be fair and reasonable.

**BE IT THEREFORE RESOLVED** this 14th day of September, 2020, that the Town of Stellarton, conveys the property known as 105 Stellar Street, Stellarton, Nova Scotia to the Stellarton Memorial Community Centre Association for \$1.00 subject to the Stellarton Memorial Community Centre Association subject to the Town of Stellarton receiving a right of first refusal to repurchase the property on terms agreeable to both parties.

**BE IT THEREFORE RESOLVED** that the Town of Stellarton agrees to provide the Stellarton Memorial Community Centre Association a grant in lieu of taxes for the property being conveyed to the Stellarton Memorial Community Centre Association so long as the Stellarton Memorial Community Centre Association is operating as a non-profit community organization on the property.

**FURTHER RESOLVED** that the Mayor and Town Clerk be and they are hereby authorized and instructed to execute and deliver on behalf of the Town of Stellarton, a good and sufficient deed conveying the said property in conformity with the terms of this resolution and further to execute the right of first refusal agreement.

Coun. S. Campbell made motion to accept the resolution, seconded by Coun. B. Knight.

On the Question:

Mayor D. MacGillivray re the buy-back; the Town has the first option to buy it back for \$1.00, no time limit.

Mayor D. MacGillivray added comments on why the Town decided to sell the rink property; too costly to keep the rink operational; did not want use taxpayers' dollars on such a venture; already contributes financially to the PC Wellness Centre. Town will assist in their fundraising efforts by issuing receipts to donors.

**Motion Carried.**

**11. APPLICATION FOR DEVELOPMENT AGREEMENT PQ PROPERTIES**

25 Bunker Hill File No. 01-20s – Town Clerk S. Higdon reported that a Public Hearing was held at 5:00 p.m. today; it was moved by Council to defer the decision on this application for development until Planner is available.

**12. LIONS CLUB ROAD TOLL**

Coun. B. Knight received call from the president of the Lions Club requesting permission to set up a Road Toll again this year. Coun. B. Knight made motion to approve the Lions Club to set up a Road Toll, seconded by Coun. G. Pentz. **Motion Carried.**

**13. REPORT ON BIRCHILL ORPHANAGE**

Dealt with in the Marketing & Communications report.

**14. HALLOWEEN**

Coun. G. Pentz inquired whether the Town was going ahead with Halloween this year. Town Clerk S. Higdon stated that the Town of Stellarton, pertaining to COVID 19, has been following all the recommendations from the Province and Chief Medical Officer Dr. Strang; they see no issue with Halloween going forward.

Town Clerk S. Higdon informed Council that the Tax Sale, previously scheduled for March had to be cancelled due to COVID 19; Tax Sales has been rescheduled for October 14, 2020; one ad has already been published, the second ad will be in shortly. Those interested will have to pre-register to attend.

**15. NEXT COUNCIL MEETING**

Next Council meeting will be Tuesday, October 13, 2020 at 5:30 p.m.

**16. ADJOURN**

Meeting adjourned on motion by Coun. S. Lawand.

**MAYOR**

**TOWN CLERK**

**SEPTEMBER 28, 2020  
STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, September 28, 2020, at 5:15 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

1. The meeting was called to order by Mayor D. MacGillivray at 5:15 p.m.

**2. AGENDA**

The Agenda was approved on motion by Coun. S. Lawand, seconded by Coun. B. Knight. **Motion Carried.**

**3. MUNICIPAL CORPORATION DOCUMENT**

“Pictou County Transit” – Town Clerk S. Higdon re in order for the Towns of New Glasgow and Stellarton to enter into an agreement, a Municipal Corporation Document is required for Pictou County Transit; need approval for the Mayor and Town Clerk to sign it on behalf of the Town.

Coun. G. Pentz made motion to approve the Municipal Corporation Document, seconded by Coun. B. Knight.

On the Question:

Mayor D. MacGillivray stated that the lawyer reviewed the document.

Coun. S. Lawand re three-year commitment; pilot project.

Mayor D. MacGillivray confirmed; no cost to the Town in the first year; second and third year would be approximately \$50,000 per year from the Town; start date April 2021.

