

**MARCH 6, 2017**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council 1 was held on Monday, March 6 at 5:30 p.m. in the Council Chambers.

**PRESENT**

Deputy Mayor S. Lawand, Couns. B. Knight, S. Campbell and G. Pentz. Also present was the Town Clerk J. Eaton.

Regrets Mayor D. MacGillivray.

**AGENDA**

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight.

**Motion Carried.**

**DECLARATION: CONFLICT OF INTEREST**

None.

**APPROVAL OF MINUTES**

The minutes from February 6, 2017 were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

**PLANNING DIRECTOR:**

**MONTHLY ACTIVITY REPORT**

Planning Director R. Burek presented the February 2017 Monthly Report to Council, attached.

Questions/Comments:

Deputy Mayor S. Lawand re Adoption of Uniform Subdivision Bylaw(s). Planning Director R. Burek stated that there does not seem to be any desire to move forward quickly; will be making presentations to the Westville and Trenton; not on the Agenda for New Glasgow and Pictou as of yet.

Deputy Mayor S. Lawand added that the business community fully supports and encourages a uniform subdivision bylaw; very beneficial if all units approve.

Coun. B. Knight motioned to accept the Planning Director's Monthly Activity Report, seconded by Coun. S. Campbell. **Motion Carried.**

**APPLICATION – SITE PLAN – 39 EMMANUAL STREET**

**JEAN AND TOM CASEY – COMMENTS – SITE PLAN APPLICATION SUB-DIVISION BYLAW REVIEW**

Planning Director R. Burek provided an update where there is an application for a site plan approval to add two more units to 39 Emmanuel Street by Mr. Gerry Pettipas.

When the application was submitted, the mandatory notices were sent to residents within 200 feet asking if there were any concerns. There was one concern letter/package received from 37 Emmanuel Street, Jean and Tom Casey. Council will have to make two decisions; #1 whether or not Council wants to permit the additional two units; and #2 whether there be any special conditions, i.e. privacy fencing.

Questions/Comments:

Deputy Mayor S. Lawand and Coun. G. Pentz would like to hear from both parties.

Mr. Pettipas addressed Council commenting on the current fence; the additional units are planned for the opposite side from the Casey's property; does not see any reason for additional fencing.

Coun. B. Knight re snow plowing.

Tom and Jean Casey addressed Council; Mrs. Casey read statement re privacy issues; all four units will be facing their property; fencing was adequate prior to Mr. Pettipas' units; now the area has been redesigned to facilitate the present two units; wants Council to approve a higher privacy fence (approx. 8') to be paid for by Mr. Pettipas and erected prior to any construction.

Coun. G. Pentz motioned the approval of the Site Plan Application for 39 Emmanuel Street, seconded by Coun. B. Knight. **Motion Carried.**

Deputy Mayor S. Lawand asked Council if an eight foot fence is necessary, asked three times. Discussion commenced. No other motions; Site Plan Application is approved as is.

#### **FIRE CHIEF:**

#### **MONTHLY ACTIVITY REPORT**

Fire Chief D. Campbell read the monthly activity report for February, 2017, attached.

Coun. G. Pentz moved to receive the Fire Department's Monthly Activity Report for February 2017, seconded by Coun. B. Knight. **Motion Carried.**

#### **RECREATION DIRECTOR MONTHLY ACTIVITY REPORT**

Recreation Director P. Corbin presented the Monthly Activity Report, February 2017, (attached), highlighting:

- Facilities; Wellness Trail; Ice rentals
- Website
- Volunteer of the Year – Angela Hackett; location for Awards ceremony
- Homecoming
- Heritage Day
- Let's Play Program

Questions/Comments:

Deputy Mayor S. Lawand re Volunteer Reception numbers. P. Corbin responded that only 6 nominees to date; estimate 30 – 40 for ceremony.

Coun. B. Knight made motion to hold the Volunteer Reception on Monday April 24 at the Stellarton Fire Hall, seconded by Coun. G. Pentz. **Motion Carried.**

#### **COMPENSATION – FAMILY DAY**

Coun. B. Knight made motion that Recreation Director receive time and a half for working on Family Day to be added to vacation days, seconded by Coun. S. Campbell. **Motion Carried.**

Deputy Mayor S. Lawand asked Recreation Director P. Corbin about request for assistance with tennis program; Town Clerk J. Eaton suggested getting more information and documentation prior to making decisions, to be supplied for the Council II meeting, March 13, 2017.

