

**JULY 8, 2019**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council was held on Monday, July 8, 2019 at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

**1. AGENDA**

The Agenda was approved as amended on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

**2. APPROVAL OF MINUTES**

The minutes from June 10, 2019 Council were approved on motion by Coun. G. Pentz seconded by Coun. S. Campbell. **Motion Carried.**

**3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**4. PRESENTATION OF THE 2018-19 AUDITED FINANCIAL STATEMENTS**

Heather Murphy, of Murphy and MacDonald Accountants, presented the Financial Statements for period ending March 31, 2019; Consolidated Statements for the General Operating Fund, Water Operating Fund, Rink Operating Fund and the Capital Funds for each. Financial Statements are available for viewing at the Town Office and are posted on the Town's Website.

Coun. G. Pentz made motion to accept the 2018-19 Audited Financial Statements, seconded by Coun. B. Knight. **Motion Carried.**

**5. PRESENTATION – DESTINATION EASTERN AND NORTHUMBERLAND SHORE**

Cindy MacKinnon, Managing Director of DEANS, re pilot project of a Pictou County Tourist Book; membership book; opportunity to collect email addresses; marketing tool; all Pictou County content; well-received so far. She provided information, their vision and membership benefits. Highlighting marketing projects:

- Regional Passports
- Visitor Map; very popular
- Motorcycle guide
- New Website will be launched
- Saltscape Expo participation
- Pictou County Cruise Committee; and Hemlock Group
- Gala Awards
- New branding; social media content; Coastal Nova Scotia
- Visitor Information Centres, Westville and Pictou; vendors
- Weekly Newsletter
- TIANS, Tourism Industry Association of Nova Scotia; training sessions
- Industry partnerships and projects; workshops; Ambassador program; volunteers

Questions/Comments:

Coun. S. Lawand re website, event strategy. Cindy confirmed that website is almost complete and want people to look at it and provide feedback; would like more pictures. The event strategy is getting started as events are happening; looking for a fall release.

Coun. G. Pentz re Cruise Committee and NS Museum of Industry; highlight Stellarton's history.

## 6. REPORTS FROM THE ELECTED

Submitted; available on Website and attached.

Coun. S. Lawand highlighted Planning Advisory Committee re the Façade Program has multiple responses, one already approved.

Motion made by Coun. G. Pentz to accept the Reports from the Elected, seconded by Coun. S. Campbell. **Motion Carried.**

## 7. REPORTS FROM STAFF - for information; reports attached.

- a. Police Service – included in Council's package for information purposes, passed at the Police Commission meeting. Coun. S. Lawand made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Emily Jones – Building Official; Fire Inspector  
Coun. G. Pentz made motion to accept the Building Official / Fire Inspector's report, seconded by Coun. S. Lawand. **Motion Carried.**
- c. Rachael McLean, Planner, Development Officer's Report.  
Mayor D. MacGillivray read her comments re the Asset Management. Coun. S. Lawand made motion to accept the Planner / Development Officer's report, seconded by Coun. B. Knight. **Motion Carried.**
- d. Chief Dwight Campbell – Fire Department  
Coun. G. Pentz motioned to accept Fire Department for June 2019, seconded by Coun. B. Knight. **Motion Carried.**
- e. Paul Corbin – Community Development & Recreation Report  
Questions/Comments:  
Coun. G. Pentz re pulverized rubber for park. P. Corbin looking for another distributor due to expensive delivery costs.  
Mayor D. MacGillivray re Homecoming events confirmed; new location for the Saturday night dance.  
Coun. S. Lawand made motion to accept Community Development & Recreation report deferring Skate Park item until budget, seconded by Coun. G. Pentz. **Motion Carried.**
- f. Blaine Murray – Town Engineer  
Comments/Questions:  
Coun. G. Pentz re pothole by Bridge Avenue; and accessibility crosswalks.  
B. Murray reported that they are waiting for planing equipment.  
Mayor D. MacGillivray re update on lawn restoration on Cambey and Acadia.  
B. Murray reported that contractor has been doing touch-ups; Town Engineer will check out areas of concern.  
Coun. S. Campbell re St. Joseph Street. B. Murray reported that the new waterline is in, tested, and services are hooked up; some work remain; restoration work will take place.  
Coun. G. Pentz motioned to accept the Town Engineer's Report and Water Utility Report, seconded by Coun. B. Knight. On the question, Mayor D. MacGillivray asked if the George Street Improvements project was within budget. B. Murray reported that it was under budget. **Motion Carried.**
- g. Active Pictou County  
Coun. G. Pentz made motion to accept the Active Pictou County report, seconded by Coun. B. Knight. **Motion Carried.**

