

FEBRUARY 6, 2017
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council 1 was held on Monday, February 6 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor Danny MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk J. Eaton.

AGENDA

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

DECLARATION: CONFLICT OF INTEREST

None.

APPROVAL OF MINUTES

The minutes from January 9, 2017 were approved on motion by Coun. S. Lawand, seconded by Coun. G. Pentz. **Motion Carried.**

PLANNING DIRECTOR:

MONTHLY ACTIVITY REPORT

Planning Director R. Burek spoke about the January 2017 Monthly Report to Council.

APPLICATION – SITE PLAN – 39 EMMANUAL STREET

Planning Director R. Burek reported to Council on “re-application” by Mr. Pettipas to extend the existing 2 unit building into a four unit at 39 Emmanuel Street; it has been appealed again by Mr. and Mrs. Casey who live next door. R. Burek did a preliminary report; deadline is February 10 for objections; does Council wish to wait.

Mayor D. MacGillivray recommended waiting until the deadline; deferred until March 6 as a new item.

FIRE CHIEF:

MONTHLY ACTIVITY REPORT

Fire Chief D. Campbell read the monthly activity report for January, 2017, attached. Coun. G. Pentz moved to receive the Fire Department’s Monthly Activity Report for January 2017, seconded by Coun. B. Knight. **Motion Carried.**

Questions/Comments:

Chief D. Campbell reported on Jaws of Life purchased two years ago for \$42,000; finished paying for them last week; wants to turn them over to the Town of Stellarton. Mayor D. MacGillivray thanked Chief Campbell.

Coun. B. Knight also acknowledged and thanked Chief D. Campbell for his 45 years of service.

RECREATION DIRECTOR MONTHLY ACTIVITY REPORT

Recreation Director P. Corbin presented the Monthly Activity Report, February 2017, (attached), highlighting:

- Facilities; Wellness Trail
- Website
- Tourism Kiosk
- Dog Park
- Canada Day Events

- Volunteer of the Year Nominations
- Homecoming
- Heritage Day
- Summer Program
- Highland Region Recreation Coordinators (HRRC).

Questions/Comments:

Coun. S. Lawand re the Tourism Kiosk; photographer and photos; recommends waiting for better weather and Recreation Director take photos.

Coun. S. Lawand re Canada Day Seniors Tea and Flag Raising; what date? Recreation Director P. Corbin replied that if acceptable with the church, event would be June 30 in the afternoon.

Coun. S. Lawand re Heritage Day event; advertising. P. Corbin confirmed that information is on website calendar and Facebook page; more advertising planned.

Coun. S. Campbell re activities planned for Heritage Day. P. Corbin reported that there will be a coasting party from 1 until 4 on the Albion Hill; hot chocolate and music in small building; snowshoes available for use on the field; if weather doesn't cooperate, event will take place in the Rink for a family skate with music and hot chocolate; sledges will be brought in for those who don't skate; a new thing to try.

Coun. B. Knight added that events are planned for the Indoor Sports Complex as well; bouncy house and paint ball.

Coun. G. Pentz motioned to accept the Recreation Report for February 2017 as presented, seconded by Coun. S. Lawand. **Motion Carried.**

Recreation Director P. Corbin spoke re the Recreation Facility Development Grant, time-sensitive; proposing work to be done on the Rick Crowe and Evansville Ball Fields; improvement list; grant proposal submitted to the Department of Community Culture and Heritage; needs a motion supporting the project in this fiscal year if the grant is successful; cost is \$43,617.20. Work/improvements include: expanding the parking lot, replacing infield; new bleachers; and storage shed. He added that the Lob Ball League will cost share one-third through their field usage fees over five years; the grant, if successful, will be close to \$15,000; with the Town of Stellarton contribution also close to \$15,000.

Discussion:

Coun. S. Lawand re lack of washroom facilities. P. Corbin stated that the cost to build washroom facilities too high; Lob Ball Group agreed that portable toilets would be suitable; cost share; include in operating budget.

Coun. S. Lawand motioned for the Town of Stellarton include \$29,078 in upcoming budget, pending the approval of the grant, seconded by Coun. B. Knight. **Motion Carried.**

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – PUBLIC WORKS

Town Engineer B. Funke read the Monthly Activity Report, Transportation and Property, for January 2017, attached.

Highlighting:

- Public Property
- Stellarton Memorial Rink
- Mechanical Equipment, Fleet
- Joint Occupational Safety Committee
- Snow Plowing
- Tree Removal
- Stellarton Library

Questions/Comments:

Coun. S. Lawand re Propane Boiler in Fire Station; other suppliers wanting to provide quotes; what is the process. Town Engineer B. Funke re his analysis was with the

current propane supplier; installation crew as well as supplier; compared with natural gas; did not go seek other quotes; MacGillivray Fuels is current supplier. B. Funke re formal process, could have obtained other quotes. Mayor D. MacGillivray re if an official procurement policy is in place. Town Engineer B. Funke replied that there is an official policy in place, but did not advertise or go look for other propane suppliers; was unaware of other suppliers in area.