**Motion Carried.**

4. Meeting adjourned on motion by Coun. S. Lawand.



## STELLARTON POLICE SERVICE

Report for September 1-28, 2020

Calls for Service

**Total: 190**

### Activities

### Arrests

1- 911 Act/ Other Activities	
1- Abandoned Vehicle	
2- Animal Calls	
2- Assaults	
2- Assaults with a Weapon	
4- Assists to Canadian Police Agency	1
23- Assists to the General Public	
1- Assist to the RCMP	
1- Break and Enter/Residence	
1- Check Stop	
1- Controlled Drugs and Substances	
1- Coroner's Act- Sudden Death	
1- Counterfeit Money	

2- Crime Prevention	
3- Disturbing the Peace	
6- Dog Act-Other Activities	
2- Driving while Disqualified	
1- Fail to Comply/ Probation	
1- Failure to Provide/Refusal	1
7- False Alarms	
1- Family Orders and Agreements	
5- Family Relations Act	1
3- Fire Prevention Act	
1- Flight from Police	
1- Fraud	
1- Harassing Communication	
1- Health Act (Covid)	
2- Information Files	
6- Items Lost/Found	
6- Mental Health Act	
5- Mischief	
31- Motor Vehicle Act	13
2- Motor Vehicle Insurance	
4- Municipal Bylaws	
2- Operation while Impaired	

- 1- Other Moving Traffic
- 1- Parking Offence
- 3- Persons Reported Missing
- 1- Possession of Stolen Property
- 1- Property Related
- 24- Suspicious Persons
- 1- Theft of a Motor Vehicle
- 8- Thefts Under \$5000
- 4- Traffic Collisions
- 1- Traffic enforcement
- 4- Trespass Act
- 2- Uttering Threats
- 1- Warrant
- 4- Well Being Checks

Open Cases 23    Open Cases (YTD) 54

**COMMUNITY RELATIONS**

Qty.            Type

None to report due to COVID-19 Restrictions.

**Other Activities**

**Foot / Bike Patrol    20 hours**

**Radar Patrol    123 hours**

**Fleet**

Patrol Car 36    August 4327 km traveled    Year to Date 37139 km travelled

Patrol Truck 38    August 3797 km traveled    Year to Date 31925 km travelled

**Gas Used**

Patrol Car 36    August 883 Litres    Year to Date 7547.50 Litres

Patrol Car 38    August 616 Litres    Year to Date 4504 Litres

The new 2020 Dodge Durango arrived September 27<sup>th</sup> to replace Patrol #38. The F-150 will be taken over by Public Works.

Respectfully Submitted:

Mark Hobeck  
Chief of Police



## MEMORANDUM

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**TO:** Susan Higdon, Town Clerk

**FROM:** Emily Lutton, B.Sc., CET, QBO-II, CFI-I  
Building Official | Fire Inspector | DUP Administrator  
Town of Stellarton

**DATE:** October 5, 2020

**RE:** September Activity

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### Projects and tasks in Progress:

- Attended the Management Meeting in Stellarton on September 8, 2020.
- Attended the Nova Scotia Building Officials Association Zone 1 Meeting in Pictou on September 18, 2020.
- Attended the Accessibility Meeting in Stellarton on September 22, 2020.
- Began an Accessibility Audit of the Stellarton Town buildings on September 25, 2020.
- Responded to any building and/or fire inspection questions or complaints.
- Worked on municipal fire system of inspections.
- Processed and approved building documentation and permits, and completed building inspections. Please see attached monthly permit report.
- Processed and approved demolition permits. Please see attached monthly permit report.
- Processed and followed-up on any Dangerous & Unsightly Premises (DUP) inquires and/or complaints.

Respectfully submitted,

**Emily Lutton, B.Sc., CET, QBO-II, CFI-I**  
Building Official | Fire Inspector | DUP Administrator

Stellarton Fire Department  
Monthly Report – Sept., 2020

With the ongoing Pandemic members are practicing social distancing and wearing masks when possible on scenes. We are still not responding to medical assistance calls unless requested by EHS. Members are required to wear all necessary PPE when responding. Eye protection, gloves and N95 masks are available to members. Also, at this time the Hall is closed to the public.

