

FEBRUARY 11, 2019
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Monday, February 11, 2019 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

1. AGENDA

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight.
Motion Carried.

2. APPROVAL OF MINUTES

The minutes from January 14, 2019 Public Hearing and January 14, 2019 Regular Council were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell.
Motion Carried.

3. PRESENTATION: Active Transportation Plan – Paul Corbin, Community Development & Recreation Director; follow up presentation after the Committee of the Whole meeting; highlighting:

- process and design
- analysis and public consultation; holistic approach for creative design and solutions
- feedback from over 500 people in the community
- looked at various routes that have active transportation in place
- plans for walkability, bike-ability, and accessibility
- safety, connection and innovation
- maps reviewed; projects identified; landscapes; parklets
- downtown core; traffic flow; safer areas i.e. Jubilee / Foord St. intersection and in front of post office; identifying parking spots
- ties in with the new Strategic Plan
- first step is adoption and ratification of the AT Plan by Town Council

Questions/Comments;

Coun. B. Knight re George Street concerns.

Mayor D. MacGillivray re feedback from 500 people; demographics. P. Corbin replied that personal contact was made with businesses along Foord Street; survey put out to the NSCC students and Sobeys Head Office; consultation with 2 two grade 6 classes; public online consultation.

Coun. S. Lawand made motion to adopt the Active Transportation Plan, seconded by Coun. B. Knight. **Motion Carried.**

4. PROCLAMATION

African Heritage Month – February 2019

Mayor D. MacGillivray read proclamation declaring February as African Heritage Month. Coun. G. Pentz motion to approve Proclamation, seconded by Coun. B. Knight. **Motion Carried.**

5. REPORTS FROM THE ELECTED

Submitted; available on Website and attached.

Motion made by Coun. B. Knight to accept the Reports from the Elected, seconded by Coun. S. Campbell. **Motion Carried.**

6. REPORTS FROM STAFF - for information; reports attached.

- a. Police Service – Coun. B. Knight made motion to accept the Stellarton Police Services Report, seconded by Coun. S. Lawand. **Motion Carried.**
- b. Emily Jones – Building Official; Fire Inspector
Coun. G. Pentz made motion to accept the Building Official / Fire Inspector's report, seconded by Coun. B. Knight. **Motion Carried.**
- c. Rachael McLean, Planner, Development Officer's Report.
Coun. B. Knight made motion to accept the Planner / Development Officer's report, seconded by Coun. S. Lawand. **Motion Carried.**
- d. Chief Dwight Campbell – Fire Department
Coun. G. Pentz motioned to accept Fire Department for January 2019, seconded by Coun. B. Knight. **Motion Carried.**
- e. Paul Corbin – Community Development & Recreation
Coun. S. Lawand made motion to accept Community Development & Recreation report, seconded by Coun. S. Campbell. **Motion Carried.**
- f. Blaine Murray – Town Engineer, highlighting:
Still waiting for response from Municipal Affairs re the Infrastructure Canada projects; staff ready for tender calls; plans and specifications complete.
Mayor D. MacGillivray reported that the projects are Kirk Avenue and the Rundle Street area.
Questions/Comments:
Coun. G. Pentz motioned to accept the Town Engineer's Report and Water Utility Report, seconded by Coun. S. Campbell. **Motion Carried.**

7. CORRESPONDENCE

Chief of Protocol, Glennie Langille Re: Order of Nova Scotia
Town Clerk S. Higdon read letter re Order of Nova Scotia; to advertise and how to nominate someone; applications and guidelines are available in the Administration Office.

8. COMMITTEE OF THE WHOLE REPORT – JANUARY 28, 2019

Town Clerk S. Higdon read the following recommendations for Council's consideration from the Committee of the Whole meeting held on January 29, 2019:

Recommendation #1 – On the recommendation of Committee of the Whole, Council approve a donation of \$500.00 to the Pictou County Roots for Youth for the Coldest Night of the Year.

Recommendation #2 – On recommendation of Committee of the Whole, Council approve a \$50.00 sponsorship ad to the Mariposa East Skating Centre for the Elvis Stojko Event.

Recommendation #3 – On recommendation of Committee of the Whole, Council approve a \$500.00 annual donation to the Pictou County Fuel Fund.

Coun. G. Pentz made motion to approved recommendations from the Committee of the Whole meeting held January 28, 2019, seconded by Coun. B. Knight. **Motion Carried.**

9. STRATEGIC PLAN 2019-2024

Town Clerk S. Higdon reported that the senior staff and Council had a Strategic Planning session; working document for Council and staff to work toward 2019 – 2024; action plan has three goals:

1. Make improvements to the Town's infrastructure
2. Increase communication in promotion and marketing
3. Reclaim the land from the mine

The Plan will be posted on the Town's website.

Coun. G. Pentz made motion to adopt the Strategic Plan 2019-2024, seconded by Coun. S. Lawand. **Motion Carried.**

10. POLICIES

- a. Annual Update of Joint Occupational Health and Safety Policy (7 Day Notice)** – Town Clerk S. Higdon re changes to policy are in red. Coun. B. Knight would like more time; item tabled until next month.
- b. Scent Free Policy (7 Day Notice)** – Town Clerk S. Higdon reported that this was recommended by the Occupational Health and Safety Committee. Coun. G. Pentz motioned to approve the Scent Free Policy, seconded by Coun. B. Knight. **Motion Carried.**
- c. Snow Removal Policy on Foord Street (7 Day Notice)** – Town Clerk S. Higdon re snow removal Policy on Foord Street discussed at Committee of the Whole meeting. Coun.G. Pentz made motion to accept Snow Removal Policy on Foord Street, seconded by Coun. B. Knight. **Motion Carried.**

11. NEXT COUNCIL MEETING

Next Council meeting will be March 11, 2019 at 5:30 p.m.

12. OPEN FORUM

Brian Atkinson comments:

- Acknowledged the Fire Department for their work at a recent fire

13. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz at 6:15 p.m.

MAYOR

TOWN CLERK