

JULY 11, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Tuesday, July 11, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include #9. Cenotaph, on motion by Coun. G. Pentz, seconded by Coun. Campbell. **Motion Carried.**

2. Approval of Minutes

The minutes from June 6, 2023 Special Council and June 12, 2023 Regular Council meetings were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight commented re Police activities outside their regular duties; community involvement.
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department
Coun. B. Knight motioned to accept Fire Department’s report for June 2023, seconded by Coun. G. Pentz. **Motion Carried.**
- c. Paige Draper – Marketing and Communications
Coun. B. Knight commented on Homecoming planning. Mayor D. MacGillivray commented re the Heritage Room opening soon.
Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. S. Campbell. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. B. Knight acknowledged work by Public Works, busy season and short-staffed. CAO S. Higdon reported that Public Works are caught up; line-painting yet to be completed due to weather. Coun. G. Pentz re the Handicapped Parking markings are very visible and well done.
Coun. G. Pentz made motion to approve Town Engineer’s Reports, seconded by Coun. B. Knight. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report
Coun. G. Pentz asked about the signs. CAO S. Higdon reported that the signs will be erected before the Homecoming Festival.
Coun. G. Pentz made motion to approve Active Community Living Coordinator Report, seconded by Coun. B. Knight. **Motion Carried.**

5. Correspondence

a. Office of the Privacy Commissioner – Re: Right to Know Week CAO S. Higdon reported that Council in the past have declared Right to Know Week in Nova Scotia, which is September 25 to October 1. Council will make the motion at the September meeting.

b. Pictou-Antigonish Regional Library – Re: Financial Statements Year End March 31, 2023 CAO S. Higdon received the Financial Statements for Year End March 31, 2023; they are available in the Town Office.

6. Committee of the Whole Report

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 27, 2023:

Recommendation #1

On recommendation of Committee of the Whole Council approve the donation of \$100 to the 4H Club of Pictou.

Recommendation #2

On recommendation of Committee of the Whole Council approve the donation of \$1,500 to the Stellarton Fire Department for their Fire Fighters Competition during Homecoming.

Coun. B. Knight made motion to approve recommendations from Committee of the Whole, seconded Coun. S. Campbell. **Motion Carried.**

7. Tourism Marketing Levy Bylaw (2nd and Final Reading) – CAO S. Higdon reported that this is the 2nd and final reading for the Tourism Marketing Levy Bylaw which is going to be implemented by all municipalities in Pictou County; allowing accommodations in Pictou County to charge a 3% tax; monies to be used for marketing and events in Pictou County. Coun. B. Knight made motion to approve 2nd and final reading, seconded by Coun. G. Pentz. **Motion Carried.**

8. Licensing of Street Food Vendor Bylaw Amendment to the Bylaw (1st Reading) – CAO S. Higdon stated that this is an amendment to the current bylaw; needs some updating to include – fee increase from \$25 to \$100, in line with other municipalities; proof of insurance; vehicle registration permit; basically to include food trucks. Coun. G. Pentz made motion to approve 1st reading, seconded by Coun. S. Campbell. **Motion Carried.**

9. Cenotaph – Coun. G. Pentz commented on the weathered stone on the Cenotaph; recommends getting it cleaned up. CAO S. Higdon will bring issue to Public Works.

10. Open Forum

No one spoke at the Open Forum.

11. Next Council Meeting: Monday, September 11, 2023, at 5:30 p.m.

12. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER