

**DECEMBER 13, 2021**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, December 13, 2021, at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. S. Lawand, S. Campbell, B. Knight and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

**1. Approval of Agenda**

The Agenda was approved as amended to include under Correspondence, item d. 2022 Municipal Boundary Review, on motion by Coun.G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

**2. Approval of Minutes**

The minutes from November 8, 2021 Regular Meeting were approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Presentation: Elsie Finney Retirement**

Mayor D. MacGillivray congratulated Elsie Finney on retirement after 15 years of service with the Town of Stellarton and presented her with a gift from the Town.

**5. Presentation – Cathy Mason, Induction to the NS Hall of Fame Representative**

Mayor D. MacGillivray commented that Cathy Mason was inducted in the NS Sports Hall of Fame; ceremony was held in Halifax; staff member Noah Delorey attended on behalf of the Town. Mayor D. MacGillivray read the many roles and accolades that Cathy has achieved; the Town acknowledges and celebrates Cathy Mason on being inducted in the NS Sports Hall of Fame. Cathy thanked the Town and specifically Noah for attending the event in Halifax on behalf of the Town.

**6. Reports from Staff - for information; reports attached.**

- a. Chief Mark Hobeck – Stellarton Police Service  
Coun. S. Campbell made motion to accept Police Service Report, seconded by Coun. B. Knight. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department  
Coun. G. Pentz motioned to accept Fire Department’s report for November 2021, seconded by Coun. B. Knight. **Motion Carried.**
- c. Paige Clarke – Marketing and Communications  
Coun. G. Pentz made motion to approve the Marketing and Communications report, seconded by Coun. S. Lawand. **Motion Carried.**
- d. Blaine Murray – Town Engineer  
Coun. B. Knight commented on the Seniors’ Complexes in Town and some issues brought to him; mowing of the grass, walkways, accessibility, snow removal, etc. Coun. B. Knight made motion to send letter to the Minister of Housing voicing these concerns and ask for action, seconded by Coun. S. Lawand.  
**Motion Carried.**

Coun. G. Pentz made motion to approve Town Engineer's Reports, seconded by Coun. S. Lawand.

On the Question:

Coun. G. Pentz asked for an update on the lights on Bridge Avenue. CAO S. Higdon reported that the lights on the corner of Bridge and Foord are on an activation system and after midnight, lights will remain green for north/south traffic. Council could look at having the activated lights at other locations.

Coun. S. Lawand re have Police watch for speeding issues.

**Motion Carried.**

- e. Noah Delorey – Active Community Living Coordinator Report

Coun. S. Lawand made motion to approve Active Community Living

Coordinator Report, seconded by Coun. S. Campbell. **Motion Carried.**

## 7. **Correspondence**

a. **Minister John Lohr:** Re: Code of Conduct Regulations – CAO S. Higdon received letter November 30, 2021 – Work commencing on Municipal and Village Code of Conduct Regulations. Letter read for the record.

b. **Healthy Pictou County** Re: Funders Report – CAO S. Higdon stated that this is the Funders Report from December 2021 from Healthy Pictou County, for information purposes.

c. **Municipal Finance Corporation:** Re: Release of 2020 FCI's – CAO S. Higdon reported that this is to notify that the 2019 – 2020 Municipal Profile and Financial Condition Indicators Report was released along with the Annual Report of Municipal Statistics for all municipalities. These reports are accessible on the website and the Town's website.

d. **2022 Municipal Boundary Review** – CAO S. Higdon reported that this happens every eight (8) years; as per the Municipal Government Act, it requires Councils of every town and municipality to apply to the Nova Scotia Utility and Review Board to confirm or to alter the number and boundaries of polling districts and the number of Councillors. All Councils must conduct a study into the number Councillors and into the reasonableness and fairness of the number and boundaries of polling. CAO S. Higdon stated that the Planning Department, Roland Burek, will be taking the lead on the study.

## 8. **Committee of the Whole Report**

CAO S. Higdon re the following recommendation is for Council's consideration from the Committee of the Whole meeting held on November 22, 2021:

### **Recommendation #1**

On recommendation of Committee of the Whole Council approve Councillors Knight and Campbell to be the representatives on the Pictou County Transit Authority Board.

Coun. G. Pentz made motion to approve the recommendation of the Committee of the Whole, seconded by Coun. S. Lawand.

On the Question:

Mayor D. MacGillivray thanked Coun. Campbell and Coun. Knight for taking on this role.

**Motion Carried.**

## 9. **Bylaw #57 Tax Exemption – 2<sup>nd</sup> Reading and Final Reading**

CAO S. Higdon reported that this is the second and final Reading for Tax Exemption Bylaw #57 and the purpose of this bylaw is to provide a reduction of taxes to non-profits; in this instance, Riverview Home Corporation.

Coun. S. Lawand made motion to approve Bylaw #57 Tax Exemption, seconded by

Coun. G. Pentz. **Motion Carried.**

**10. Reports from Regional Organizations/Committees**

- a. Pictou County Shared Services Authority – for information purposes.

**11. Open Forum**

No one spoke at the Open Forum.

**12. Administration Office Closed December 24 at noon, Re-opening on January 4, 2022 at 8:30 a.m.**

**13. Next Council Meeting:** January 10, 2022, at 5:30 p.m.

**14. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**