



## TOWN OF STELLARTON

Council  
July 13, 2020  
5:30 PM

1. **Approval of Agenda**
2. **Approval of Minutes:** Regular Meeting, June 8, 2020
3. **Business Arising from the Minutes**
4. **Presentation of the 2019-20 Audited Financial Statements**
5. **Reports from Staff:**
  - a. Chief Mark Hobeck- Stellarton Police Service
  - b. Emily Lutton - Building Official; Fire Inspector
  - c. Roland Burek Acting Planner ; Development Officer
  - d. Fire Chief Mike O'Sullivan – Fire Department
  - e. Paige Clarke- Marketing & Communications
  - f. Blaine Murray – Town Engineer
  - g. Sally O'Neill- Active Pictou County
6. **Correspondence**
  - a. **NS Power** Re: Customer Relief Efforts
  - b. **The Municipality of Barrington** Re: Thank you for Letter of Support
  - c. **37<sup>th</sup> Annual Donald Keddy Memorial Hockey Tournament** Re: Thank you for donation
  - d. **NRHS 2020 Safe Grad Committee** Re: Thank you for donation
  - e. **Aberdeen Palliative Care Society** Re: Thank you for donation
  - f. **Municipal Affairs and Housing** Re: N. Terris Confirmation
7. **Committee of the Whole Report**
8. **Police Commission Report**
9. **Application for Development Agreement** PQ Properties – 25 Bunker Hill File No. 01-20s
10. **Next Council Meeting:** Monday, September 14, 2020 at 5:30 PM
11. **Adjourn**

**June 8, 2020**  
**STELLARTON, NOVA SCOTIA**

## **MEETING**

A virtual regular meeting of the Stellarton Town Council was held on Monday, June 8, 2020 at 5:30 PM via the Zoom platform as directed by Honourable Chuck Porter, Minister of Municipal Affairs and Housing due to the State of Emergency declared on March 22, 2020.

## **PRESENT**

Mayor D. MacGillivray, Couns.B. Knight, S. Campbell, S.Lawand, and G. Pentz  
Also present, Town Clerk S. Higdon, Marketing and Communications Coordinator, P. Clarke, Planner, R. Burek, Building Official, E. Lutton, Fire Chief, M. O'Sullivan, and Chief of Police M. Hobeck.

### **1. AGENDA**

Councillor B. Knight approved the Agenda, seconded by Councillor S. Campbell with the following addition:

- Summer Recreation Status. Motion Carried.

### **2. APPROVAL OF MINUTES**

Councillor G. Pentz made a motion to accept the May 11, 2020 Public Hearing Minutes and May 11, 2020 Regular meeting minutes, 2020 Town Council minutes seconded by Councillor B.Knight. Motion Carried.

### **3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

### **4. REPORTS FROM STAFF**

- a. Police Service – Chief Hobeck presented report.  
Councillor S. Lawand made a motion to accept Police Service Report, seconded by Councillor S. Campbell. Motion carried.
- b. Emily Lutton – Building Official; Fire Inspector presented report.  
Questions/Comments:  
The Mayor noted there were five orders closed last month.  
Councillor B. Knight made a motion to accept the Building Official report, seconded by Councillor G.Pentz. Motion carried.
- c. Roland Burek- Planner presented report.

He noted he will be receiving an application from PQ Properties for Bunker Hill. He will bring it to the Planning Advisory Committee who will make a recommendation to Council.

Councillor S. Lawand made a motion to accept Planner's Report, seconded by Councillor B. Knight. Motion carried.

- d. Fire Chief, Mike O'Sullivan presented the Fire Department report.

Questions/Comments:

The Mayor thanked the Fire Department for escorting Santa around last month. It was a much-needed moral boost for the community.

Councillor G. Pentz made a motion to accept the Fire Department Report, seconded by B. Knight. Motion carried.

- e. Paige Clarke- Marketing & Communications Coordinator presented her report.

Questions/Comments:

Council thanked Paige for helping with some recreation items as well and they are excited about Celebrating Homecoming Virtually this summer.

