



TOWN OF STELLARTON

Council

September 14, 2020

5:30 PM

1. **Approval of Agenda**
2. **Approval of Minutes:** July 13, 2020 **Regular Meeting**
August 14, 2020 **Special Meeting**
3. **Business Arising from the Minutes**
4. **Presentation: Challenger Baseball**
5. **Proclamation- Right to Know Week September 28- October 4**
6. **Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Emily Lutton - Building Official; Fire Inspector – *No report*
 - c. Roland Burek Acting Planner ; Development Officer – *No report*
 - d. Fire Chief Mike O’Sullivan – Fire Department
 - e. Paige Clarke- Marketing & Communications
 - f. Blaine Murray – Town Engineer
7. **Correspondence**
 - a. **Northumberland Regional High School** Re: Thank you for Scholarships
 - b. **Hannah Fraser** Re: Thank you for Oulton Scholarship
 - c. **Grace Hall** Re: Thank you for Aubrey Dorrington Scholarship
 - d. **Cole Green** Re: Thank you for Oulton Scholarship
 - e. **NSCC** Re: 2019-2020 Annual Report on Giving (report available in the Admin Office)
 - f. **Property Valuation Services Corporation** Re: 2019-20 Annual Report
 - g. **Minister Keith Colwell, Fisheries & Aquaculture** Re: Marine Debris Clean-Up Program
8. **Committee of the Whole Report**
9. **Police Commission Report**
10. **Sale of Stellarton Memorial Rink for \$1.00 to Stellarton Memorial Community Centre Association (SMCCA)**
11. **Application for Development Agreement PQ Properties – 25 Bunker Hill File No. 01-20s**
12. **Next Council Meeting:** Tuesday, October 13, 2020 at 5:30 PM
13. **Adjourn**

July 13, 2020
STELLARTON, NOVA SCOTIA

MEETING

A virtual regular meeting of the Stellarton Town Council was held on Monday, July 13, 2020 at 5:30 PM via the Zoom platform as directed by Honourable Chuck Porter, Minister of Municipal Affairs and Housing due to the State of Emergency declared on March 22, 2020.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Campbell, S. Lawand, and G. Pentz
Also present, Town Clerk S. Higdon, Town Engineer, B. Murray, Marketing and Communications Coordinator, P. Clarke, Planner, R. Burek, Fire Chief, M. O'Sullivan, Finance, B. MacKay and Chief of Police M. Hobeck. Guest: Kim Livingston, Grant Thornton

1. AGENDA

Councillor G. Pentz approved the Agenda, seconded by Councillor S. Lawand.
Motion carried.

2. APPROVAL OF MINUTES

Councillor G. Pentz made a motion to accept the June 8, 2020 Regular meeting minutes seconded by Deputy Mayor Campbell. Motion Carried.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATION OF THE 2019-20 AUDITED FINANCIAL STATEMENTS

Kim Livingston, of Grant Thornton, presented the Financial Statements for period ending March 31, 2020; Consolidated Statements for the General Operating Fund, Water Operating Fund, Rink Operating Fund and the Capital Funds for each. Financial Statements will be available for viewing at the Town Office and will be posted on the Town's Website once signed by the Mayor and Town Clerk. Coun. S. Lawand made motion to accept the 2019-20 Audited Financial Statements, seconded by Coun. B. Knight. Motion Carried.

5. REPORTS FROM STAFF

- a. Police Service – Chief Hobeck presented report. He noted there were some serious incidents that were handled very professionally. Bike patrol is out and about. Councillor Lawand asked about increased police pedestrian presence around the Senior Complexes.

Councillor S. Lawand made a motion to accept Police Service Report, seconded by Councillor B. Knight. Motion carried.

- b. Emily Lutton – Building Official; Fire Inspector presented report.
Questions/Comments:
It was noted there are more complaints being received and not a lot are being closed.
Councillor B. Knight made a motion to accept the Building Official report, seconded by Councillor S. Campbell. Motion carried.
- c. Roland Burek- Planner presented report.
The Mayor thanked Roland for working with a local business on the sidewalk café. Roland noted the permit has been issued.
Councillor B. Knight made a motion to accept Planner's Report, seconded by Councillor S. Lawand. Motion carried.
- d. Fire Chief, Mike O'Sullivan presented the Fire Department report.
Questions/Comments:
It was asked if there was a debriefing with the Police about an incident on Foord St. on July 1, 2020. Chief O'Sullivan will touch base with Chief Hobeck.
Councillor B. Knight made a motion to accept the Fire Department Report, seconded by Councillor S. Campbell. Motion carried.
- e. Paige Clarke- Marketing & Communications Coordinator presented her report.
Questions/Comments:
Councillor Lawand asked about how to increase awareness for the virtual homecoming, promoting the fireworks display to be taking place on July 26. He also asked where the information could be found on the website regarding REMO, the video that was done with the Town of New Glasgow. Paige noted she will make it more obvious on the website so people can easily find it.
Councillor B. Knight made a motion to accept the Marketing and Communications Report, seconded by Councillor S. Lawand. Motion carried.
- f. Blaine Murray- Town Engineer submitted written report.
Questions/Comments:
Councillor Lawand asked about the status of the patching, there are still areas still outstanding. Councillor Lawand asked Town Clerk to read part of the

Engineer's report regarding the water seasonal taste. Clerk read the report for the record.