CALLS:

The Stellarton Fire Department responded to 6 calls. The calls ranged from fire alarms to a structure fire with 1 call being Mutual Aid for Alma. On average, 14 members responded with the exception of the Mutual Aid call which had 4 responded.

PRACTICES:

With restrictions still in place and social distancing in mind, we did return to holding official practices on Thursday nights. We have held 4 organized practices with only 8-10 members in attendance.

CLEAN-UP/GEAR CHECK:

We are still being mindful of the Department of Health regulations but our weekly equipment checks are necessary for everyone's safety on a fire scene. Our individual crews are not made up of many members so it still meets the Health regulations.

Respectfully submitted by Mark Fortune

Secretary for SFD

## **October Council Report**

### **Marketing & Communications**

#### **Volunteer Nominations/Awards**

- As mentioned in my last report, posts to highlight and celebrate the nominees for Volunteer of the Year have been scheduled and shared on our Facebook page since August.
- These posts have allowed for many residents to share their congratulations and help us to honour our community heroes in a non-traditional way. Our last post was on September 28 and coincided with the Province's Volunteer Awards.
- We hosted a viewing party of the provincial awards for our VOY, Bill Colbourne, and his family at Town Hall – he was presented with his plaque and certificate as well. Although it wasn't our traditional way to celebrate, Bill and family were extremely appreciative for the small gesture.

#### **Election**

- Information regarding the election is being shared on our Facebook page, as well as on a page dedicated to the election on our website.
- Important information like how to use voter cards, accessible stations to help cast votes, voting dates, have been shared and are regularly available on the Elections Pictou County website ([www.electionspictoucounty.com](http://www.electionspictoucounty.com)).
- This information, as well as the division of Stellarton Wards and the candidates running for Stellarton council are included in the latest edition of The Stellar News.

#### **Emergency Kits**

- Dian Day, with Community Links, sent out an update on the status of the emergency kits that I helped put together over the summer.
- Based on her update, there were multiple expressions of appreciation over phone/email/word of mouth, etc.
- A third of the kits in each county went to visible minorities.
- The kits were out to recipients prior to *Hurricane* Teddy, but likely wouldn't have been needed. Many recipients should still be prepared for any upcoming emergencies.

#### **Birch Hill Display**

- I've been working with the team (John Ashton, Jim Swain, Don Taylor, and Myrna Phillips) to finalize the panel for the unveiling ceremony.
- We are tentatively scheduled for the unveiling on October 15, beginning at 10:30 – with a rain date of October 16.
- Given COVID restrictions, we are only able to have 50 guests, with masks, and physically distanced. There is a list of guests that are receiving invites (Birch Hill past residents, dignitaries, etc.), all additional spots will be available for the public to pre-register to attend.

#### **Accessibility & Heritage Committee**

- Both committees met this past month and are making good strides towards the plans.
- For Accessibility, we've begun initial work on our plan to make municipally owned buildings/properties/parks fully accessible; adapting our plan from Wolfville's Access by Design plan. The plan focuses on 5 key areas: Built environment, info & communication, transportation, goods & services, and employment. A note about this was put into the latest edition of the Stellar News.

- For Heritage, we received 8 RFP submissions for the development of a Heritage Plan. The committee reviewed and discussed the options and ultimately chose the one that has the most option for growth, consultation with the Town, the group, and other local historians, and was under our desired budget.

#### **Cruise Committee**

- Very recently, I've been reached out to by Denise Taylor and Michelle Young – two representatives on the Cruise Committee for the Port of Pictou – for help with rewriting and further developing the information for our port on two cruise sites/programs.
- I've been working with them and had two meetings to help identify the Port of Pictou and our towns as an authentic experience for history, arts and culture, food, and more.

#### **Special Events**

- I attended a virtual meeting with Events NS about the near (and distant) future for special events in the province.
- They are offering an online webinar series (beginning October 7) that is completely free and should be beneficial to plan for events during COVID. I will be registering for some of, if not all of these.
- If there are events that we want to have move forward but need help with figuring out accommodations and how we can safely proceed, Events NS are available to discuss how we can better plan. They mentioned that Public Health is open to plans and opportunities to have events.

