

**MAY 9, 2022**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, May 9, 2022, at 5:00 p.m. in Council Chambers.

**PRESENT**

Mayor D. MacGillivray (via Zoom), Couns. S. Lawand, B. Knight, and S. Campbell. Also present was the Chief Administrative Officer S. Higdon.

Regrets: Deputy Mayor G. Pentz

**1. Approval of Agenda**

The Agenda was approved as amended to include under Correspondence 5.c. Funders Report from Healthy Pictou County, and 5.d. a letter from the VON, on motion by Coun. S. Lawand, seconded by Coun. S. Campbell. **Motion Carried.**

**2. Approval of Minutes**

The minutes from April 11, 2022 Regular Meeting were approved on motion by Coun. B. Knight, seconded by Coun. S. Campbell. **Motion Carried.**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Reports from Staff - for information; reports attached.**

**a. Chief Mark Hobeck – Stellarton Police Service**

Coun. S. Lawand passed along compliment for Officers Vandergrift and Munro.

Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Lawand. **Motion Carried.**

**b. Fire Chief Mike O’Sullivan – Fire Department**

Coun. B. Knight motioned to accept Fire Department’s report for April 2022, seconded by Coun. S. Campbell. **Motion Carried.**

**c. Paige Clarke – Marketing and Communications**

Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. S. Lawand. **Motion Carried.**

**d. Blaine Murray – Town Engineer**

Coun. S. Lawand inquired about the treatment for the geosmin. CAO S. Higdon reported that information will be going out to the residents following budget approval; they are still engaging with CBCL.

Coun. B. Knight made motion to approve Town Engineer’s Reports, seconded by Coun. S. Campbell. **Motion Carried.**

**e. Noah Delorey – Active Community Living Coordinator Report**

Coun. S. Lawand re update on the Homecoming Festival. Coun. B. Knight provided update – plans are underway; possible outside dance with tent for seating; looking for donations, costs have gown up; CHAD bus service will be on hand; Sobeys/Big 8 donated water; bands are booked; and new events added this year.

Coun. B. Knight made motion to approve Active Community Living Coordinator Report, seconded by Coun. S. Campbell. **Motion Carried.**

**5. Correspondence**

**a. Municipality of Shelburne to Premier Houston Re: Non-resident Provincial Property Tax and Provincial Deed Transfer Tax – CAO S. Higdon reported that**

the Province has now shelved that tax, and are keeping the deed transfer tax. For Council's information.

**b. Municipal Affairs and Housing to NSFM Re:** Annual 12 Month Notice Letter – CAO S. Higdon stated that every year municipalities across the province receive a 12-month (notice) letter from the Municipals Affairs and Housing; determines any major changes that municipalities will be responsible for; no substantial changes – renegotiating the memorandum of understanding regarding our Municipal Financial Capacity Grant, no information to date; another item is through the Department of Justice “Biological Case Work Analysis” agreement, expected to stay the same.

**c. Funders Report from Healthy Pictou County** – CAO S. Higdon reported that Council received the Funders Report for May 2022 from the Healthy Pictou County via email.

**d. VON** – CAO S. Higdon reported that the Town received letter from the VON re VON Week, May 22 to May 28; their theme is VON 125; they are asking Council to participate in a gathering, by proclaiming the Week as VON Week, they arranged with the Fire Department to raise their VON flag; light up the municipal landmark in our Town Square in Blue, and share on our social media. Coun. B. Knight suggested raising the flag in the Town Square as well. Coun. B. Knight made motion to approve Stellarton's participation in VON Week, seconded by Coun. S. Lawand. **Motion Carried.**

## **6. Committee of the Whole Report**

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on April 25, 2022.

### **Recommendation #1**

On recommendation of Committee of the Whole Council approve the patching tender received from S. W. Weeks Construction Ltd. in the amount of \$59,800 including HST as it was the lowest bid received.

### **Recommendation #2**

On recommendation of the Committee of the Whole Council approve the transfer of the domain name registration from Add Value International to Rebel.ca as per the recommendation of the IT Service provider Lucas Technologies.

### **Recommendation #3**

On recommendation of the Committee of the Whole Council approve the participation of the Town of Stellarton into the Mentoring Plus Program.

### **Recommendation #4**

On recommendation of the Committee of the Whole Council approve the recommendation of Tracey Hale as Stellarton's Volunteer of the Year for 2022.

Coun. B. Knight made motion to approve Recommendations from the Committee of the Whole, seconded by Coun. S. Campbell. **Motion Carried.**

**7. Policy Amendment AD-013 Commemorative Bench and Tree Policy (7 Day Notice)** – CAO S. Higdon brought forward for Council's consideration to update the contact for our Commemorative Bench and Tree Policy to our Active Living Coordinator as well as to increase the cost from \$1,000 to \$1,500. Coun. S. Lawand made motion to approve Policy Amendment AD-013 Commemorative Bench and Tree Policy, seconded by Coun. B. Knight. **Motion Carried.**

**8. Policy AD-021 Vehicle Anti-Idling (7 Day Notice)** – CAO S. Higdon brought forward for Council's consideration for an anti-idling policy for Town vehicles. Coun. B. Knight made motion to approve Policy AD-021 Vehicle Anti-Idling, seconded by Coun. S. Lawand. **Motion Carried.**

**9. Bylaw Amendment #48** – Stellarton Police Commission 2<sup>nd</sup> and Final Reading – CAO S. Higdon reported that the First Reading was done at the April 11, 2022 Council meeting, an ad was placed in the newspaper on April 20, 2022; this is the 2<sup>nd</sup> and final reading as per the MGA Guidelines. Coun. B. Knight made motion to approve Bylaw Amendment #48, seconded by Coun. S. Campbell. **Motion Carried.**

**10. Reports from Outside Agencies**

Coun. B. Knight provided updated on the Mental Health Crisis Group.

**11. Open Forum**

No one spoke at the Open Forum.

**12. Next Council Meeting:** June 13, 2022, at 5:30 p.m.

CAO S. Higdon noted that the Town of Stellarton will be having their Budget Council meeting on May 11, at noon, which will also be live-streamed.

**13. ADJOURN**

Meeting adjourned on motion by Coun. S. Lawand.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**