

**SEPTEMBER 10, 2018
STELLARTON, NOVA SCOTIA**

MEETING

A meeting of the Stellarton Town Council was held on Monday, September 10, 2018 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGrillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk S. Higdon.

1. AGENDA

The Agenda was approved, on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

2. APPROVAL OF MINUTES

The minutes from July 9, 2018 were approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand.

The minutes from August 7, 2018 were amended; Coun. S. Lawand was a regret. **Motion Carried.**

3. BUSINESS FROM PREVIOUS MINUTES

Coun. S. Lawand comments re sidewalk extension on Maple; have Town Engineer look into sidewalks on Hemlock Street to the park, a lot of foot traffic; obtain costs.

4. REPORTS FROM THE ELECTED

Mayor D. MacGillivray commented that the Reports from the Elected are submitted in written form, attached, and asked for feedback/questions.

Coun. S. Lawand, no written report, gave verbal report highlighting:

- Planning Advisory Committee, work continues on interpretive panel; signage at the roundabout; Bear Brook bridge work on hold
- Homecoming, follow-up meeting planned; successful festival; thanked Paul Corbin, Stellarton Police, Fire Department, residents, etc.
- DEANS announcement by MP Sean Fraser, funding of \$116,000 for website project
- Police Commission meeting, discussion on Dog Bylaw amendment – one time only registration fee; Police Review work continues
- REN – paperwork for Registry of Joint Stocks
- Library – no meetings or updates, next meeting September 13
- Communities in Bloom – request for more trees to be planted in the Allan Park for budget deliberations
- Glen Haven – March 31, 2018 audited financial statements; copy in the administration office; CO working on Foundation for Glen Haven Manor to help with fundraising for various projects
- Olympic Park Opening Ceremony was very successful

5. REPORTS FROM STAFF - for information; reports attached.

- a. Police Service
- b. Planning & Development – Emily Jones
Coun. B. Knight motioned to accept reports from the Police Service and Planning & Development, seconded by Coun. G. Pentz.
- c. Chief Dwight Campbell – Fire Department

Coun. G. Pentz motioned to accept Fire Department for July and August, seconded by Coun. B. Knight.

- d. Paul Corbin – Community Development & Recreation; P. Corbin looking for a motion for extension of the Summer Student Maintenance position until October 12, 2018. Coun. B. Knight made motion to extend the Maintenance Student term to October 12, 2018, seconded by Coun. G. Pentz. **Motion Carried.**

Questions/Comments:

Coun. S. Lawand re Albion Ball Field lights; feasibility study for new LED lights. P. Corbin had no information. Coun. S. Lawand recommends including this in next year's budget, feasibility study to show potential benefits

Coun. S. Lawand re Soccer Fields, irrigation. P. Corbin provided information on field conditions, staffing, and irrigation.

Coun. S. Lawand re Pleasant Street Playground. P. Corbin referred to July's Recreation Committee meeting; looking at using money for beautification instead of new equipment; possible new Dog Park in area as well. Recreation Committee will work on this and bring recommendations back to Council.

Mayor D. MacGillivray re options for soccer field conditions. P. Corbin re soil testing and expert advice.

Coun. S. Lawand motioned to accept the Community Development & Recreation Report, seconded by Coun. S. Campbell. **Motion Carried.**

- e. Blaine Murray – Town Engineer; B. Murray looking for a motion to award the Backhoe Tender to Alpha Equipment for \$138,477.50 and a motion to ratify the hiring of Chris MacDonald and Rob Stewart.

Coun. G. Pentz made motion to award tender to Alpha Equipment for the purchase of a backhoe, at \$138,477.50, seconded by Coun. B. Knight.