Councillor S. Lawand made a motion to accept the Marketing and Communications Report, seconded by Councillor S. Campbell. Motion carried.

- f. Blaine Murray- Town Engineer submitted written report.

Questions/Comments:

The Mayor welcomed new Water Treatment Plant employee Andy Hartery and that he is pleased to be able to work with Trenton, Westville and Pictou on the street sweeper.

Councillor G. Pentz made a motion to accept the Town Engineer's Report, seconded by Councillor B. Knight. Motion carried.

## **5. CORRESPONDENCE**

- a. Develop Nova Scotia- Re : Response regarding letter of Support for Municipality of Pictou County on Broadband.
- b. Department of Municipal Affairs and Housing Re: Representative for the Board of EMHA. Town Clerk noted that she has spoken with current representative Nancy Terris and she is willing to continue with another term. Councillor G. Pentz made a motion to approve Nancy Terris as the representative for the EMHA, seconded by Councillor S. Lawand. Motion carried.

- c. Joanne Reynolds Re: Pictou County – Celebrate Graduates of 2020. It was suggested to decorate the gazebo in Allan Park so Graduates can do pictures. It will be put up around June 24- 28.

## 6. Committee of the Whole Report

The following recommendations are for Council's consideration from the Committee of the Whole meeting virtually held on May 25, 2020:

### Recommendation # 1

On recommendation of Committee of the Whole Council approve the donation of \$100.00 to the Aberdeen Palliative Care Society.

### Recommendation # 2

On recommendations of Committee of the Whole Council approve the tender bids for Surplus Equipment as per below:

Coady Marsh	\$100.00	2004 Armstrong Brine Pump
	\$520.00	2005 Chevrolet Silverado 1500 Standard
	\$520.00	1963 AMC Rambler Police Car
Owen Sangster	\$1000.00	2003 Freightliner M2Salt/Dump Truck Unit #42
	\$2000.00	2003 Freightliner M2 Salt/Dump Truck Unit #43
	\$2000.00	2003 Freightliner M2 Salt/Dump Truck Unit #44
Ed Stewart	\$675.00	2017 Brown Vinyl Laminated Flooring
Ivor Memorial Rink	\$3051.00	Rink Glass and Post System
Colin Dorrington	\$5200.00	2003 Zamboni Ice Machine

Councillor B. Knight made a motion to approve the recommendations, seconded by Councillor G. Pentz. Motion carried.

## 7. Police Station/Town Hall Accessibility Renovation Capital Design

Town Clerk noted there is a new funding stream that this capital design project could fall under. It could potentially cover up to 80% of the costs for the project. The capital design would make the project "shovel ready".

Councillor G. Pentz made a motion to move ahead with the capital design project, seconded by Councillor S. Lawand. Motion carried.

## 8. Water Treatment Plant Operator- June 8, 2020

Councillor G. Pentz made a motion to approve Andy Hartery as the new Water Treatment Plant Operator effective June 8, 2020, seconded by B. Knight. Motion carried.

## **9. Temporary Borrowing Resolution: File # 20/21-06 Public Works Building**

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Stellarton, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** clause 65 (x) of the Municipal Government Act authorizes the Town of Stellarton to expend funds for the capital purpose of:

Lands and buildings required for a municipal purpose

**AND WHEREAS** the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

### **BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Municipality borrow a sum or sums not exceeding Six Hundred and Seventy-Five Thousand Dollars (\$675,000.00) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

**THAT** the sum be borrowed by the issue and sale of debentures of the Municipality to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding Six Hundred and Seventy-Five Thousand Dollars (\$675,000.00) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding twelve (12) months from the date of the approval of the Minister of Municipal Affairs of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and:

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold. Council G. Pentz made a motion to approve the TBR seconded by Councillor B. Knight. Motion carried.