Recent test results, from a private, third party accredited laboratory, confirm the presence of geosmin and 2-Methylisoborneol (MIB), naturally occurring compounds found in surface waters (ie. lakes, rivers, streams, and dams). Geosmin is a naturally occurring compound produced by bacteria in soil and algae found in surface water. Geosmin produces the odor of overturned rich soils. Geosmin and MIB are naturally occurring compounds found in surface waters as organic molecules produced by blue-green algae. Bright sun, warm temperatures and nutrients result in ideal growing conditions for the algae. The compounds are produced inside the algae cells and are only released when the algae die. While the taste and odor can be unpleasant, geosmin and MIB are not toxic or harmful. The water remains safe to drink. On-going testing continues to show an absence of harmful bacteria and other pathogens in the water. Geosmin is not removed by conventional water treatment processes. There are several proven treatment technologies for removing geosmin from drinking water including granular or powdered activated carbon in certain applications; oxidation with ozone or advanced oxidation processes (AOPs); bio filtration; or some combination of each.

Councillor S. Lawand made a motion to accept the Town Engineer's Report, seconded by Councillor B.Knight. Motion carried.

6. CORRESPONDENCE

- a. NS Power- Re : Customer Relief Efforts
- b. The Municipality of Barrington Re: Thank you for letter of support
- c. 37th Annual.Donald Keddy Memorial Hockey Tournament Re: Thank you for donation.
- d. NRHS 2020 Safe Grad Committee Re: Thank you for donation
- e. Aberdeen Palliative Care Society Re: Thank you for donation
- f. Municipal Affairs and Housing Re. N. Terris Confirmation

7. Committee of the Whole Report

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 22, 2020:

Recommendation # 1

On recommendation of Committee of the Whole Council approve the donation of \$250.00 to the Northumberland Safe Grad 2020.

Recommendation # 3

On recommendation of Committee of the Whole Council approve the tender for Rundell Street Infrastructure Upgrades Project to S.W Weeks in the amount of \$746,872.10 HST included.

Councillor S. Lawand made a motion to approve the recommendations, seconded by Councillor S. Campbell . Motion carried.

Recommendation #2

On recommendation of Committee of the Whole Council approve the tender for the rink demolition to Verhagen Demolition Limited in the amount of \$123,050.00 HST included, (added to COW recommendation) “with the written consent of all bidders, the tender may be rescinded in the event that litigation is commenced against the Town to stop the demolition.” Moved by Councillor Pentz, seconded by Councillor Knight. Motion carried with Deputy Mayor Campbell against.

8. Police Commission Report

The following recommendation are for Council’s consideration from the Police Commission meeting held on July 2, 2020:

Recommendation # 1

On recommendation of the Police Commssion Council approve the tender received from Dartmouth Dodge for a leased 2020 V* Durango for the amount of \$1252.00 +tax with a 48 month lease.

Councillor B. Knight made a motion to approve the recommendation, seconded by Deputy Mayor Campbell. Motion carried.

9. Application for Development Agreement – PQ Properties- 25 Bunker Hill File No. 01-20s

Councillor S. Lawand made a motion to pass first reading and that a public hearing be held on Monday, September 14 prior to the Council meeting, seconded by Councillor S. Campbell. Motion carried.

10. Next Council Meeting Date

The next meeting date is scheduled for Monday, September 14, 2020.

11. Adjournment

On motion by Councillor G. Pentz the meeting adjourned.

August 14, 2020

STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Friday, August 14, 2020 at 12:15 PM in council chambers as amended by Honourable Chuck Porter, Minister of Municipal Affairs and Housing due to the State of Emergency declared on March 22, 2020.

PRESENT

Mayor D. MacGillivray, Couns.B. Knight, S. Campbell, and G. Pentz
Also present, Town Clerk S. Higdon

REGRETS

Councillor S. Lawand

1. CALL TO ORDER

Mayor MacGillivray called the meeting to order.

2. MINISTERIAL ORDER AMENDMENT

Town Clerk Higdon noted the amendment to the ministerial order that effective at 8:00 AM on July 29, 2020, that all municipalities and villages in the Province may hold meetings exclusively in person if all the following conditions are met:

- i) The total number of person present does not exceed a gathering limitation imposed in a Health Protection Act order;
- ii) All physical distancing requirements or other requirement imposes n a Health Protection Act order are met.

The Clerk confirmed that all requirements are met.

3. AGENDA

Councillor G. Pentz approved the Agenda, seconded by Councillor B. Knight.
Motion carried.

4. STELLARTON MEMORIAL COMMUNITY CENTRE ASSOCIATION re SALE OF STELLARTON MEMORIAL RINK

Town Clerk Higdon recommended the following motion for Council's consideration:

"To sell the Stellarton Memorial Rink for \$1.00 to the Stellarton Memorial Community Centre Association adhering to the provision of Section 51 of the Municipal Government Act subject to receiving a right of first refusal to repurchase the property on terms agreeable to both parties."

Councillor B. Knight made a motion to accept the motion as recommended

seconded by Deputy Mayor Campbell. Motion Carried.

The clerk made note of the provisions of Section 51 of the Municipal Government Act for the record:

Section 51 of the Municipal Government Act for the Province of Nova Scotia a municipality may sell or lease property at a price less than market value to a nonprofit organization that the Council considers to be carrying on an activity that is beneficial to the municipality.