Mayor D. MacGillivray, for the record, read all 4 tenders submitted:

- Alpha Equipment for JCB 4 CX Super 15 at \$202,227.50 with a trade in value of our 2011 John Deere of \$35,000.
 - Alpha Equipment for JCB 3 CX Super 15 at \$173,477.50 with a \$35,000 trade in for our existing backhoe
 - Toromont Cat 430 F2IT for \$213,428.50 with \$25,000 trade in for our existing backhoe
 - Brandt for a John Deere 310HL for \$197,903.50 with \$30,000 trade in value
- Low bid was from Alpha Equipment for the JCB 3CX Super 15 at \$173,477.50 less \$35,000 trade in, for a total of \$138,477.50.

Motion Carried.

Coun. G. Pentz made motion to ratify the hiring of Chris MacDonald and Rob Stewart, seconded by Coun. B. Knight. **Motion Carried.**

Questions/Comments:

Mayor D. MacGillivray re timeline for Public Works Building Assessment. Town Engineer B. Murray is reviewing the draft document; will forward within the next two weeks; couple of months for final document plus time to do the work.

Mayor D. MacGillivray re street lighting on Acadia Avenue; Crosswalk and line painting, new stop signs.

Coun. G. Pentz re street patching; B. Murray stated that there are still some streets outstanding.

Coun. S. Lawand re Public Works Building Assessment to include repair work; B. Murray replied that a "Design Build" process could have been done, not sure of cost difference.

Coun. S. Lawand re Library roof. B. Murray confirmed that no one submitted a bid; resubmitted Tender Offer and called some local contractors; no bids again; B. Murray trying to break the project into two parts (staging and roofing).

Coun. S. Campbell re "Sweeper". B. Murray reported that all working out fine.

Coun. S. Campbell re curbing on St. Joseph Street; B. Murray hasn't contacted contractors yet; there is still time.

Coun. S. Campbell re sidewalks on MacKay Street. B. Murray reported they are still in the construction stage; landscaping, etc.

Mayor D. MacGillivray re Water Utility Report; water flow/levels compared to previous years. B. Murray reported that the water level is very low in the river; need a flow monitor/staff gauge by next summer.

Coun. S. Lawand re staff gauge and contingency plan to be developed by Town to restrict water usage in the event the flow drops below the minimum ecological flow set by the Dept. of Fisheries, deadline November 30. B. Murray stated that activities such as watering lawns, washing cars, soccer field irrigation could be restricted.

Coun. G. Pentz motion to accept the Town Engineer's Report and Water Utility Report, seconded by Coun. S. Lawand. **Motion Carried.**

6. PROCLAMATIONS

Library Card Sign Up Month – Proclamation read by Mayor MacGillivray proclaiming September Library Card Sign Up Month in the Town of Stellarton; Motioned by Coun. S. Lawand, seconded by Coun. S. Campbell. **Motion Carried.**

Right to Know Week – September 24 to September 30, 2018 – Mayor MacGillivray read proclamation, proclaiming September 24 to September 30, 2018 to be Right to Know Week in the Town of Stellarton; Motioned by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

7. CORRESPONDENCE, for information:

- a. One Third Tax Exemption – S. Lawand comments, letter of dissatisfaction written by NS Federation of Municipalities.
- b. Gaming NS Re: 2017-18 Results online
- c. Glen Haven Manor re: March 31, 2018 audited financial statements – copy available in the administration office
- d. Municipality of Barrington Re: Offshore and Gas Exploration
- e. Michael MacGillivray Re: Thank you for NRHS Bursary
- f. Communities, Culture & Heritage Re: Letter on Library Funding
- g. RCMP Re: 2017 Annual Report (copy in the administration office)

Coun. B. Knight motioned to receive the correspondence as information, seconded by Coun. S. Lawand. **Motion Carried.**

8. COMMITTEE OF THE WHOLE REPORT

Town Clerk S. Higdon re the following recommendations for Council's consideration: from the Committee of the Whole meeting held on July 31, 2018:

- Council approve the donation of \$200 to Tearmann House
- Council approve the donation of \$250 to the Fusion Festival
- Council approve the donation of \$500 for the Nova Scotia Community College "welcome back bbq"
- Council approve \$4,800 for a 5-year period for Physician Recruitment Initiative
- Council approve "Recreation for All" that field fees be waived for teams with players under 18 years of age
- Council approve the Annual Grant of \$4,602 to Destination Eastern and Northumberland Shores
- Council approve to write a Letter of Intent to ensure that 35% (\$32,760) will be contributed by the Town of Stellarton, and other sources separate from the federal contribution of \$60,840 that has been applied for by the Highland District Soccer Association on their application for the Enabling Accessibility Fund.

