

MAY 1, 2017
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council 1 was held on Monday, May 1 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Campbell and G. Pentz. Also present was the Town Clerk J. Eaton.

Regrets: Coun. S. Lawand

AGENDA

Mayor D. MacGillivray added item under Town Engineer, Bingo Equipment. The Agenda was approved as amended on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

DECLARATION: CONFLICT OF INTEREST

None.

APPROVAL OF MINUTES

The minutes from April 3, 2017 were approved on motion by Coun. B. Knight, seconded by Coun. S. Campbell. **Motion Carried.**

PRESENTATION: ROBERT AND KAYLA SHAKNESS – ACCESS TO LAND

Kayla Shakness read letter to Mayor and Council, attached.

Mayor D. MacGillivray thanked Mrs. Shakness and reassured her that the Town is very open to cooperating to find a common resolve. Coun. B. Knight stated that Mr. Kirincich also had a letter for Council on this matter. Mr. Stephen Kirincich read his letter pertaining to St. Joseph Street, and is attached for the record.

PLANNING DIRECTOR:

Roland Burek provided information regarding the above issue, access to land, and options on how to resolve; the development of a road/street on the right-of-way; as it stands right now, it is not a street maintained or serviced by the Town, so no building permits can be issued; if all conditions are met, the Town Engineer can issue letter to Planning Director stating that the road is public, owned and maintained by the Town of Stellarton. R. Burek recommends no “back land development”; very inefficient and unplanned method of development in any municipality.

Discussion commenced.

MONTHLY ACTIVITY REPORT – BUILDING PERMITS

Planning Director R. Burek presented reports to Council; two development permits were issued for the month of April.

Mayor D. MacGillivray reported on the Uniform Land Use Bylaw discussion from the Mayors and Warden’s meeting.

Coun. S. Campbell re 440 Auburn Avenue building permit. R. Burek reported that this is a Home Occupation permit; as approved by Council, for a one-car taxi.

Coun. B. Knight re foreclosure of properties and required maintenance. R. Burek stated that when banks take control, it’s their responsibility to maintain property.

Town Solicitor C. Clarke provided information on the legalities and the process; there is a time period prior to a bank officially taking control of a property; he added that the Town has the power to take action. R. Burek commented on abandoned properties.

Coun. G. Pentz motioned to accept Planning Director’s Monthly Activity Report, seconded by Coun. B. Knight. **Motion Carried.**

GUIDELINES FOR UNSIGHTLY PROPERTIES

Planning Director R. Burek provided document to Council and stated that he presented this proposal to the Towns of Trenton and Westville as well; goal is to have common definitions of what constitutes a dangerous or unsightly property and to set up guidelines for the administration of part 15; a complaint-driven process; confidential.

FIRE CHIEF:

MONTHLY ACTIVITY REPORT

Fire Chief D. Campbell read the monthly activity report for April, 2017, attached, adding that 5 new members joined the department.

Coun. G. Pentz moved to receive the Fire Department's Monthly Activity Report for April 2017, seconded by Coun. B. Knight. **Motion Carried.**

RECREATION DIRECTOR MONTHLY ACTIVITY REPORT

Recreation Director P. Corbin presented the Monthly Activity Report, May 2017, (attached), highlighting:

- Facilities; Wellness Trail; Synthetic Ice Demo
- Website
- Social Media and Marketing Course
- Volunteer of the Year Awards Reception
- Homecoming
- Summer Hires
- Recreation Department Framework; Shared Strategy for Advancing Recreation in Nova Scotia (attached).

Coun. B. Knight made a motion to accept the Shared Strategy for Recreation, seconded by Coun. G. Pentz. **Motion Carried.**

Questions/Comments:

Mayor D. MacGillivray re grant for the Evansville Field. P. Corbin has not heard from the CCH representative.

Mayor D. MacGillivray re Synthetic Ice Demo during Homecoming. P. Corbin will look into this option.

Coun. G. Pentz made motion to accept the Recreation Director's Monthly Activity Report, seconded by Coun. S. Campbell. **Motion Carried.**

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – PUBLIC WORKS

Town Engineer B. Funke read the Monthly Activity Report, Transportation and Property, for April 2017, attached.