#### **Newsletter**

- The ninth edition of the newsletter went out this month.
- This edition featured: VOY Nominees, a brief accessibility update – with information on grants for businesses, Halloween update, the dog by-law, Fire Prevention Week (Oct. 4-10), and important information regarding the election.

# **Town Engineers Report**

## **September 2020**

### **Engineering & Public Works Report**

#### **Engineering/ Capital**

1. Please find attached the projects status sheet for updates on the capital projects related to Public Works.
2. The Request for Proposal for the design of the Town closes October 7<sup>th</sup>.
3. S.W. Weeks Construction has completed all underground infrastructures for the Rundell project and water has been started. Unsuitable material was found underneath the street which had to be removed. Additional gravel structure was required to provide structural stability.
4. Capital sidewalks are complete for the season.

#### **Streets/Properties**

5. The existing electrical entrance for Allen Park has been started. The Town is waiting for NSPI to remove the existing service and commission the new portion.
6. The new electrical entrance to the Albion Park was installed to replace the failing existing pole and equipment. The new panel and equipment was supplied by an underground service and sits next to the treeline. A new light post was installed where the existing utility pole and street light initially was located. The old asphalt walkway to the gazebo was replaced and is now accessible from Albion Avenue. Power is supplied to the gazebo for exterior use. The new works has significantly cleaned up the area and improved the aesthetic appeal and also made the gazebo accessible.
7. Our mechanical staffs are working on preparing winter equipment for the upcoming snow season.
8. Settlement on Pleasant Street at the Jubilee intersection has been an ongoing issue for some time. Staff videoed the old and new sanitary mains and everything looked good. Although the water main is on the opposite side of the street a water service leak was discovered on private property which appears to be the reason for settlement. The asphalt will be replaced before the winter season.

9. Material has been placed behind the sidewalks along Macgregor Avenue. This was done to provide safety for both staff and the public while improving structural stability for the sidewalk.
10. Hurricane Teddy had little impact on the Town. Staff were busy preparing for the storm checking major culverts and brooks. The hanging baskets were removed prior to the storm and the planters will be removed in the coming weeks;

**Blaine Murray, P.Eng.,  
Town Engineer**



Town of Stellarton  
Capital Projects Update Sheet

GENERAL CAPITAL	Project Description	Status
<b>Town Properties:</b>		
	Public Works Building	waiting for NSPI for a connect and disconnect
	Pleasant St Bank	complete
	Town Hall Bldg Design	closes October 7th
	Library Boiler	one quote provided
	Town Hall Repointing	complete
	PW Building Fencing	work has begun
	MacMillan Curb	Complete
	Cross Walk Lights A&W	waitng on poles
<b>Sewer:</b>		
	Sanitary flow meter and structure	Legal cannot find rightful owner to obtain the easement
<b>Sidewalks:</b>		
	SW Stellar St (Acadia-Jubilee)	complete
	Foord St (Bridge-Foster)	complete
	Acadia Ave (S Foord-S MacKay)	complete
	Foord St (Fairview-Claremont)	complete
<b>Public Works Equipment:</b>		
	PW Lawn Tractor	deferred
<b>Infrastructure</b>		
	Rundell Infrastructure Upgrades	Sanitary installed, water started

WATER CAPITAL	Project Description	Status
	East River Bank Stabilization	Meeting with DFO
	WTP Membranes	second membrane arriving Oct 5
	Commercial Water Meters	developing RFP

# **Town of Stellarton Town Engineers Report September 2020 Water Utility Report**

## **Water Quality Testing**

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

## **Water Distribution System**

2. Water distribution system is behaving as normal with no breaks to report.
3. Annual hydrant flushing will take place on October 13<sup>th</sup>.

## **Water Treatment Plant (WTP);**

4. The 2<sup>nd</sup> train of membranes is expected to land on the week of October 5<sup>th</sup>. Staff will replace them upon arrive. The first set installed was successful.