## **10. 2020 Municipal Election**

### **a. Provincial Voters List**

Councillor G. Pentz made a motion to approve using the Provincial Voters List for the 2020 Municipal Election for October 2020, seconded by Councillor B. Knight. Motion carried.

b. Telephone/Electronic Voting

Town Clerk S. Higdon noted that the Municipality of the County of Pictou have decided to go solely telephone/electronic for the 2020 Municipal Election. Due to the potential second wave of COVID- 19 people will be apprehensive about going in public. There is also the concern of finding enough polling stations as people will still have to socially distance and more staff will be required. It will cost approximately \$1000-\$1200 per polling station alone not including the costs of ballots etc. She is recommending that council consider going solely telephone/electronic voting. There was much discussion about the COVID situation and how things are very different now and most council felt there was not much choice in the matter. This would only apply to the 2020 Municipal Election and a polling station would be set up in an accessible location for voters to go should they require assistance.

Councillor G. Pentz made a motion for the Town of Stellarton to go Telephone/Electronic voting alone for the 2020 Municipal election, seconded by Councillor B. Knight. Motion carried, with Councillor S. Campbell voting against.

**11. COVID- 19 Property Tax Financing Plan Policy**

Councillor G. Pentz voted to accept the COVID-19 Property Tax Financing Plan Policy, seconded by Councillor B. Knight. Motion carried.

**12. Summer Recreation Program**

Due to COVID-19 and the lack of notice to be prepared with the planning for the Summer Recreation Program, and as well due to the fact that no Canada Summer Students were granted, it was decided to cancel the Summer Recreation Program for 2020. Town Clerk S. Higdon has been in consultation with Dream Candy and they also feel it is the best decision based on the circumstances.

Councillor G. Pentz made a motion to cancel the Summer Recreation Program for summer 2020, seconded by Councillor S. Campbell. Motion carried.

**13. Next Council Meeting Date**

The next meeting date is scheduled for Monday, July 13, 2020. Councillor Pentz asked that the meetings be held at 5:30 PM.

**14. ADJOURNMENT**

STELLARTON TOWN COUNCIL  
June 8, 2020  
STELLARTON, NOVA SCOTIA

On motion by Councillor G. Pentz the meeting adjourned.

**MAYOR**

**TOWN CLERK**



## STELLARTON POLICE SERVICE

Report for Month End June 29, 2020

Calls for Service

**Total: 147**

### Activities

### Arrests

3- 911 Act-Other Activities	
1- Abandoned 911 Call	
2- Animal Calls	
4- Assaults	1
1- Assault with a Weapon	
4- Assists to Canadian Police Agency	
12- Assists to General Public	
2- Assists to RCMP	
3- Breach of the Peace	
1- Breach of a Recognizance	1
1- Break and Enter	
1- Canada Health Act	

- 1- Cancellation of Occurrence
- 1- Check Stop
- 1- Disturbing the Peace
- 1- Dog Act
- 2- Driving While Disqualified 2
- 2- Fail to Comply with Conditions 2
- 4- False Alarms
- 1- False Alarms –Fire
- 2- Family Relations Act
- 3- Fire Prevention Act
- 2- Flight from Police
- 1- Harassing Communication
- 1- Health Act Covid-19
- 3- Information Files
- 3- Items Lost/Found
- 1- Liquor Control Act
- 14- Mental Health Act
- 2- Mischief under \$5000
- 11- Motor Vehicle Act 4
- 1- Motor Vehicle Insurance
- 13- Municipal Bylaws

2- Operation while Prohibited

1

3- Other Prov./Terr.

1- Parking Offence

1- Person Reported Missing

1- Police Information

1- Possession of Cannabis

1- Property Related

1- Provincial/Territorial

12- Suspicious Persons

4- Thefts Under \$5000

1- Theft of Mail

2- Theft of a Motor Vehicle

2- Traffic Collisions

2- Traffic Enforcements

1- Trespass Act

7- Well Being Checks

Open Cases23    Open Cases (YTD) 38

## **COMMUNITY RELATIONS**

Qty.            Type

None to report due to COVID-19 Restrictions.