The Council for the Town of Stellarton considers that the Stellarton Memorial Community Centre Association is carrying out an activity that is beneficial to the Town of Stellarton and has complied with the provisions of section 51 of Municipal Government Act;

The said property known as 105 Stellar Street, Stellarton, Nova Scotia is no longer required for the use of the Town of Stellarton. The price is considered by the Council to be fair and reasonable.

That the Town of Stellarton agrees to provide the Stellarton Memorial Community Centre Association a grant in lieu of taxes lieu for the property being conveyed to the Stellarton Memorial Community Centre Association so long as the Stellarton Memorial Community Centre Association is operating as a non-profit community organization on the property.

As per Section 51 of the MGA, a public hearing will be held on September 14, 2020 beginning at 5:00 PM.

The Mayor noted that effective immediately, any person wishing to donate to the Stellarton Memorial Community Centre Association can do so through the Administrative Office. A charitable receipt will be issued which can be claimed on their income tax as a donation.

5. ADJOURNMENT

On motion by Councillor G. Pentz the meeting adjourned.

MAYOR

TOWN CLERK



**PROCLAMATION
RIGHT TO KNOW WEEK
September 28 to October 4, 2020**

WHEREAS the Town of Stellarton has adopted the principles of openness, transparency and accountability; and

WHEREAS part XX of the Municipality Government Act gives citizens a right of access to information in the custody or under the control and the Town of Stellarton; and

WHEREAS access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and

WHEREAS a celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and

WHEREAS Town of Stellarton joins all other Canadian jurisdictions and democracies worldwide in acknowledging Right to Know Week;

THEREFORE be it resolved that I, Mayor Danny MacGillivray, Town of Stellarton, do hereby proclaim September 28 to October 4, 2020 to be Right to Know Week in the Town of Stellarton.

Mayor Danny MacGillivray



STELLARTON POLICE SERVICE

Report for Month End July 31, 2020

Calls for Service

Total: 198

Activities

Arrests

6- 911 Act-Other Activities	
2- Abandoned vehicles	
2- Animal Calls	
5- Assaults	3
5- Assistance to Can. Police Agency	
13- Assists to the General Public	
1- Breach of the Peace	
2- Break and Enter	
4- Check Stops	1
1- Child welfare Act	
1- Coroner's Act-Sudden Death	
1- Crime Prevention	

1- Dangerous Operation	
2- Disturbing the Peace	
6- Dog Act- Other Activities	
2- Driving While Disqualified	2
3- Failures to Comply with Orders	3
1- Failure to Remain	1
9- False Alarms	
2- Family Orders and Agreements	
7- Family Relations Act	
2- Fire Prevention Act	
1- Firearms Act	
2- Fraud	
3- Harassing Communications	
2- Health Act Covid-19	1
1- Human Trafficking	
1- Identity Theft	
2- Information Files	
1- Item Lost and Found	
2- Liquor Control Act	1
12- Mental Health Act	
7- Mischief	1

22- Motor Vehicle Act	9
1- Motor Vehicle Collision	
2- Motor Vehicle Insurance	
5- Municipal Bylaws	
1- Neighbour Dispute	
1- Non- Traffic Accident	
1- Other Moving Traffic	
1- Other Provincial/Territorial	
5- Persons Reported Missing	
1- Police Information	
1- Possession of a Weapon	
1- Public Mischief	
1- Sexual Assault	
13- Suspicious Persons	
1- Suspicious Vehicle	
11- Thefts	1
4- Theft of a Motor Vehicle	
5- Traffic Collisions	1
4- Trespass Act	
2- Uttering Threats	
3- Well Being Checks	

Open Cases24 Open Cases (YTD) 50

COMMUNITY RELATIONS

Qty. Type

None to report due to COVID-19 Restrictions.

Other Activities

Foot / Bike Patrol 16 hours
Radar Patrol 100.5 hours

Fleet

Patrol Car 36 July 4557 km traveled Year to Date 27803 km travelled
Patrol Truck 38 July 3552 km traveled Year to Date 25989 km travelled

Gas Used

Patrol Car 36 July 994.5 Litres Year to Date 5729.50 Litres
Patrol Car 38 July 529 Litres Year to Date 38424 Litres

Respectfully Submitted:

Mark Hobeck
Chief of Police

Crime statistics

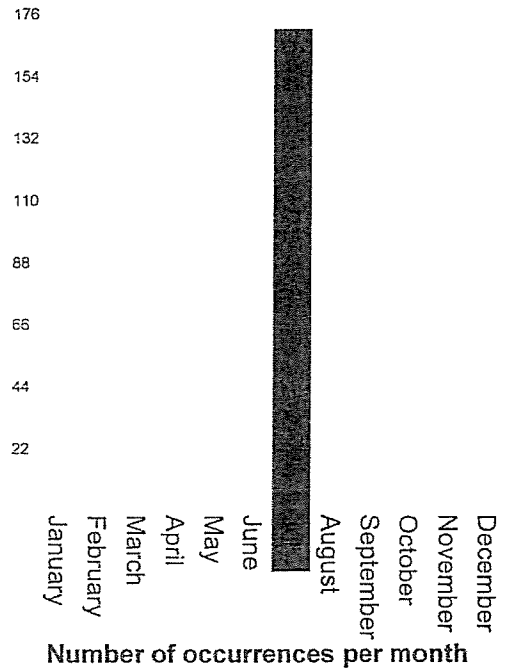
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Daily and hourly occurrences

