

**APRIL 16, 2018**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council 1 was held on Monday, April 16, 2018 at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGrillivray, Couns. B. Knight, S. Lawand, and S. Campbell. Also present was the Town Clerk S. Higdon and Town Solicitor C. Clarke.

Regrets: Coun. G. Pentz

**AGENDA**

The Agenda was approved, on motion by Coun. B. Knight, seconded by Coun. S. Campbell. **Motion Carried.**

**APPROVAL OF MINUTES**

The minutes from March 5, 2018 were approved on motion by Coun. S. Lawand, seconded by Coun. B. Knight. **Motion Carried.**

**BUSINESS FROM PREVIOUS MINUTES**

None.

**REPORTS FROM STAFF**

Rachael McLean, Planner presented Report on Current Planning Tasks, attached, highlighting:

- Matters Needing Attention from Council - Draft Development Agreement
- Matters in Progress - Site Plan Approval; Rezoning; Zenabis

Coun. S. Lawand made motion to accept Planner's Report, seconded by Coun. S. Campbell. **Motion Carried.**

Fire Chief D. Campbell presented the monthly activity report for March, attached. Coun. B. Knight moved to receive the Fire Department's Monthly Activity Report for March 2018, seconded by Coun. S. Lawand. **Motion Carried.**

Chief Campbell presented the Storm Emergency Plan (3 – 72 Hours) to Council, attached; needs to be officially adopted by the Town.

Mayor D. MacGillivray read the Storm Emergency Plan for the record.

Coun. B. Knight made motion to adopt the Emergency Plan, seconded by Coun. S. Lawand. **Motion Carried.**

Coun. S. Lawand recommended posting Plan on the Town's website

Paul Corbin, Community Development and Recreation Director presented the Monthly Activity Report, April 2018, (attached), highlighting:

- Facilities; Albion Baseball Field, Field Applications, Stellarton Community Centre, Stellarton Memorial Rink
- Website; Social Media; Live Streaming
- Stellarton Rink
- Committees; Recreation Advisory Committee, Homecoming
- Funding
- Active Transportation Plan
- Volunteer Nominations; April 17<sup>th</sup> at the Fire Hall

Comments \ Questions:

Coun. S. Lawand thanked Paul for his detailed report.

Coun. S. Lawand made motion to accept Community Development and Recreation Director's Monthly Activity Report, seconded by Coun. S. Campbell. **Motion Carried.**

Blaine Murray, Town Engineer, presented the Monthly Activity Report for March 2018, Water Utility, attached, highlighting:

- Water Treatment Plant License to Operate
- Water Quality Testing
- Water Distribution System
- Clean Water and Wastewater Funded Projects

Comments / Questions:

Mayor D. MacGillivray re License timelines.

Coun. S. Lawand re cross-connection programs. B. Murray stated that cross-connection protocols are put in place for industrial / commercial businesses that require sprinklers to ensure there is no backflow from their system into our water system.

Coun. B. Knight made motion to accept the Water Utility Report, seconded by Coun. S. Campbell. **Motion Carried.**

Town Engineer B. Murray presented the Monthly Activity Report, Transportation and Property Report, attached, highlighting:

- Engineering; funding for Terrace Avenue; Acadia Avenue Pedestrian Bridge; Grant Street; Asset Management
- Stellarton Memorial Rink; spring maintenance
- Mechanical Equipment; salt truck delivered April 5
- Snow Removal and Ice Control

Questions / Comments:

Mayor D. MacGillivray re Asset Management; Poplar Street (Extension) areas that need paving.

Coun. S. Lawand re Salt Truck. B. Murray confirmed that mechanic checked new truck for specifications required.

Coun. S. Lawand re area on Acadia Avenue and Poplar Street; cave in (dip in the road) issue; preventative action in future. B. Murray stated re Construction Management; recommending a full-time inspector on construction projects.

Coun. S. Lawand made motion to accept Town Engineer Monthly Activity Report, Transportation and Property Report, seconded Coun. S. Campbell. **Motion Carried.**

## **RATIFICATION OF ALBION SALES**

Mayor D. MacGillivray re the sale of 5 lots of land in the Albion Business Park; requires ratification from Town; good news for Stellarton.

Town Solicitor C. Clarke commented re the 5 lots; Letters of Intent received that were previously ratified with endurance equities; prepared to sign off and enter into a formal agreement to purchase the lots; Council needs to ratify the basic terms; C. Clarke reviewed all five lots:

Lot 69 – 178,160.4 square feet at \$2.53/sq.ft, total purchase price of \$450,745.81 (before HST)

Lot 62Z – 205,167.6 square feet at \$1.38/sq.ft, total purchase price \$283,131.29 (before HST)

Lot 63X – 62,396.5 square feet at \$1.38/sq.ft., total purchase price \$86,107.17 (before HST)

Lot 67B – 222,156 square feet at \$1.38/sq.ft., total purchase price \$306,575.28 (before HST)

Lot 61 – 39,427 square feet at \$1.38/sq.ft., total purchase price \$54,409.26 (before HST)

Each lot is a separate agreement.

