

**OCTOBER 13, 2020
STELLARTON, NOVA SCOTIA**

MEETING

A meeting of the Stellarton Town Council was held on Tuesday, October 13, 2020, at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

1. AGENDA

The Agenda was approved, as amended to include 4.b. Proclamation, Waste Reduction Week, on motion by Coun. S. Lawand, seconded by Coun. S. Campbell. **Motion Carried.**

2. APPROVAL OF MINUTES

The minutes from September 14, 2020 Public Hearing, September 14, 2020 Regular Council Meeting and September 28, 2020 Special Council Meeting were approved on motion by Coun. G. Pentz seconded by Coun. B. Knight. **Motion Carried.**

3. BUSINESS ARISING FROM THE MINUTES

Coun. B. Knight commented on Police work re drug issue in Town; one house demolished and another boarded up; thanks to the Police Department and Sgt. Paul Pentz.

Town Clerk S. Higdon re outstanding item from the previous meeting; 25 Bunker Hill; the Acting Planner Roland Burek is out on sick leave; item will be tabled once again. Town Clerk S. Higdon re Special Council meeting on September 28, 2020 regarding the contract for the Municipal Corporation for the Transit; clarified some wording of the document; to include "50% of the kilometers serviced in each community"; which was previously known to Council.

Coun. S. Lawand re 25 Bunker Hill issue and the 90-day timelines; Town Clerk S. Higdon will look into this.

4. REPORTS FROM STAFF - for information; reports attached.

a. Police Service – September Report

Questions/Comments:

Mayor D. MacGillivray re the flashing red lights on stop sign; Town Clerk S. Higdon reported that the part is ordered and hoping to have it by November.

Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Lawand. **Motion Carried.**

b. Emily Lutton – Building Official, Fire Inspector – Report attached; Coun. G. Pentz made motion to accept Building Official; Fire Inspector's report, seconded by Coun. B. Knight. **Motion Carried.**

c. Fire Chief Mike O'Sullivan – Fire Department, presented report for September.

Coun. B. Knight motioned to accept Fire Department's report for September 2020, seconded by Coun. G. Pentz. **Motion Carried.**

d. Paige Clarke – Marketing & Communications

P. Clarke presented report; adding that the schedule time for the Birch Hill Display will be October 15 at 12:15 to accommodate more people.

Questions/Comments:

Coun. S. Lawand re Cruise Committee; to keep Council informed and updated.

Mayor D. MacGillivray re Volunteer recognition on the Town's Facebook Page; Accessibility & Heritage Committee; Newsletter; Field bookings.
Coun. G. Pentz made motion to approved Marketing & Communications report, seconded by Coun. S. Lawand. **Motion Carried.**

e. Blaine Murray – Town Engineer

Town Engineer B. Murray presented his reports; highlighting that construction season is still ongoing.

Questions/Comments:

Coun. B. Knight re Rundle Street. Town Engineer B. Murray commented on old fill / debris found when area was excavated; remediated and filled with proper gravels.

Coun. S. Lawand re settlement on Pleasant Street at the Jubilee intersection. Town Engineer B. Murray provided information; videoed; water leak was discovered from a private property; fixed the issue.

Coun. G. Pentz re lights at the A & W. Town Engineer Murray reiterated that parts are ready, but bulbs have been delayed.

Mayor D. MacGillivray comments re positive feedback on the new sidewalks and Allan Park.

Coun. B. Knight made motion to approve Town Engineer's Report, seconded by Coun. S. Campbell. **Motion Carried.**

f. Sally O'Neill – Active Pictou County Report – Coun. G. Pentz made motion to approve Active Pictou County Report, seconded by Coun. S. Lawand. **Motion Carried.**

g. Proclamation; Waste Reduction Week – Mayor D. MacGillivray read proclamation designating October 10th – 25th, 2020 as Waste Reduction Week – accepted on motion by Coun. S. Campbell, seconded by Coun. B. Knight. **Motion Carried.**

5. CORRESPONDENCE

a. Charles and Mildred MacKinnon Re: Thank you card to Council for a 60th Anniversary plaque.