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS - >	23	23	29	24	24	25	21	29	198
0:00 TO 3:59	4	2	2	4	2		3		17
4:00 TO 7:59		2		1	2	2	1		8
8:00 TO 11:59	2	3	7	6	4	7	3		32
12:00 TO 15:59	4	4	11	5	5	9	6		44
16:00 TO 19:59	6	6	8	5	7	4	2		38
20:00 TO 23:59	7	6	1	3	4	3	6		30
UNKNOWN HOUR								29	29

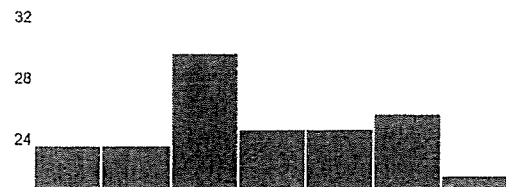
Breakdown by month:

Month	Number of occurrences	Percentage of total
January	0	0.0%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	1	0.5%
July	168	84.8%
August	0	0.0%
September	0	0.0%
October	0	0.0%
November	0	0.0%
December	0	0.0%
Unknown	29	14.6%
Total	198	100%

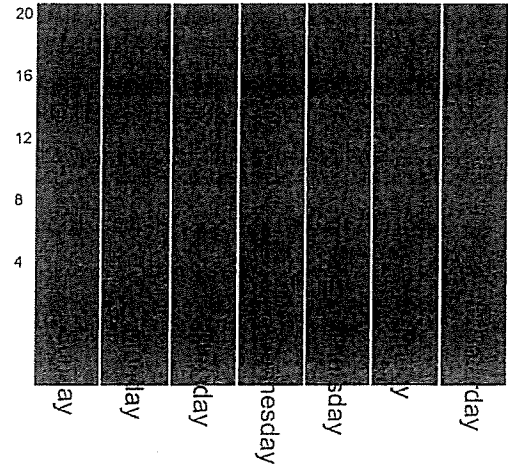


Breakdown by day of the week:

Weekday	Number of occurrences	Percentage of total
Sunday	23	11.6%
Monday	23	11.6%
Tuesday	29	14.6%



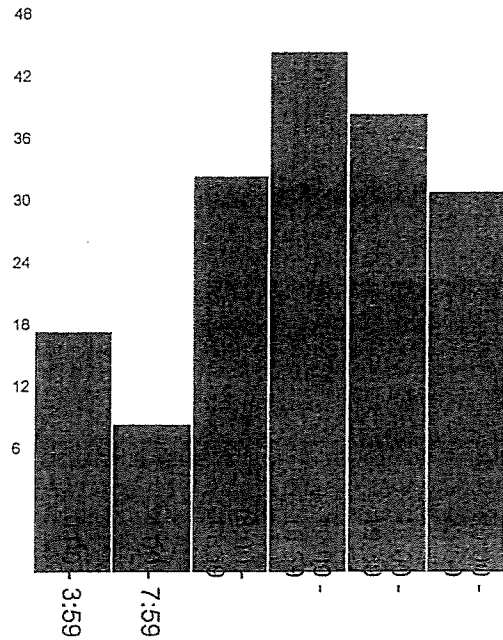
Wednesday	24	12.1%
Thursday	24	12.1%
Friday	25	12.6%
Saturday	21	10.6%
Unknown	29	14.6%
Total	198	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	17	8.6%
4:00 - 7:59	8	4.0%
8:00 - 11:59	32	16.2%
12:00 - 15:59	44	22.2%
16:00 - 19:59	38	19.2%
20:00 - 23:59	30	15.2%
Unknown	29	14.6%
Total	198	100%



Number of occurrences per time of day



STELLARTON POLICE SERVICE

Report for Month End August 31, 2020

Calls for Service

Total: 214

Activities

Arrests

3- 911 Act- Other Activities

1- Animal Call

4- Assaults

2

2- Assaults with a Weapon

5- Assists to Canadian police Agency

33- Assists to the General Public

3- Assistance to the RCMP

1- Breach of Long Term Supervision

1- Breach of the Peace

1- Break and Enter

1- Controlled Drugs and Substances

2- Coroner's Act- Sudden death

1- Criminal Harassment

2- Disturbing the Peace

8- Dog Act/Other Activities	
1- Domestic Dispute	
1- Failure to Stop/Remain	
1- Failure to Attend Court	1
1- Failure to Comply with Undertaking	
11- False Alarms	
3- Family Relations Act	
1- Fire Prevention Act	1
2- Flight from Police	
1- Fraud	
2- Harassing Communication	
3- Health Act (Covid)	
6- Information Files	
5- Items Lost/ Found	
2- Liquor Control Act	1
5- Mental Health Act	
5- Mischief	
26- Motor Vehicle Act	13
1- Motor Vehicle Collision	
5- Motor Vehicle Insurance	2
1- Moving Traffic Intersection	1

11- Municipal Bylaws	
1- Obtaining Credit by Fraud	
1- Offender Management	
5- Operation While Impaired	3
1- Operation while Prohibited	
1- Other Moving Traffic	1
1- Other Provincial Statutes	
1- Other Provincial/ Territorial	
1- Peace Bond	
4- Persons Reported Missing	
1- Police Assistance	
2- Police Information	
1- Possession of a Weapon	
1- Sexual Assault	
15- Suspicious Persons	
3- Thefts Under \$5000	
1- Theft of a Car	
3- Traffic Collisions	
1- Traffic Enforcement	1
2- Uttering Threats	1
6- Well Being Checks	

Open Cases22 Open Cases (YTD) 53

COMMUNITY RELATIONS

Qty. Type

None to report due to COVID-19 Restrictions.