### **Other Activities**

**Foot / Bike Patrol    16.5 hours**

**Radar Patrol    42 hours**

### **Fleet**

Patrol Car 36    June    4828 km traveled    Year to Date    23246 km travelled

Patrol Truck 38    June    3552 km traveled    Year to Date    22246 km travelled

### **Gas Used**

Patrol Car 36    June    1025 Litres    Year to Date    4735 Litres

Patrol Car 38    June    497.5 Litres    Year to Date    37895 Litres

Respectfully Submitted:

Mark Hobeck  
Chief of Police



## MEMORANDUM

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**TO:** Susan Higdon, Town Clerk

**FROM:** Emily Lutton, B.Sc., CET, QBO-II, CFI-I  
Building Official | Fire Inspector | DUP Administrator  
Town of Stellarton

**DATE:** June 30, 2020

**RE:** June Activity

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**Projects and tasks in Progress:**

- Attended the Stellarton Council Meeting on June 8, 2020.
- Attended the Management Meeting in Stellarton on June 9, 2020.
- Responded to any building and/or fire inspection questions or complaints.
- Worked on municipal fire system of inspections.
- Processed and approved building documentation, and completed building inspections. Please see attached monthly permit report.
- No demolition permits were issued this month.
- Processed and followed-up on any Dangerous & Unsightly Premises (DUP) inquires and/or complaints. Please see attached monthly summary report.

Respectfully submitted,

**Emily Lutton, B.Sc., CET, QBO-II, CFI-I**  
Building Official | Fire Inspector | DUP Administrator



**DANGEROUS & UNSIGHTLY PREMISES (DUP)  
MONTHLY SUMMARY REPORT**

June 2020

Monthly Activity

<i>Orders Outstanding (Beginning of month)</i>		5
New Complaints Received	3	
New Complaints Unfounded	0	
<i>Total New Orders</i>		3
Orders Closed – Owner Action	0	
Orders Closed – Town Action	0	
<i>Total Orders Closed</i>		0
<b>Total Orders Outstanding</b>		<b>8</b>

Respectfully Submitted,

**Emily Lutton, B.Sc., CET, QBO-II, CFI-I**  
Building Official, Fire Inspector  
Phone: (902) 752-5209  
Fax: (902) 752-0090  
[emily.lutton@trenton.ca](mailto:emily.lutton@trenton.ca)

TO: Susan Higdon,  
Town Clerk and Treasurer

FROM: Roland Burek, MCIP, LPP  
Acting Planner/Development Officer

RE: July 2020 Council Report

DATE: July 3, 2020

**Planner / Development Officer Council Report**

- Approved Development Permits for several accessory buildings, decks and other structures;
- Received an application form and deposit for a development agreement from PQ Properties for a 4-unit townhouse at 25 Bunker Hill. This will require greater public scrutiny than the recent SPA process, with a required public hearing. The matter was taken to the Planning Advisory Committee, which recommended refusal. The matter will now be put on the full Council's agenda.
- As COVID-19 restrictions are gradually lifted, I have been working more from the office rather than at home on an as-needed basis. The Trenton Town Office is open to the public between 9:00 am and 12:00 noon. As inquiries for permits, zoning questions, confirmation letters, complaints, etc. ramp up following the easing of COVID restrictions, our office has seen a general increase in activity. I believe many of the home renovation projects are due to COVID forcing more people to take staycations rather than travelling, thereby spending their travel money on decks, pools, and the like.
- With respect to the new Sidewalk Café By-law, I have been working with the owners of Andres Restaurant, meeting them on-site on several occasions. They have applied for a sidewalk café permit, and the matter has been reviewed by the Chief of Police, Fire Chief, Town Engineer, Town Clerk, and myself. At the time of the writing of this report, the aforementioned staff were planning to meet on the morning of July 3<sup>rd</sup> to see how we can expedite the permit approval process. With the hot weather being here and COVID having put off opening for many restaurants for a few weeks, we would like to see the process proceed, albeit subject to the requirements of the new by-law.

Respectfully submitted,

Roland Burek, MCIP, LPP

Acting Planner/Development Officer

## Stellarton Fire Department

### Monthly Report – June 2020

With the ongoing Pandemic members are practicing social distancing when possible on scenes. We have stopped responding to medical assistance calls unless requested by EHS. Members are required to wear all necessary PPE when responding. Eye protection, gloves and N95 masks were provided to every member to carry in their personal vehicle.