## 8. CORRESPONDENCE

- a. Pictou Antigonish Regional Library – RE: Financial Statement for the Fiscal Year ended March 31, 2019; for information purposes.
- b. Heather Lanes AYB Coordinator – RE: Thank you for donation; for information.

## 9. COMMITTEE OF THE WHOLE REPORT

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 24, 2019:

Coun. B. Knight made motion to approve the recommendations from the Committee of the Whole meeting held on June 24, 2019, seconded by Coun. G. Pentz. **Motion Carried.**

Town Clerk S. Higdon read recommendations for the record:

Recommendation # 1 – On recommendation of Committee of the Whole Council approve the tender received from S. W. Weeks Construction Ltd. for the Capital Paving Project of \$145,921.20 including HST.

Recommendation # 2 – On recommendation of Committee of the Whole Council approve a donation in the amount of \$100.00 to Pictou County 4H.

Recommendation # 3 – On recommendation of Committee of the Whole Council approve a donation in the amount of \$100.00 to Lansdowne Outdoor Recreational Development Association.

Recommendation # 4 – On recommendation of Committee of the Whole Council a donation in the amount of \$200.00 to Pictou County Seniors Festival.

Recommendation # 5 – On recommendation of Committee of the Whole Council approve a donation in the amount of \$100.00 to Pictou County RibFest.

Recommendation # 6 – On recommendation of Committee of the Whole (via email) Council approve the tender received from S. W. Weeks (the only tender received) in the amount of \$256,138.35 including HST.

## 10. GEORGE STREET IMPROVEMENTS TENDER RECOMMENDATION

Blaine Murray, Town Engineer recommended to award the George Street Improvements tender to Webster's Bros. Paving & Concrete Ltd. for \$73,160.24. Coun. B. Knight made motion to accept Town Engineer's recommendation to award tender to Webster's Bros. Paving & Concrete Ltd., seconded by Coun. S. Lawand. **Motion Carried.**

## 11. TOWN BARN BUILDING RENOVATION

Mayor D. MacGillivray commented on Tender for the Public Works Building, eight bids were submitted, the following table summarizes the tenders:

- Higgins Construction for \$654,450.
- Marateck Construction for \$610,979.06
- C. F. Construction \$675,000.
- Global Construction Maritimes for \$602,800.
- APM Construction Services for \$639,364.
- Avondale Construction Ltd. for \$699,917.
- Bird Construction Group for \$744,000.
- Tate Construction Ltd. \$659,000.

Town Engineer B. Murray recommends the low bidder, Global Construction Maritimes for \$602,800. B. Murray also noted that \$600,000 was budgeted for project, so with consulting work, to date there is overage of \$58,000. Mayor D. MacGillivray commented that there were savings in the paving capital to offset amounts. Coun. G. Pentz made motion to accept the recommendation of the Town Engineer and award tender to Global Construction, seconded by Coun. B. Knight. On the question, Coun. B. Knight asked about the varying timelines. B. Murray replied that it was based on the workload of the contractor. **Motion Carried.**

**12. NEXT COUNCIL MEETING**

Next Council meeting will be September 9, 2019 at 5:30 p.m.

**13. OPEN FORUM**

No one spoke at the Open Forum.

**14. ADJOURN**

Meeting adjourned on motion by Coun. G. Pentz at 6:35 p.m.

**MAYOR**

**TOWN CLERK**