Other Activities

Foot / Bike Patrol 28.75 hours

Radar Patrol 150.25 hours

Fleet

Patrol Car 36 August 5009 km traveled Year to Date 32812 km travelled

Patrol Truck 38 August 2139 km traveled Year to Date 28128 km travelled

Gas Used

Patrol Car 36 August 935.0 Litres Year to Date 6664.50 Litres

Patrol Car 38 August 464 Litres Year to Date 38888 Litres

From August 13th to August 27th Patrol Vehicle #38 was down due to a transmission problem. During this time period Car #37 was used for Patrol and travelled 2272 kms.

Respectfully Submitted:

Mark Hobeck
Chief of Police

Crime statistics

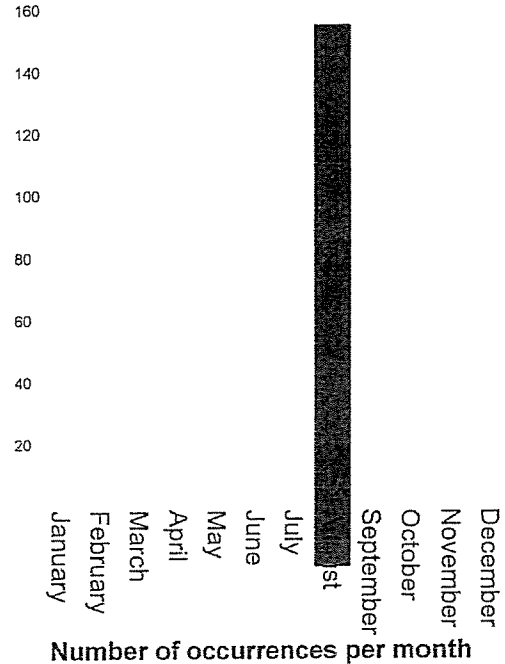
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Daily and hourly occurrences

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS -	22	19	23	23	27	19	20	61	214
0:00 TO 3:59	6	3	4	1	2	3	2		21
4:00 TO 7:59	4			2	1	1			8
8:00 TO 11:59		4	3	7	6	2	2		24
12:00 TO 15:59	1	2	7	3	12	6	5		36
16:00 TO 19:59	7	5	4	4	4	3	4		31
20:00 TO 23:59	4	5	5	6	2	4	7		33
UNKNOWN HOUR								61	61

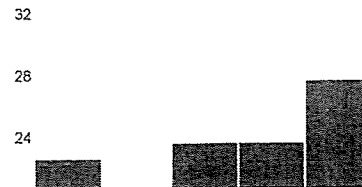
Breakdown by month:

Month	Number of occurrences	Percentage of total
January	0	0.0%
February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	0	0.0%
July	0	0.0%
August	153	71.5%
September	0	0.0%
October	0	0.0%
November	0	0.0%
December	0	0.0%
Unknown	61	28.5%
Total	214	100%



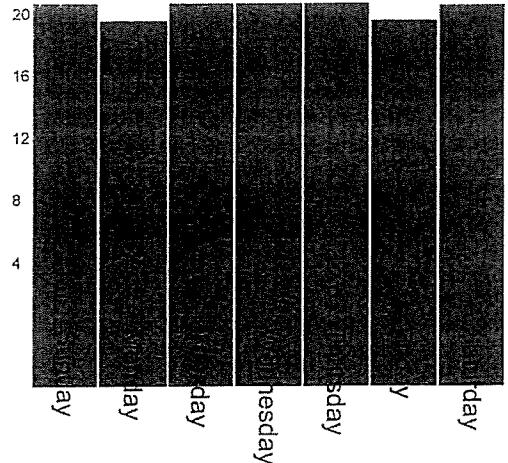
Breakdown by day of the week:

Weekday	Number of occurrences	Percentage of total
Sunday	22	10.3%
Monday	19	8.9%
Tuesday	23	10.7%



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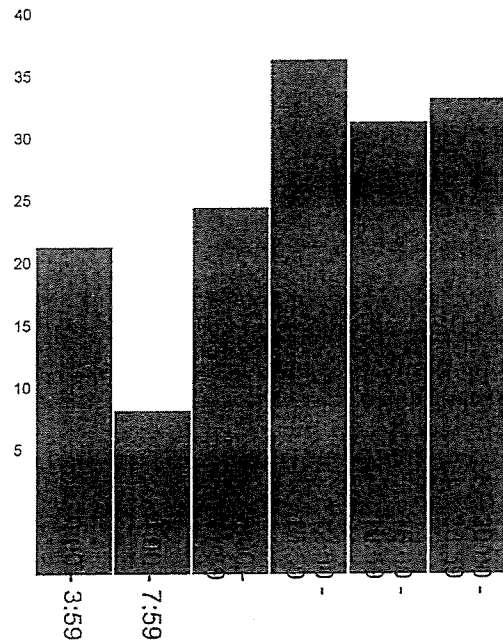
Wednesday	23	10.7%
Thursday	27	12.6%
Friday	19	8.9%
Saturday	20	9.3%
Unknown	61	28.5%
Total	214	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	21	9.8%
4:00 - 7:59	8	3.7%
8:00 - 11:59	24	11.2%
12:00 - 15:59	36	16.8%
16:00 - 19:59	31	14.5%
20:00 - 23:59	33	15.4%
Unknown	61	28.5%
Total	214	100%



Number of occurrences per time of day

July/August Monthly Report

Stellarton Fire Department

The Stellarton Fire Department is still on restrictions in terms of responding to calls due to the outbreak of the Corona Virus. Presently we not responding to medical emergencies unless requested by EHS.