#### CALLS:

Overall the month of June was quiet. We responded to 4 calls. 3 calls were fire alarms and 1 was Police Assistance with a stand-off.

#### PRACTICES:

As restrictions continue to loosen, we did hold one practice where we took each of the trucks out to make sure everything was working as it should. Of course now we are on Summer break however, due to inactivity of the department, there are plans to run a few practice sessions over the Summer break.

#### CLEAN-UP/GEAR CHECK:

We are still being mindful of the Department of Health regulations and of each individual's own situation so even though we have resumed our weekly equipment checks, every member is not required to attend.

## July Council Report - Marketing & Communications

### Special Events

- *Virtual Homecoming*; The initial call out for past Homecoming clips went out on June 15. So far, I've received a few submissions of pictures from individuals, but I would like to see more before I put together the video. I'll be sending out another call for clips in the near future.
- *Fireworks*; I've met with Councillor Knight and Councillor Pentz, as well as with our Chief of Police and Fire Chief, to go through a plan to hold fireworks for the Town of Stellarton towards the end of July. I'll continue to work with them and monitor the health and safety restrictions surrounding COVID-19 to ensure that the communications surrounding this will be accurate and the safest possible outcome for all of those involved.
- *Events Pictou County*; There has been some discussion lately on the opportunity to have small-scale music events within the area. We have potential to host local artists and have smaller shows throughout the county and within the Town of Stellarton, given health and safety protocols are followed. At this point, outdoor events can host up to 250 people as long as physical distancing measures are followed, however, there is still a lot of preparation and planning that would need to go into hosting this. Additional updates will be provided should more go into a plan for this.
- *Davis Day 2020*; On June 11, even though the traditional Davis Day Ceremony was not able to be held, a wreath was laid at the monument with two guests from a Stellarton mining family. The feedback on this was extremely positive and the residents were grateful that we continued with this tradition – even if it was a little different.

### REMO Pictou County

- *Website*; The recently designed website for REMO Pictou County has officially launched and can be viewed here: [www.remopictoucounty.ca](http://www.remopictoucounty.ca). I am working to update it with more specific emergency planning; ie. Hurricane prep, flooding, fires, etc. There is now a link to this new REMO site on the Town's site.
- *Future Planning*; While the communications team is no longer meeting regularly, we're constantly in touch to determine what plans and communication needs to be done. As of now, we've taken a step back from the majority of COVID communications, but it's likely we'll need to start considering more again given the likelihood of a second wave.

### Recreation

- *Playground Equipment*; I should have a finalized quote for a new tire swing for River St Park very soon. Although the marketing plan has not been completely finished, the standard for colours is being considered for this order. The dominant colour of the swing will be blue and if there are additional accents, they'll be yellow.
- *Heartland Tour*; Nova Scotia's "Virtual" Heartland Tour begins on July 11 and runs until July 31. This year there is a prize for the County with the most activity, so we've been encouraging residents to join in. As well, we've developed a joint video of the Mayors and Warden to further encourage Pictou County Residents to join. All that's required by individuals is 150 minutes of physical activity per week for three weeks. More info can be found here: <https://www.heartlandtour.ca/>
- *New Glasgow Partnership*; Myself and New Glasgow's Active Living Coordinator have been meeting regularly to provide both Stellarton and New Glasgow residents with an alternative to traditional summer recreation. We've officially launched our promo video and the first scavenger hunt for people to complete on their own. We'll be releasing new scavenger hunts and additional activities over the duration of the summer.

