

**NOVEMBER 12, 2019**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, November 12, 2019 at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

**1. AGENDA**

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight.  
**Motion Carried.**

**2. APPROVAL OF MINUTES**

The minutes from October 15, 2019 Council were approved on motion by Coun. B. Knight seconded by Coun. S. Campbell. **Motion Carried.**

**3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**4. PRESENTATION – PICTOU COUNTY FOOD BANK**

Barbara O’Hearn, from the Pictou County Food Bank, made presentation to Council highlighting:

- Non-profit organization in operation for 30 years; no government funding
- Over \$200,000 per year to operate
- 2018 served over 7,600 clients
- Relies on donation; food and funds
- 20 volunteers per day; 10 Board of Directors
- Provided statistics re recipients; Stellarton users
- Looking for support from Town of \$1,000 for upcoming Christmas Drive for the purchase of turkeys

Questions/Comments:

Mayor D. MacGillivray re volunteers and amount of residents that use the Food Bank; timeline for donation. B. O’Hearn replied that they are looking for donation for current year, but understands budgetary requirements, so a commitment for the following years would be appreciated; they will send formal letter of request prior to next year’s deadline (February 28, 2020); as well as consideration for current year donation.

**5. PRESENTATION – PICTOU COUNTY CHALLENGER BASEBALL**

Postponed until the Committee of the Whole meeting November 25, 2019.

**6. REPORTS FROM THE ELECTED**

Submitted; available on Website and attached.

Coun. B. Knight added to his report; attended the Remembrance Day Ceremony.

Mayor D. MacGillivray re the Pinty’s Grand Slam Curling Event held at the PC Wellness Centre; well attended; exceeded budget targets; very successful event.

Motion made by Coun. S. Lawand to accept the Reports from the Elected, seconded by Coun. B. Knight. **Motion Carried.**

**7. REPORTS FROM STAFF - for information; reports attached.**

- a. Police Service – Chief Hobeck presented report; highlighting the data collected from the Speed Sign on MacGregor Avenue, 5 week period.

Questions/Comments:

Coun. S. Lawand re Stop Sign on Foord Street review. Chief Hobeck reported that they are working with the Fire Department to address issue; will be included in the Parking Plan.

Coun. S. Lawand re Remembrance Day March; have Police participate in the march next year. Chief Hobeck confirmed their participation for next year.

Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Lawand. **Motion Carried.**

- b. Emily Jones – Building Official; Fire Inspector – on leave; No report.
- c. Rachael McLean Planner, Development Officer – on leave; No report.
- d. Activating Chief Mike O’Sullivan – Fire Department

Mayor D. MacGillivray re the loss of Fire Chief Dwight Campbell.

Coun. G. Pentz motioned to accept Fire Department’s report for October 2019, seconded by Coun. B. Knight. **Motion Carried.**

- e. Blaine Murray – Town Engineer

Town Engineer B. Murray added that they are preparing for winter; new sidewalk machine coming soon.

Comments/Questions:

Coun. G. Pentz re MacGregor Avenue, steep bank by sidewalk. B. Murray replied that markings could be applied in certain areas where the shoulders space is small.

Coun. B. Knight re shoulder on George Street; add gravel. B. Murray reported that the shoulder is 2 meters wide now.

Coun. B. Knight re Pedestrian Lights by Post Office. B. Murray replied that supplier is six weeks behind delivery time.

Coun. S. Lawand re the Water Conservation Plan, possible Bylaw. B. Murray reported that discussions are planned on the matter.

Mayor D. MacGillivray re undercoating the vehicles. B. Murray stated that the mechanic undercoated vehicles as well as the large salt trucks.

Mayor D. MacGillivray re where to review the Parking Plan. B. Murray will have it available in his office for review.

Coun. G. Pentz motioned to accept the Town Engineer’s Report and Water Utility Report, seconded by Coun. B. Knight. **Motion Carried.**

- f. Active Pictou County – Coun. S. Lawand made motion to approve the Active Pictou County Report, seconded by Coun. B. Knight. **Motion Carried.**
- g. REMO – Dorian Update (attached) approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand.

On the Question:

Coun. S. Lawand re recommendation to not open the Comfort Centres; and did not understand some terminology (acronyms) in report. Coun. B. Knight stated that the reason not to open the Comfort Centres until after a storm event is to keep people off the roads; hazardous traveling conditions.