Calls:

The Stellarton Fire Department answered 7 calls throughout the month of July. 2 were Mutual Aid for Eureka, we had a few alarm calls and a couple of very small fires. On average we had 12 members respond (other than the Mutual Aid calls).

In August we answered 4 calls. A couple of alarms calls and one serious motor vehicle accident. On average 15 members attended.

Practice:

Due to Public Health recommendations and the safety of our members as well as the community we serve, practices were postponed.

Clean -ups/equipment checks:

There have been weekly clean-ups/equipment checks. These need to continue for the safety of our members and the community we serve. On average 4-5 members participate in these so we still meet the standards for Public Health.

Respectfully submitted by Mark Fortune (secretary)

September Council Report - Marketing & Communications

July Update:

Web/Community Updates

- *Water Contingency Plan; Sign, page, phone line;* With the new by-law in place regarding water conservation, we developed a plan to alert and notify residents of what stage we're in. We presently have a sign out front of Town Hall that highlights the stage we're in. We've also set up an information phone line (902-752-6168) that residents can call to get updates. There is a page on our website, as well as a pinned post on Facebook, that get updated daily to ensure that residents are aware. A mail out was also sent, and radio stations were alerted for those who don't use or don't have regular access to internet/social media. ([Water Contingency Stage](#))
- *Water Update; Geosmin/MIB;* As was announced at the last council meeting, we had an update on why the water was having a smell and taste concern. The report from Blaine has been simplified and put on the website to help residents understand the concerns with the water. The water is now back to "normal" but the page will stay published. ([Water Quality Update](#))
- *Newsletter;* The newsletter for July/August/September has been mailed out, as well as placed on our website. ([Summer Newsletter](#))
- *Fire Dept. Page/Email;* As mentioned in my report for July, I've been working with the Fire Chief to rebuild a page on our website for the Fire Department. It's been edited to match the Police Department page, with a few additions as requested by the Chief. We're regularly in contact to update the page as needed. We've also set up an email for the fire department: fire.department@stellarton.ca – it's set up to go directly to the Chief and is active now. ([Stellarton Fire Department](#))

Special Events

- *Virtual Homecoming;* Videos were shared from previous fireworks, street parties, all other HC events; Between the three videos, 7182 people were reached, and 45 times shared. Obviously, the videos don't compare even slightly to actual Homecoming, but they were well received.
- *Fireworks;* The fireworks show ended up scheduled to be on Saturday (July 25) for weather. The feedback we received was extremely positive – the location for the fireworks at the mine seemed to go over extremely well. The post on Facebook regarding the fireworks show had 21,961 people reached, and 370 total shares.

Recreation

- *New Glasgow Partnership;* The scavenger hunts between NG & Stellarton have been well received – New Glasgow has given out one prize so far, I'm giving out the other shortly. Veronica and I have still been discussing the opportunity to have an Active Transportation Route sort of scavenger hunt but haven't finalized it – this may be good for a fall adventure as well. We will keep everyone posted.
- *Tennis;* Tennis lessons have been going well, I've received some positive emails from parents that their kids are enjoying it. There are 13 slots filled (2 of these are doubles, as two kids took an additional hour of lessons per week).
- *Splash Pad;* The splash pad has new sensors and is functional for the summer. It officially opened on July 20 from 8am-8pm. Health and safety directives are still to be followed for kids to use (physical distance is the biggest concern).
- *Sports NS/Return to Play;* I attended a virtual meeting with Sports NS about teams return to play. At the time, our fields were limited to training/practice only, games were not permitted by the

province. This meeting answered many questions about what teams are allowed to do, what we should be policing, and how we move forward. Many sports were given the go ahead to return play and are now using the fields with proper health and safety protocols for playing games.

Informative Announcements

- *Bike Safety*; An important note was sent to us voicing concern for those biking and ensuring it's safe for bikers, pedestrians, and drivers, etc. With info from the Chief of Police, we shared some safety tips for all.
- *Dog Poop*; There's been reports of people not picking up dog poop, so I re-shared our by-law information for owning dogs in the Town and emphasized that there are fines for not cleaning up after your pets, etc.
- *Rink Offer*; The press release regarding the offer of the rink to the SMCCA was made public on the 23rd and received a lot of positive feedback for the collaboration between Council and the group. Between our original post and the radio stations posts about it, it was very well received.

Additional

- *United Way PC*; On July 18 from 10am-2pm, UW Pictou County hosted a Backpacks for Kids supply drive. As far as I've heard, it went over well. I can follow up with Ally at the United Way if additional information is wanted.
- *Trophies*; Trophies have been cleaned and catalogued. There are many different options that we have discussed in terms of what we should do with them. Contact donors/families/etc. and offer them the trophies, set up a display for them in Town Hall, donate them to the SMCCA, etc.
- *Heritage Plan; RFP*; The Heritage Committee finalized the RFP for the Heritage Plan and it has been sent out to receive submissions from companies.
- *Summer Student*; Grace Hall, our summer student, began on July 30. She's been working with me and is taking all tasks that have come her way; from office support, to graphic work, and many other things.
- *PAC/Branding/Signs*; I've updated the designs for the branding signs as suggested by the PAC and initial quotes are being received. The designs and quotes (with samples) will be given to the PAC for their recommendations.
- *REN – Virtual Community*; Pictou County REN (Regional Enterprise Network) is beginning preliminary steps into development of a "Virtual Community" of Pictou County. The overall idea is do have somewhat of a 3D tour/walk through of all of the businesses, points of interests, highlights of the county. This is still in the works, but I've been asked to join in discussions and presentations on this further and will update as I have them.