#### **TOWN ENGINEER: MONTHLY ACTIVITY REPORT – PUBLIC WORKS**

Town Engineer B. Funke read the Monthly Activity Report, Transportation and Property, for February 2017, attached.

Highlighting:

- Public Property
- Stellarton Memorial Rink
- Mechanical Equipment
- Joint Occupational Safety Committee
- Snow Plowing
- Stellarton Library

Questions/Comments:

Coun. G. Pentz commended Public Works for a great job during the recent snow storms.

Coun. G. Pentz made motion to receive the Town Engineer's Monthly Activity Report for February 2017, seconded by Coun. S. Campbell. **Motion Carried.**

### **TOWN ENGINEER: MONTHLY ACTIVITY REPORT – WATER DEPARTMENT**

Town Engineer B. Funke read the Monthly Activity Report for the Water Utility for February, 2017, attached.

Highlighting:

- Water Quality Testing
- Distribution Water Quality
- Water Treatment Plant
- Capital Acadia Avenue Project
- New Chlorinators
- Modicum PLC Upgrade

Questions/Comments:

Coun. B. Knight re the new PLC's; how do they work. Town Engineer B. Funke replied that software upgrades and backups are monitored closely and are working good.

Coun. G. Pentz made a motion to receive the Town Engineer's Monthly Activity Report for the Water Utility for February 2017 as presented, seconded by Coun. B. Knight.

**Motion Carried.**

### **STREET LIGHTS: 37 FOSTER AVENUE / WATER STREET**

Town Engineer B. Funke reported on lights in the Foster Avenue area; intersection of Foster and Pleasant needs a better street light; dead end of Foster Avenue warrants extra lighting; Water Street / MacGregor intersection dark, newer lights required.

Coun. G. Pentz comments re dark area on Water Street.

Town Engineer B. Funke re policy of street lights on every second pole; street light survey.

Deputy Mayor S. Lawand re Foster and Water Streets; Town Engineer to provide costs associated with installing new lights if warranted at next Council I meeting.

### **B. MAHONEY – ST. BERNARD STREET – WATER ISSUE**

Town Engineer B. Funke reported that St. Bernard Street will be getting work done this year; new water and sewer line; resurfacing of the street; ample opportunity to address any problem areas; can meet with resident B. Mahoney to discuss issue.

### **A. PEARSON – 104 HIGH STREET – CATCH PIT**

Town Engineer B. Funke reported that he looked at the area on High Street; a new waterline is planned; during the reconstruction of street, paving and drainage work will occur.

Coun. B. Knight re High / MacMillan intersection has water issues as well. Town Engineer B. Funke will do some follow up.

Coun. S. Campbell asked Town Engineer to obtain cost estimate to pave and widen MacKenzie Lane and an estimate for any other capital repairs needed in the area to be added to the 2017/18 Capital List for consideration.

Deputy Mayor S. Lawand asked Town Clerk re motion for non-union employees; i.e. working on a holiday.

Coun. B. Knight made motion that vacation time be given at time and a half for working outside of normal working hours, seconded by Coun. S. Campbell. **Motion Carried.**

STELLARTON TOWN COUNCIL 1  
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### **SUBDIVISION BYLAW REVIEW PICTOU COUNTY**

Town Planner R. Burek made power point presentation to Town Council: Subdivision Bylaw Review Pictou County, A Move Towards Standardization, attached.

Questions/Comments:

Deputy Mayor S. Lawand asked R. Burek if he could highlight the differences between the current bylaw and the proposed bylaw, for future clarity.

### **NEXT MEETING**

Next Council I meeting will be April 3, 2017 at 5:30 p.m.

### **OPEN FORUM**

Patty Lloyd comments:

- Positive comments re Water Street lighting and hopefully improvements.

### **ADJOURN**

Meeting adjourned at 6:45 p.m.

**MAYOR**

**TOWN CLERK**