Coun. B. Knight made motion to approve the recommendations from the Committee of the Whole, seconded by Coun. G. Pentz. **Motion Carried.**

9. TEMPORARY BORROWING RESOLUTION FILE NUMBER 18/19-01 SEWER PROJECTS

Mayor D. MacGillivray, as budgeted for, \$540,000 sewer projects, read the following Resolution:

WHEREAS Section 66 of the Municipal Government Act provides that the Town of Stellarton, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS clause 65 of the Municipal Government Act authorizes the Town of Stellarton to expend funds for the capital purpose of:

- wastewater facilities and stormwater systems; and
- streets, culverts, retaining walls, sidewalks, curbs and gutters;

AND WHEREAS the specific amounts and descriptions of the projects are

Acadia Avenue	\$460,000
St. Bernard Street	<u>\$ 80,000</u>
Grand Total	\$540,000

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Town borrow a sum or sums not exceeding Five Hundred Forty Thousand Dollars (\$540,000) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Town borrow from time to time a sum or sums not exceeding Five Hundred Forty Thousand Dollars (\$540,000) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution.

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Coun. S. Lawand motioned to approve the Temporary Borrowing Resolution File Number 18/19-01 Sewer Projects, seconded by Coun. S. Campbell. **Motion Carried.**

10. POLICY GV-001- COMMUNITY GRANTS (7 DAYS NOTICE)

Mayor D. MacGillivray commented on Policy; recommends February 28 as the cut-off to receive grant applications; and the first Committee of the Whole meeting after February 28, applications will be considered.

Coun. G. Pentz motioned to approve Policy GV-001, Community Grants, with above change, seconded by Coun. S. Lawand. **Motion Carried.**

11. DEMOLITIONS

Mayor D. MacGillivray reported that a Public Hearing was held prior to this meeting (at 5:15 p.m. September 10, 2018); agenda items included the following 2 demolitions.

Town Planner R. McLean commented that policy and requirements were followed, and looking for Council's approval for demolition; no verbal or written submissions at the Public Hearing;

- a. 108 Rutherford – complete partial demolition at the back of the house = \$2,800 plus HST, with additional \$18,000 plus HST for repairs to house; to demolish the whole half of duplex = \$10,580 plus \$43,700 for repairs (taxes included); R. McLean suggested putting out to tender for repairs only.

Coun. G. Pentz made motion to defer, seconded by Coun. B. Knight.

Motion Carried.

b. 22 Bunker Hill – total cost \$5,200 plus HST. Coun. S. Lawand motioned to accept quote to demolish 22 Bunker Hill, seconded by Coun. S. Lawand. **Motion Carried.**

12. NEXT COUNCIL MEETING

Next Council meeting will be October 15, 2018 at 5:30 p.m.

13. OPEN FORUM

Doug MacKenzie comments:

- Drainage coming onto his property

Mayor D. MacGillivray stated that this issue has been sent to Town Solicitor; easements; should have reply by next Council meeting.

Brian Atkinson comments:

- New Stop signs on Maple and Poplar Streets
- Water restrictions

Thelma Edwards comments:

- Family Home Child Care Society
- Registered, non-profit service to provide daycare services in Pictou County
- Training workshops for caregivers
- Budget; based on caregivers
- Subsidized families; 90 – 100 children in program
- Grants
- Requesting tax break

Town Clerk S. Higdon stated that their request on tax exemption will be going to the Committee of the Whole (September 24); forwarded the request to Municipal Advisor and Town Solicitor; outdated Bylaw; Non-profits do qualify.

14. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz at 6:40 p.m.

MAYOR

TOWN CLERK