Coun. S. Lawand made motion to authorize the Mayor and Clerk to sign on behalf of Council the Purchase and Sale agreements, seconded by Coun. B. Knight. **Motion Carried.**

#### **CITIZEN APPOINTMENT EXTENSIONS**

Town Clerk S. Higdon re expiration dates with regards to citizen appointments; as per Town policy, upon serving two terms; positions need to be re-advertised; recommended the following appointments until such time that the advertisement is closed.

Don Taylor, Police Commission

Jack Langlois, Police Commission

Doug Davidson, Rink Commission

Coun. B. Knight motioned to approved recommendation from the Town Clerk, seconded by Coun. S. Campbell. **Motion Carried.**

Town Clerk S. Higdon re one other appointment for the 144 CEF Advisory Board; citizen Gary Stewart has completed his first term, and would like to extend into a second term (to June 2020).

Coun. B. Knight made motion to re-appoint Gary Stewart to the 144 CEF Advisory Board, seconded by Coun. S. Campbell. **Motion Carried.**

#### **POLICY – AD-015 ADMINISTRATION OF DANGEROUS AND UNSIGHTLY PREMISES**

Town Clerk S. Higdon re adoption of the Dangerous and Unsightly Policy.

Coun. B. Knight made motion to adopt the Policy for the Administration of Dangerous and Unsightly Premises, seconded by Coun. S. Lawand. **Motion Carried.**

Mayor D. MacGillivray noted that Council want to start moving on Dangerous and Unsightly Premises and begin enforcing some clean up orders.

#### **ACTIVE PICTOU COUNTY – 1 YEAR EXTENSION**

Town Clerk S. Higdon re the municipalities in Pictou County are under an agreement for a Partner-Contribution of \$3,333.33; 5-year contract that expired; requesting a one-year extension, which she recommends to Council.

Coun. B. Knight made motion to approve one-year extension, seconded by Coun. S. Campbell. **Motion Carried.**

#### **REGIONAL ENTERPRISE NETWORK – INTER-MUNICIPAL AGREEMENT**

Mayor D. MacGillivray commented that Council and Solicitor reviewed agreement; some minor changes made.

Coun. S. Lawand made motion to accept the Regional Enterprise Network (REN) , Inter-Municipal Agreement with the other Towns, seconded by Coun. B. Knight. **Motion Carried.**

#### **COUNCIL PRIORITIES FOR THE UNION OF NOVA SCOTIA MUNICIPALITIES (UNSM) FOR SPRING CONFERENCE**

Coun. B. Knight commented on Speed Limits in Town; approached the UNSM to support giving the Towns authority to reduce their own Speed Limits; item is still on the Table.

Coun. S. Lawand would like to add Economic Development and Legalization of Cannabis cost impacts (Policing, etc.).

#### **PROPOSED SCHEDULE FOR NEW COMMITTEE OF THE WHOLE (TO REPLACE COUNCIL I) AND COUNCIL MEETINGS TO BEGIN IN MAY**

Mayor D. MacGillivray stated that currently, the Town has Council I and Council II meetings; returning to Committee of the Whole and Council meetings; dates will change.

Town Clerk S. Higdon proposing Council meetings to be held the second Monday of the month, and the Committee of the Whole (still public meeting) will be held on the fourth Monday of the month.

Coun. S. Lawand made motion to hold Council meetings on the second Monday of the month, and the Committee of the Whole meetings on the fourth Monday of the month, beginning in May, seconded by Coun. B. Knight. **Motion Carried.**

#### **REQUEST FROM CHRIST ANGLICAN CHURCH**

Coun. B. Knight declared Conflict of Interest and excused himself.

Mayor D. MacGillivray re request from the Christ Anglican Church for contribution towards a defibulator.

Coun. S. Campbell made motion to defer this request to budget deliberations, seconded by Coun. S. Lawand. **Motion Carried.**

Coun. Knight returned to the meeting.

#### **NEXT MEETING**

Council meeting will be May 14 and the Committee of the Whole will be May 28, 2018 both at 5:30 p.m.

#### **OPEN FORUM**

None

#### **ADJOURN**

Meeting adjourned on motion by Coun. S. Campbell at 6:20 p.m.

**MAYOR**

**TOWN CLERK**