## Additional

- *Grad Display*; On June 29, we set up a display at the gazebo in Allan Park for graduates to take photos with their classmates – given they followed health and safety protocols. The feedback received was all extremely positive (121 likes, 12 comments, 54 shares).
- *Safe Grad*; The REMO Communications team organized a virtual mock accident for the county's high schools in partnership with madd Pictou County. We recorded the accident with emergency services and the video was put together with additional clips including COVID-19 specific messaging. The video was posted to the REMO page and shared onto our Facebook page.
- *Black Bear Info*; As a result of multiple reports of black bears in the area, the NS Department of Natural Resources gave us some information on how residents can protect themselves. This information was shared on our social media channels. There are also a few hard copies of this information at Town Hall.
- *United Way PC*; United Way Pictou County is hosting a Backpacks for Kids supply drive and asked if they could set up a drop off location in Stellarton. On July 18 from 10am-2pm, they'll have a tent set up in our Town Square. I'm in touch with their Special Projects Assistant and can provide any updates from them as they are available.
- *Trophies*; I'm working on cataloguing and cleaning the plaques and trophies that we have from the rink. All trophies donated by a person or company and memorial trophies will be given the option of what they'd like done with their trophy. Any trophies that aren't wanted or designated to go somewhere will then be available for residents to claim.
- *Water Contingency Plan*; With the Water Contingency By-law in place, we have been working to solidify a plan to communicate conservation stages with residents. The phone line and website have been set up to be easily updated with daily information and a sign has been ordered to ensure that those who aren't digitally connected or have easy phone access will know what stage we're in and can then find out where to go from there.
- *Newsletter*; The newsletter was finalized, printed, and sent out with water bills. It is also up on our website for those who read the digital version.
- *Heritage Plan*; The Heritage Committee had their initial meeting on June 9. The overall base of this meeting was to introduce the committee virtually to one another and introduce the idea of the plan and of the tour to the committee. The committee is very passionate about the history of the Town of Stellarton and is excited to continue planning in the coming months. We have confirmed with Mark Van de Wiel (ACOA) about our next steps in terms of applying for funding with them and are working on that. Our next meeting for the committee is on July 14.

# **Town of Stellarton**

## **Town Engineers Report**

### **June 2020 Water Utility Report**

#### **Water Quality Testing**

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

#### **Water Distribution System**

2. Water distribution system is behaving as normal with no breaks to report for June.

#### **East River Raw Water Sampling**

3. Recent test results, from a private, third party accredited laboratory, confirm the presence of geosmin and 2-Methylisoborneol (MIB), naturally occurring compounds found in surface waters (ie. lakes, rivers, streams, and dams).

Geosmin is a naturally occurring compound produced by bacteria in soil and algae found in surface water. Geosmin produces the odor of overturned rich soils. Geosmin and MIB are naturally occurring compounds found in surface waters as organic molecules produced by blue-green algae. Bright sun, warm temperatures and nutrients result in ideal growing conditions for the algae. The compounds are produced inside the algae cells and are only released when the algae die.

While the taste and odor can be unpleasant, geosmin and MIB are not toxic or harmful. The water remains safe to drink. On-going testing continues to show an absence of harmful bacteria and other pathogens in the water.

Geosmin is not removed by conventional water treatment processes. There are several proven treatment technologies for removing geosmin from drinking water including granular or powdered activated carbon in certain applications; oxidation with ozone or advanced oxidation processes (AOPs); bio filtration; or some combination of each.

Any engineered treatment solution must first be evaluated to ensure the installation of a system to treat geosmin and MIB does not negatively impact the current treatment processes.

Cost can be a prohibiting factor for smaller water systems as some of these treatments can have multi-million-dollar price tags.

**Water Treatment Plant (WTP);**

4. The WTP is behaving as expected for the month.
5. DFO are asking the Town to do a study to evaluate the risk of the Bank Stabilization project on fish migration in the river. DFO are concerned with the rock berm enabling fish passage.

**Blaine Murray, P. Eng.**  
**Town Engineer**

# Town Engineers Report

## June 2020

### Engineering & Public Works Report

#### Engineering/ Capital

1. Please find attached the projects status sheet for updates on the capital projects related to Public Works.
2. The Request for Proposal for the design of the Town Hall has been started.
3. The Request for Proposal for the commercial water meters has been started. The Town is looking at radio frequency with drive by technology. This will eliminate staff entry onto properties which is beneficial during times such as the Covid-19 pandemic.
4. Global Construction is finishing drywall and crack filling within the existing portion. There are still miscellaneous deficiencies to be completed.
5. S.W. Weeks Construction will mobilize personnel and equipment on Rundell Street starting the week of July 6<sup>th</sup>.