Highlighting:

- Public Property
- Stellarton Memorial Rink
- Fire Station New Boiler
- Mechanical Equipment
- Joint Occupational Safety Committee
- Spring Clean UP
- Centreline painting / street sweeping

Questions/Comments:

Mayor D. MacGillivray re line painting machine timelines. Town Engineer B. Funke replied that they are waiting for optimal weather conditions; 6 to 8 week process.

Mayor D. MacGillivray re street sweeping. B. Funke provided background information; one cleaning per year; rental equipment.

Coun. B. Knight re intersection of Pleasant and Acadia; equipment/shed is obstructing view to street. B. Funke will talk with contractor.

Coun. G. Pentz made motion to receive the Town Engineer's Monthly Activity Report for April 2017, seconded by Coun. B. Knight. **Motion Carried.**

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – WATER DEPARTMENT

Town Engineer B. Funke read the Monthly Activity Report for the Water Utility for April, 2017, attached.

Highlighting:

- Water Quality Testing
- Distribution Water Quality
- Water Treatment Plant
- Capital Acadia Avenue Project
- High Street, High Street Ext., Oxford, Poplar

Coun. G. Pentz made a motion to receive the Town Engineer's Monthly Activity Report for the Water Utility for April 2017 as presented, seconded by Coun. S. Campbell.

Motion Carried.

STREET LIGHT SURVEY

Town Engineer B. Funke reported that the Street Light Survey has started; new Engineering Student will be preparing CAD drawings; completion date estimated August.

Coun. S. Campbell re Foster Avenue dead end. Town Engineer B. Funke will request light from Nova Scotia Power.

Coun. G. Pentz re Water Street lighting. B. Funke will develop a policy for street lighting for various scenarios.

OLD FOSTER TRAIL – QUOTE \$14,249.70

Town Engineer B. Funke provided information; section between Auburn and Business Park; widen road; ditch; have trail to one side and gravel road on the other side; costs associated with load-bearing road.

Mayor D. MacGillivray asked if this would address the concerns of the Shakness family's access to land. B. Funke stated that it would provide a 20 foot road; adequate for a single family home; adequate for the Town to provide plowing service; similar to other lanes in Town; does not include services – water or sewer will be additional costs. Council decided to defer this until budget discussions.

Coun. B. Knight asked to have quotes for water and sewer services. B. Funke will obtain costs and utilize Public Works Crew to perform work.

CBCL PROPOSAL – WATER WITHDRAWAL PERMIT APPLICATION

Town Engineer B. Funke reported that the Town is required to renew its Water Withdrawal permit for the East River this year; study needed; highly technical issue; recommends contracting CBCL to submit permit application. Mayor D. MacGillivray noted that \$20,000 has been approved last month for this application.

BINGO EQUIPMENT

Town Engineer B. Funke reported that Bingo resumes tomorrow; equipment problems; need controller, main board and bonanza board; cost is \$4,200.00.

Coun. G. Pentz made motion to purchase these three pieces of Bingo equipment for \$4,200.00, seconded by Coun. B. Knight. **Motion Carried.**

COUN. B. KNIGHT: FOORD STREET HYDRANT PAINTING

Coun. B. Knight asked Town Engineer for an update of the hydrant painting. B. Funke reported that the Recreation Director advertised job position online; accepting applications.

OFFICIAL BUILDING NAME

Coun. B. Knight re former Senior's Building in Allan Park; would like to change name.
Coun. B. Knight made motion to name this building "Stellarton Community Centre",
seconded by Coun. G. Pentz. **Motion Carried.**

LIST OF WEEKLY ACTIVITIES AND GROUPS UTILIZING COMMUNITY CENTRE

Received for Council's information.

CARD OF THANKS

Town Clerk J. Eaton read a Card of Thanks from Emberly and Sylvia Cosh to the Public Works for their prompt snow removal on Stellar Street and the gravel sweep-up; and special mention about Const. Pond.

NEXT MEETING

Next Council I meeting will be June 5, 2017 at 5:30 p.m.

OPEN FORUM

Brian Atkinson comments:

- Pleased about hydrant painting
- Photo of previous Mayor

David Pettipas comments:

- Kiosk in front of Jungle Jims
- Nothing in it; getting unsightly

Frank Jackson comments:

- Unsightly properties; caution; complaints
- Land-locked properties
- LED Street lights

ADJOURN

Meeting adjourned on motion by Coun. G. Pentz at 6:50 p.m.

MAYOR

TOWN CLERK