**Blaine Murray, P. Eng.  
Town Engineer**

September 2020 Report – MPAL, Sally O'Neill

- September 6<sup>th</sup>, 7<sup>th</sup> – Two Stand Up Paddle Board workshops in partnership with Municipality of Pictou County, sponsored through the NS Active Communities Fund. 12 women and girls received “Girls on Boards training at Powell’s Point and River John. Participation from across Pictou County.

- Exciting intro to kayaking workshop held September 12<sup>th</sup> at Pictou Marina developed for community members who are Black, Indigenous and People of Colour. BIPOC people are less likely to participate in outdoor activities for many reasons, but an important factor is lack of diverse instructors and leaders. Alexi Rodriguez from McKinnon Kayak Tours and Different Strokes Paddle



Program is a Black outdoor leader passionate about increasing diversity in outdoor recreation. We were able to book 3 full sessions and 24 participants learned to kayak in Pictou Harbour.

- Video of the event had Facebook reach of over **3600**.
- 25 sets of skates and helmets have been purchased for free equipment loans to support public skating in Pictou County. Working on a partnership with Pictou Antigonish Library for public borrowing.
- Attended Nova Scotia Trails AGM, September 19<sup>th</sup> and shared updates on trails work across Pictou County.
- Ladies Trail Building Weekend will be held, October 24<sup>th</sup>, working on Six Mile Brook Trail near Salt Springs. The project will create a looped route to and from the trailhead to Mclaughlin Bothy. (a free first come, first serve, overnight cabin maintained by the Cape to Cape Trail group)

Respectfully submitted, Sally O'Neill, Coordinator, Active Pictou County



# TOWN OF STELLARTON

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## Committee Report

**Date:** October 13, 2020  
**To:** Mayor and Council  
**From:** Susan Higdon, Town Clerk

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The following recommendations are for Council's consideration from the Committee of the Whole meeting held on September 28, 2020:

### **Recommendation # 1**

On recommendation of Committee of the Whole Council approve the Heritage RFP received from WSP in the amount of \$21,148.50 HST Included.

### **Recommendation # 2**

On recommendations of Committee of the Whole Council approve the donation of \$200.00 to the United Way of Pictou County.



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## Police Commission Report

**Date:** October 13, 2020  
**To:** Mayor and Council  
**From:** Councillor Bryan Knight, Chair

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The following recommendation is for Council's consideration from the Police Commission meeting held on October 1, 2020.

### **Recommendation # 1**

On recommendation of the Police Commission, council consider Halloween Hours for Trick or Treating to be between the hours of 6:00 PM – 8:00 PM on October 31, 2020.



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## Planning Advisory Committee Update

**Date:** October 13, 2020  
**To:** Mayor and Council  
**From:** Planning Advisory Committee

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The Planning Advisory has met both virtually and in person, once allowed, since April. COVID-19 only cancelled one meeting since February 2020. Some of the important items of discussion for the Planning Advisory Committee include:

### **Mine Reclamation**

The Town Engineer and Chair Jack Langlois met with representatives of Pioneer Coal in July. There is a lot of work going on. The Town Engineer noted that anything that currently has grass on it, it is considered "done" by Pioneer Coal..

B. Murray updated the committee that he had been speaking via telephone with the Province asking about an update on the file. There is a new manager now and he has not had ample opportunity to go through the file in detail. The province did indicate, however, that it is provincially regulated, and the Town may not have a lot of say in the reclamation with regards to the lay of the land. It does have to meet zoning regulations. The Town Engineer, Town Clerk, Mayor MacGillivray and the Town Solicitor met with the Province via Microsoft Teams to go over the plans, but nothing is concrete at this point. Public Safety is their number one priority. They are unable to give an end date to the project only indicating between one- two years.

### **Trails**

The committee continues to work diligently to get the trail extended to River St. Talks are underway with property owners.

### **Branding Strategy**

Marketing and Communications Coordinator, Paige Clarke updated the committee on the signage. The edits are done and the quotes are received. She will forward the signs to Council for their approval and it will go to budget next year to install 5 new entrance signs.

### **Façade Program Applications**

Town Clerk presented two applications that were received for the façade program for 2020-21 season.

### **Welcome Sign**

The sign is well received. The design was done by Rachael McLean and Gary Stewart.