#### Streets/Properties

6. All painted crosswalks are complete. The thermal plastic crosswalks on Foord, Acadia and Bridge are still outstanding with the contractor scheduled for the first week in July.
7. The street sweeper will be back on July 6<sup>th</sup>. We will continue on south Foord, Business Park, and then branch out to smaller collector streets.
8. The majority of asphalt patching has been completed in the Town with a few areas that remain. Utility cuts are still outstanding.
9. The existing electrical entrance for Allen Park requires upgrades. The pole is damaged and has a major lean. Public works is installing a new underground service to the park with a new electrical panel.
10. Flower pots and planters were installed.
11. NSPI is scheduled to scope the Stellarton sign so power can be installed to the sign.

12. Repairs have been made to several sidewalk aprons on Poplar Street that were in bad condition.

**Blaine Murray, P.Eng.,  
Town Engineer**



Town of Stellarton  
Capital Projects Update Sheet

GENERAL CAPITAL	Project Description	Status
<b>Town Properties:</b>		
	Public Works Building	addition - 95%, existing - 65%
	Pleasant St Bank	Hay and seed installed
	Town Hall Bldg Design	developing RFP
	Library Boiler	
	Town Hall Repointing	
	PW Building Fencing	
	MacMillan Curb	Scoped with contractor
	Cross Walk Lights A&W	ordered
<b>Sewer:</b>	Sanitary flow meter and structure	Easement sketch complete, lawyer drafting documents
<b>Sidewalks:</b>		
	SW Stellar St (Acadia-Jubilee)	
	Foord St (Bridge-Foster)	
	Acadia Ave (S Foord-S MacKay)	
	Foord St (Fairview-Claremont)	
<b>Public Works Equipment:</b>		
	PW Lawn Tractor	
<b>Infrastructure</b>	Rundell Infrastructure Upgrades	Starting the week of July 6th

WATER CAPITAL	Project Description	Status
	East River Bank Stabilization	Meeting with DFO
	WTP Membranes	
	Commercial Water Meters	developing RFP

## Susan Higdon

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**Subject:** FW: June Council Reports

**From:** Sally O'Neill <coordinator@activepictoucounty.ca>  
**Sent:** Monday, July 6, 2020 2:43 PM  
**To:** Susan Higdon <Susan.Higdon@stellarton.ca>  
**Subject:** RE: June Council Reports

Hi Susan,

Most of what you had from last time is still relevant.

A couple more highlights:

- **Heartland Tour: Please spread the word as Pictou county is close to the lead, and until the end of this week to get people signed up for the Heartland Tour!**
- Attended 2 Professional Development workshops this month: Physical Activity Practitioners Exchange (PAPE) with provincial MPALS, and Trauma Informed Recreation workshop with Pictou County Recreation Staff.

Thank you!



# TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0  
Phone (902) 752-2114 Fax(902) 752-4105  
susan.higdon@stellarton.ca

## Committee Report

**Date:** July 13, 2020  
**To:** Mayor and Council  
**From:** Susan Higdon, Town Clerk

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The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 22, 2020:

### **Recommendation # 1**

On recommendation of Committee of the Whole Council approve the donation of \$250.00 to the Northumberland Safe Grad 2020.

### **Recommendation # 2**

On recommendations of Committee of the Whole Council approve the tender for the rink demolition to Verhagen Demolition Limited in the amount of \$123,050.00 HST included.

### **Recommendation # 3**

On recommendations of Committee of the Whole Council approve the tender for Rundell Street Infrastructure Upgrades Project to S.W. Weeks in the amount of \$746,872.10 HST included.



# TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0  
Phone (902) 752-2114 Fax(902) 752-4105  
susan.higdon@stellarton.ca

## Police Commission Report

**Date:** July 13, 2020  
**To:** Mayor and Council  
**From:** Councillor Bryan Knight, Chair

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The following recommendation is for Council's consideration from the Police Commission meeting held on July 2, 2020.

### **Recommendation # 1**

On recommendation of the Police Commission, council approve the tender received from Dartmouth Dodge for a leased 2020 V8 Durango for the amount of \$1252.00 + tax with a 48 month lease.