Coun. S. Lawand stressed the importance of following set procedures, transparency purposes and financial aspects.

Coun. S Lawand re Library; met with library representatives; work needs to be done upstairs.

Coun. G. Pentz made motion to receive the Town Engineer's Monthly Activity Report for January 2017, seconded by Coun. S. Lawand. **Motion Carried.**

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – WATER DEPARTMENT

Town Engineer B. Funke read the Monthly Activity Report for the Water Utility for January, 2017, attached.

Highlighting:

- Water Quality Testing
- Distribution Water Quality
- Water Treatment Plant
- Capital Acadia Avenue Project
- River Street Water Main

Questions/Comments:

Coun. B. Knight re damage to clothes by high chlorine level. B. Funke discussed with Town Clerk that he will look at individual complaints to determine damage.

Town Clerk J. Eaton asked for direction from Council how to establish any reimbursement. Mayor D. MacGillivray comments – on a case to case basis; discretion of the Town Engineer. Discussion followed. Coun. S. Lawand re put more information on website. B. Funke reported on procedures followed re water complaints.

Coun. G. Pentz made a motion to receive the Town Engineer's Monthly Activity Report for the Water Utility for January 2017 as presented, seconded by Coun. B. Knight.

Motion Carried.

PARADE FLOAT – ESTIMATE COSTS

Town Engineer B. Funke provided quote to repair parade float, \$4,000 for material only; closer to \$10,000 when complete; Coun. B. Knight commented that costs are too high; Mayor D. MacGillivray agreed, too expensive.

ESTIMATE COST – REPLACE OUTDATED PLC

Town Engineer B. Funke re obsolete equipment; would like to replace the PLC, estimated cost \$7,950. Coun. G. Pentz made motion to approve the purchase of computer requirements, at a cost of \$7,950, seconded by Coun. B. Knight.

Question:

Coun. S. Lawand questioned the urgency of this matter. Town Engineer B. Funke re critical piece of equipment; long term goal would be to develop a proper preventative maintenance plan for the plant identifying any concerns in advance.

Motion Carried.

ESTIMATE COST – CANADA 150 BANNERS

Town Engineer B. Funke re cost of Canada 150 Banners for Foord Street. Discussion. Recreation Director P. Corbin reported that there is a grant through the Canada 150 Forward application, he is working on this grant to cover 75% of the cost of banners.

Coun. B. Knight motioned to defer this item to the next meeting, seconded by Coun. G. Pentz. **Motion Carried.**

REQUEST – WATER TREATMENT PLANT – STUDENT

Town Engineer B. Funke reported that he was approached by the Nova Scotia Community College to hire a student for the Water Treatment Plant; costs were provided to Council, \$9,500. Discussion re benefits to Town; electrical mechanic student; preventative maintenance schedule; possible grants available; an interview process.

Coun. G. Pentz made motion to start process to hire NSCC student for the Water Treatment Plant, seconded by Coun. B. Knight. Coun. S. Lawand voted nay.

Question/Comments:

Coun. S. Lawand feels it costs too high.

Motion Carried.

HUDSON, CAMBEY TENDER RECOMMENDATION

Town Engineer B. Funke presented the tender results for Hudson/Cambeys work; six bids received; lowest bid from Tupper's Trucking at \$556,636.80.

Discussion.

Coun. S. Campbell re completion date penalties. B. Funke replied that nothing in place; completion date indicated is September 30; recommends going with the lowest bid. Concerns re timelines; Coun. B. Knight re stipulations should be included in tender documents prior to accepting bids. B. Funke provided some background information; patching and paving.

Coun. G. Pentz made motion accept the Town Engineer's recommendation and approve lowest bid, Tupper's Trucking \$556,536.80, seconded by Coun. B. Knight.

Motion Carried.

Mayor D. MacGillivray reported that Town Council decided to post the Town Engineer position for a full time permanent position. Current Town Engineer Bob Funke is on contract, and agreed to assist with the transition and help train new engineer. Mayor MacGillivray and Council thanked Bob Funke for his service.

AMANS MUNICIPAL WEBSITE VENTURE AGREEMENT – APPROVAL TO SIGN

Mayor D. MacGillivray, as discussed at previous meeting, recommends signing agreement; with the additional \$500 feature to access on smartphones. Coun. B. Knight made motion to accept and sign the AMANS Municipal Website Venture Agreement, seconded by Coun. S. Lawand. **Motion Carried.**

ACE PEST – INFORMATION RE: RAT PROOFING YOUR ENVIRONMENT

Town Engineer B. Funke provided information re rat populations from Ace Pest company; not much to be done on the municipal sector; "How to Rat Proof" information will be made available to residents in Town Office; education is the key.

NEXT MEETING

Next Council I meeting will be March 6, 2017 at 5:30 p.m.

OPEN FORUM

Nil.

ADJOURN

Meeting adjourned at 7:05 p.m.

MAYOR

TOWN CLERK