August Update:

Water Contingency

- Restricted use of water began on August 10, as per the by-law's guidelines.
- The sign for water conservation is in place out front of Town Hall, the notice was posted and pinned on our Facebook wall and updated daily, there's a web page dedicated on our website that's been updated daily as well, I've updated the information mailbox every day for those not online, media contacts have been updated, and a mail out went out.
- The splash pad was also closed during this time but is now open (Sept. 1) in accordance with the restrictions being eased.

Volunteer Nominations

- Due to COVID-19, the Volunteer Reception had to be cancelled back in the spring. To honour the volunteer nominees, we've followed the province's lead to highlight these volunteers online.
- Our Office Summer Student, Grace, pulled from the nomination forms to highlight a few points from each nominee to celebrate them on our Facebook page.
- These posts are set to publish from August to the end of September – coinciding with the Province's online tribute video.

Stellarton Scavenger Hunt

- Grace put together 10 riddles for hot spots in Stellarton for residents to find and submit photos of, with all submissions being entered to win a Stellarton based prize pack.
- This was promoted through our Facebook page and we had about 12 submissions.
- The prize pack was comprised of items from a few of Stellarton's many businesses.

Election

- Preliminary promotion of the municipal election began with material provided from the Municipality of Pictou County.
- The website, www.electionspictoucounty.ca, is up and active for county residents to get information on voting, running, and who to contact.
- Important elections dates are being promoted online and any important announcements are being shared as well online.

Emergency Kits

- The Seniors Collation of Pictou and Antigonish County has been preparing emergency kits for seniors that may need it.
- The focus of these kits is to help prepare individuals in the event of power outages due to storm/hurricane/etc. These kits have non-perishable meals, water, flashlights, activity kits, and more to help.
- Grace and I went on three occasions to the community hall where bags were being packed to help with the packing process.
- There are 600 bags prepared. Different organizations have been notified on how they can get these kits to seniors in need. Dian Day with Community Links has been the lead on this project, and I can get in touch with her if there are additional questions.

Community Tribute Video

- In combination with the province's Volunteer of the Year virtual celebrations, the province is putting together a video of pictures/videos from different communities on how we've worked together, overcome, and tackled this year as a whole. They've reached out to us to include anything that we wish to have shared.
- Grace and I have scoured through the Town's pictures and videos, as well as from the Stellarton Fire Department and Police Service to include in this provincial tribute.

Birch Hill Display

- John Ashton, Don Taylor, and Jim Swain have been working to create an interpretative panel for the Birch Hill House (Acadia Coal dwelling/office and the Receiving Home for local children).

- I met with John at Allan Park to discuss where the display would likely be – their thought is to have it central, a few feet in front of the panels that are already in the park, facing NSCC.
- The panel can be finished in a matter of weeks and the team behind it is hoping to have an unveiling ceremony to celebrate and honour the history of Birch Hill House in Stellarton.
- In terms of an unveiling ceremony, we can plan for it for the fall (October) with health and safety restrictions in place by the province (and be prepared for things to change). Or we can plan for an unveiling later in the spring and hopefully have less limitations and have a bigger service. The team is relatively flexible on this plan, just need to decide on what we would prefer.

Tennis Lessons

- Due to our instructor going back to school, tennis lessons wrapped up August 19 for the summer.
- Roughly 12 kids signed up for time slots, with a couple of those kids signing up for both AM and PM slots for Wednesdays.
- The feedback from parents/guardians was extremely positive. If there had been additional days and/or times after 4pm, there would have been more kids (as well as adults) sign up.

Town of Stellarton Town Engineers Report July/August 2020 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

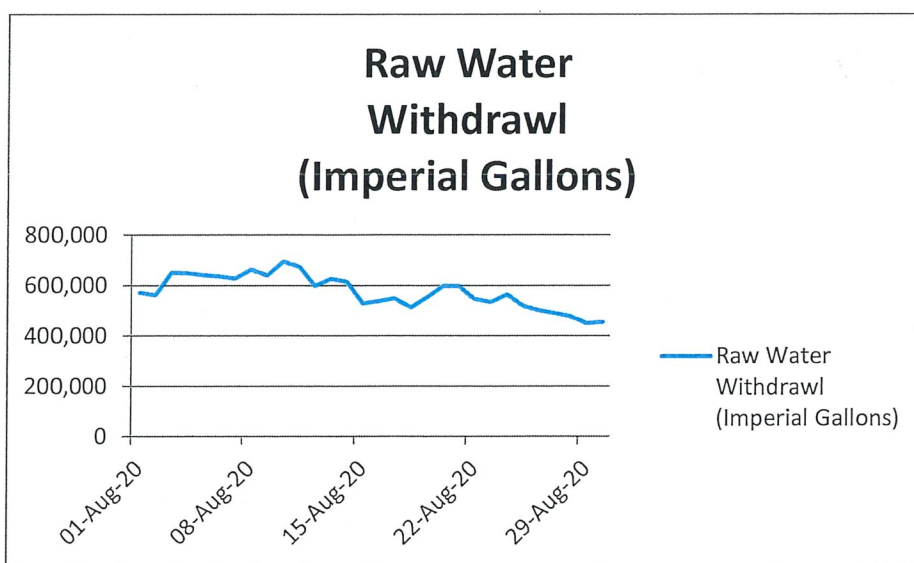
Water Distribution System

2. Water distribution system is behaving as normal with one break on Rundell related to construction.

East River Water Levels

3. On August 10th the Town was required to implement Stage of the Water Conservation By-Law. Due to a lack of rain and extreme heat all summer the levels and flows in the East River dropped to a point that required outdoor restrictions. After several rain events the restrictions were lifted on September 1st.