6. COMMITTEE OF THE WHOLE REPORT

The following recommendations are for Council's consideration from the Committee of the Whole Meeting held on September 28, 2020:

Recommendation #1. On recommendation of Committee of the Whole, Council approve the Heritage RFP received from WSP in the amount of \$21,148.50 HST included.

Recommendation #2. On recommendation of Committee of the Whole, Council approve the donation of \$200.00 to the United Way of Pictou County.

Coun. G. Pentz made motion to approve recommendations of Committee of the Whole, seconded by Coun. S. Campbell. **Motion Carried.**

7. POLICE COMMISSION REPORT

The following recommendation is for Council's consideration from the Police Commission meeting held on October 1, 2020.

Recommendation # 1. On recommendation of the Police Commission, Council consider Halloween Hours for Trick or Treating to be between 6:00 p.m. – 8:00 p.m. on October 31, 2020. Council decided to have no set start time, only a cut-off time at 8:00 p.m.

Coun. B. Knight made motion to approve recommendation of the Police Commission amended to have no set start time, with 8:00 p.m. being the cut-off time, seconded by Coun. S. Campbell. **Motion Carried.**

8. PLANNING ADVISORY UPDATE (Attached)

Town Clerk S. Higdon read update for Council's information; the Committee has been busy despite the COVID restrictions. Coun. S. Lawand added that the Committee is looking at ideas for something to be put inside the rotary area.

9. PROCLAMATIONS AND FLAG RAISING CEREMONIES

(7 Day Notice, September 28, 2020) Coun. B. Knight provided comments; being more inclusive to groups who want to fly their flags. Coun. B. Knight made motion to approve the Proclamations and Flag Raising Ceremonies policy, seconded by Coun. S. Lawand. Coun. S. Lawand highlighted section 2.b. "No group or individual shall be promoted to the detriment of another group or individual".

Mayor D. MacGillivray highlighted "the message being conveyed must be considered for the public good".

Motion Carried.

10. APPOINTMENT OF BUILDING INSPECTOR

Town Clerk S. Higdon informed Council that Emily Jones is going off on maternity leave; recommends appointing Mannie Withrow to be the Dangerous and Unsightly, Fire Inspector and Bylaw Officer in her stead. Town Clerk S. Higdon provided comments re Mr. Withrow's qualifications; recently retired from Colchester County where he was the Building Inspector for 27 years; very knowledgeable in this field. Coun. G. Pentz made motion to appoint Mannie Withrow as Building Inspector, seconded by Coun. S. Campbell.

On the Question:

Mayor D. MacGillivray re complaints about unsightly properties.

Motion Carried.

11. SPCA – REQUEST

Town Clerk S. Higdon read letter of request from the Nova Scotia SPCA for Council's consideration; looking for a new building/shelter location; asking for a donation of land in the Stellarton Business Park. Coun. B. Knight made motion to approve request from SPCA and donate the land, seconded by Coun. G. Pentz.

On the Question:

Mayor D. MacGillivray provided additional information and comments.

Town Clerk S. Higdon re the MGA guidelines, if Council chooses to donate a piece of land, they would need to hold a Public Hearing, which could be held before the November 9, 2020 Council meeting.

Motion Carried.

12. OPEN FORUM

David Pettipas comments:

- Asked about Marie Street; waterline
- Poor water quality
- The need for a sidewalk
- Street parking limited

Mayor D. MacGillivray will forward to Public Works.

13. NEXT COUNCIL MEETING

Next Council meeting will be Monday, November 9, 2020 at 5:30 p.m.
Swearing in of Council 2020-2024

STELLARTON TOWN COUNCIL 1
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Town Clerk S. Higdon reported that there will be Tax Sale on October 14, 2020, at 10:00 a.m.

14. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

TOWN CLERK