**MOTION CARRIED.**

**8. CORRESPONDENCE**

- a. The Baudoux Family Re: Thank you for flowers from the Town
- b. Communities, Culture & Heritage Re: Approval of Provincial Funding for Transit; for Council’s information.
- c. The Campbell Family Re: Thank you

**9. COMMITTEE OF THE WHOLE REPORT**

The following recommendations are for Council’s consideration from the Committee of the Whole meeting held on October 28, 2019:

Town Clerk S. Higdon read recommendations for the record:

Recommendation # 1 – On recommendation of Committee of the Whole Council approve the half ton truck tender received from Atlantic Dodge for a 2019 RAM 1500 for the purchase price of \$40,698.50 HST included.

Recommendation # 2 – On recommendation of Committee of the Whole Council approve the salt haul tender received from Pictou County Bulk Carriers Inc. for the amount of \$15.60 per ton.

Recommendation # 3 – On recommendation of Committee of the Whole Council approve the Town Hall Space Planning tender received from Archibald & Fraser Architects in the amount of \$24,963.05 including HST.

Recommendation # 4 – On recommendation of Committee of the Whole Council approve the East River Water Main Crossing Tender received from C.F. Construction in the amount of \$171,000.00 plus HST.

Coun. G. Pentz made motion to approve the recommendations from the Committee of the Whole meeting held on October 28, 2019, seconded by Coun. B. Knight. **Motion Carried.**

#### **10. FIRST READING, FILE No. 01-19 – DEVELOPMENT AGREEMENT – 230 FOORD STREET**

Town Clerk S. Higdon presented the First Reading for the Development Agreement for 230 Foord Street; read by Mayor D. MacGillivray:

“BE IT RESOLVED that Stellarton Town Council has considered the application for a development agreement amendment from 3284906 NS Limited to increase its production facility and affected lands at 230 Foord Street, and grants it first reading, as required under the *Municipal Government Act of Nova Scotia*. Be it further resolved that a Public Hearing is scheduled for 5:15 p.m. Monday, December 9, 2019, at the Stellarton Town Council Chambers, to consider any comments, objections or submissions with respect to this application.”

Coun. S. Lawand motioned to approve the First Reading, seconded by Coun. B. Knight. On the question: Coun. B. Knight re Second Reading where people have the opportunity to provide comments or objections.

**Motion Carried.**

#### **11. CIVIL ENGINEERING TECHNOLOGIST**

Town Engineer B. Murray looking for approval to hire Darryl Moss for the Civil Engineering Technologist position, commencing December 2, 2019. Coun. S. Lawand made motion to hire Darryl Moss for the Civil Engineering Technologist position, seconded by Coun. G. Pentz. **Motion Carried.**

Town Engineer B. Murray gave brief outline of the duties and activities the Technologist will perform.

#### **12. MUNICIPAL AWARENESS WEEK**

Town Clerk S. Higdon reported that the Province does a Municipal Awareness Week; November 17 to November 23; Stellarton will be participating; activities include:

- inviting Mrs. Horton’s Grade 4 Students from G. R. Saunders Elementary School to come to the Town Hall for a “mock” Council meeting on November 21
- an event on the morning of November 21 “Touch a Truck” displaying Fire Trucks, Police vehicles and Public Works
- Town Council will have some office hours
- Videos will be posted on Facebook on facts re Stellarton; as well as daily trivia questions on Facebook.

**13. GOVERNANCE**

Town Clerk S. Higdon presented the following:

Committee 2019-2020 (attached), including appointment of Deputy Mayor Susan Campbell. Coun. S. Lawand made motion to approve Committee List for 2019-2020 including the Deputy Mayor position, Susan Campbell, seconded by Coun. B. Knight.

**Motion Carried.**

Schedule of Council Meetings 2020 (attached)

Schedule of Committee of the Whole Meetings 2020 (attached)

Schedules will be posted on Town's website as well.

**14. NEXT COUNCIL MEETING**

Next Council meeting will be Monday, December 9, 2019 at 5:30 p.m.

**15. PUBLIC HEARING:** Monday December 9, 2019 at 5:15 p.m.

**16. OPEN FORUM**

Brian Atkinson comments re:

- Three-Way stop sign at Foord/Jubilee

Keith Jordan comments re:

- Garbage concerns on Hudson Street; presented photos

**17. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz at 6:15 p.m.

**MAYOR**

**TOWN CLERK**