WTP Staff was asked to provide data for raw water withdrawal, treated water production and river flow rates. The following graph illustrates raw water withdrawal for the month of August:



On August 10th the Town withdrew 696,500 imperial gallons (3,166,352 L) and on August 30th the withdrawal was 455,300 imperial gallons (2,069,835 L). This information suggests that the Stage 1 water restrictions reduced the amount of outdoor consumption over that time by roughly 34%.

Water Treatment Plant (WTP);

4. The membrane in train 3 was successfully replaced on August 25th. The membrane was replaced by water treatment staff with technical supervision supplied by Suez who is the manufacturer. The process went relatively smooth. The second set was ordered and will be delivered near the end of September.

Blaine Murray, P. Eng.
Town Engineer

Town Engineers Report

July / August 2020

Engineering & Public Works Report

Engineering/ Capital

1. Please find attached the projects status sheet for updates on the capital projects related to Public Works.
2. The Request for Proposal for the design of the Town is ready for public tender.
3. The Request for Proposal for the commercial water meters will be posted in September. The Town is looking at radio frequency with drive by technology. This will eliminate staff entry onto properties which is beneficial during times such as the Covid-19 pandemic.
4. Global Construction is finishing the project and looking at substantial completion in the next 2 weeks.
5. S.W. Weeks Construction has completed the sanitary sewer portion of the Rundell project and water has been started.
6. Capital sidewalks are nearing completion. The Town has received compliments on the work being done.

Streets/Properties

7. The majority of asphalt patching has been completed in the Town with a few areas that remain. Utility cuts are still outstanding.
8. The existing electrical entrance for Allen Park has been started. The Town is waiting for NSPI to remove the existing service and commission the new portion.
9. It has been brought to the Towns attention by residents and councillors that the Valley Woods pond issues of vegetation and algae are lowering the aesthetic appeal of the area. The town investigated and spoke with several experts in the field and due to the depth of the pond they were doubtful that aeration would help. Growth in the pond is related to temperature and where water in the pond is shallow the temperature will be high promoting more growth. Aeration works by flipping the cold layers from the bottom to the top. Where there is only 2-3 feet at most in the pond this option is not achievable. Staff spoke with a large national supplier of pond treatments and aeration

systems and they recommended a combination of dyes to block UV rays and bacteria to combat the algae. Unfortunately it doesn't solve the bulrush issue but more the algae. This option is inexpensive we will order and apply a treatment this fall and do the same come April.

Blaine Murray, P.Eng.,
Town Engineer



Town of Stellarton
Capital Projects Update Sheet

GENERAL CAPITAL	Project Description	Status
Town Properties:		
	Public Works Building	addition - 99%, existing - 95%
	Pleasant St Bank	complete
	Town Hall Bldg Design	developing RFP
	Library Boiler	out for quotes
	Town Hall Repointing	
	PW Building Fencing	Scoped
	MacMillan Curb	Complete
	Cross Walk Lights A&W	ordered
Sewer:	Sanitary flow meter and structure	Easement sketch complete, lawyer drafting documents
Sidewalks:	SW Stellar St (Acadia-Jubilee)	complete
	Foord St (Bridge-Foster)	complete
	Acadia Ave (S Foord-S MacKay)	in pogram
	Foord St (Fairview-Claremont)	complete
Public Works Equipment:	PW Lawn Tractor	
Infrastructure	Rundell Infrastructure Upgrades	Sanitary installed, water started

WATER CAPITAL	Project Description	Status
	East River Bank Stabilization	Meeting with DFO
	WTP Membranes	Train 3 replaced, second ordered
	Commercial Water Meters	developing RFP



TOWN OF STELLARTON

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Committee Report

Date: September 14, 2020
To: Mayor and Council
From: Susan Higdon, Town Clerk

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on July 27, 2020:

Recommendation # 1

On recommendation of Committee of the Whole Council approve the installation of the Birch Hill Interpretive Panel for the amount of \$3,200(HST included) as well as \$750.00 for the stand.

Recommendation # 2

On recommendations of Committee of the Whole Council approve the Aspen Street Paving of extension for an amount not greater that \$12,000.00.

Recommendation # 3

On recommendations of Committee of the Whole Council approve the option of removing one section of sidewalk and re-sodding for \$4000.00 +HST for the Rundell St. Project.



TOWN OF STELLARTON

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Police Commission Report

Date: September 14, 2020
To: Mayor and Council
From: Councillor Bryan Knight, Chair

The following recommendation is for Council's consideration from the Police Commission meeting held on September 3, 2020.

Recommendation # 1

On recommendation of the Police Commission, council approve the civilianizing of the Emergency Dispatch Services under the Authority of the Town of Stellarton, Stellarton Police Service effective October 20, 2020.