

**OCTOBER 10, 2023**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Tuesday, October 10, 2023, at 5:30 p.m. in Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon

**1. Approval of Agenda**

The Agenda was approved motion by Coun. S. Lawand, seconded by Coun. G. Pentz.  
**Motion Carried.**

**2. Approval of Minutes**

The minutes from September 11, 2023 Regular Council meeting was approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

**3. Business Arising from the Minutes**

a. Resolution – Vulnerable Persons Provincial Registry – CAO S. Higdon noted that the Province is not planning on doing this; discussion re other municipalities; Coun. B. Knight made motion to approve a Vulnerable Persons Registry, seconded by Coun. G. Pentz. **Motion Carried.**

**4. Reports from Staff - for information; reports attached.**

**a. Chief Mark Hobeck – Stellarton Police Service**

Coun. B. Knight commented on community policing and concerns re unsightly property.

Coun. S. Lawand asked if there was any update re the speed sign on Poplar. CAO S. Higdon will forward the information to Council.

Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**

**b. Fire Chief Mike O’Sullivan – Fire Department**

Mayor D. MacGillivray commented that the new fire truck has arrived.

Coun. G. Pentz motioned to accept Fire Department’s report for September 2023, seconded by Coun. B. Knight.

On the Question: Coun. S. Lawand relayed the gratitude from the Fire Department.

**Motion Carried.**

**c. Paige Draper – Marketing and Communications**

Coun. S. Lawand brought forward the Family Day in February and to ensure an event is planned.

Coun. G. Pentz made motion to approve the Marketing and Communications reports, seconded by Coun. B. Knight. **Motion Carried.**

**d. Blaine Murray – Town Engineer**

Coun. B. Knight questioned timelines for cleaning up areas and removal of a tree.

Coun. S. Lawand questioned re town hall renovations; CAO S. Higdon stated that we are getting a cost estimate for town hall renovations to bring it up to code and accessibility; new building estimate will be obtained as well. This information will be ready for budget deliberations.

Coun. G. Pentz made motion to approve Town Engineer's Reports, seconded by Coun. S. Lawand.

On the Question: Mayor D. MacGillivray thanked the Public Works for their time spent on the Dorrington and Sample Ball Fields in preparation for the Provincial and Atlantic Tournaments. **Motion Carried.**

**5. Correspondence**

There was no correspondence.

**6. Committee of the Whole Report**

The following recommendation are for Council's consideration from the Committee of the Whole meeting held on September 25, 2023:

**Recommendation #1**

On recommendation of Committee of the Whole Council approve the donation to the Northern AAA Subway Selects in the amount of \$150.00.

Coun. G. Pentz made motion to approve recommendation from the Committee of the Whole, seconded by Coun. S. Campbell. **Motion Carried.**

**7. Application for Development Agreement – 274 Foord Street – CAO S.**

Higdon stated that Council received a technical report in their package; Planner unable to attend tonight's meeting. Coun. S. Lawand provided information from the Planning Advisory Committee re this development agreement application; to change a building from commercial to residential; the PAC recommendation is to deny application in order to keep the Foord Street area commercial on the ground floors. Mayor D. MacGillivray comments; need for housing; owner will remove the large windows. Discussion re bylaw and future sustainability for commercial properties. Council decided to table this application until November's meeting and have the Planner attend.

**8. Sidewalk Machine Tender Recommendation – CAO S.**

Higdon stated that the Town tendered for a sidewalk machine and attachments; bids were submitted by two dealers; Atlantic Coastal Equipment in the amount of \$182,083.00; and the second was from Saunders Equipment for \$189,720.00; the tender forms were checked and prices were verified; Town Engineer recommends awarding the tender to the low bidder for \$182,083.00 to Atlantic Coast Equipment. Coun. G. Pentz made motion to accept recommendation from Town Engineer, seconded by Coun. B. Knight. **Motion Carried.**

**9. Pictou County Transit Authority Financial Report, March 31, 2023 – Coun. B.**

Knight made motion to accept Pictou County Transit Authority Report, seconded by Coun. G. Pentz. **Motion Carried.**

**10. Resolution – Deputy Mayor November 1, 2023 – October 31, 2024**

Mayor D. MacGillivray read Resolution Deputy Mayor and Signing Authority appointing Coun. Susan Campbell as Deputy Mayor from November 1, 2023 until October 31<sup>st</sup>, 2024, resolution attached. Coun. B. Knight made motion to approve resolution, seconded by Coun. S. Lawand. **Motion Carried.**

**11. Bylaw Amendment to Schedule A – Full Tax Exemption 1<sup>st</sup> Reading – CAO**

S. Higdon stated that this is the 1<sup>st</sup> reading; request from Roots for Youth at 122 Stellar Street, to be completely tax exempt. Coun. S. Lawand made motion to add Roots for Youth to Schedule A for full tax exemption, seconded by Coun. G. Pentz. **Motion Carried.**

**12. Open Forum**

No one spoke at the Open Forum.

CAO S. Higdon informed Council that there will be a Public Hearing on October 23, 2023 to deal with some unsightly properties; and the Town's Christmas Tree Lighting will be November 24, 2023.

**13. Next Council Meeting:** Tuesday, November 14, 2023, at 5:30 p.m.

**14. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**