

**JUNE 5, 2017**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Town Council 1 was held on Monday, June 5 at 5:30 p.m. in the Council Chambers.

**PRESENT**

Mayor D. MacGrillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk J. Eaton.

**AGENDA**

The Agenda was approved as amended on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

**DECLARATION: CONFLICT OF INTEREST**

None.

**APPROVAL OF MINUTES**

The minutes from May 1, 2017 were approved on motion by Coun. G. Pentz, seconded by Coun. B. Knight. **Motion Carried.**

**PLANNING DIRECTOR:**

**MONTHLY ACTIVITY REPORT**

Planning Director R. Burek presented reports to Council (attached); one development permit was issued for the month of May, highlighting:

- NS Planning Directors Annual Conference
- Adoption of Uniform Subdivision Bylaws
- Civic Addressing Updates
- Policy Clarification for IMPS and LUB; Dangerous and Unsightly Property
- Updates to Plans and Development Agreements

Questions/Comments:

Coun. B. Knight motioned to accept Planning Director's Monthly Activity Report, seconded by Coun. S. Campbell. **Motion Carried.**

**APPOINTMENT – BUILDING OFFICIAL – EMILY JONES**

Planning Director R. Burek reported that Emily Jones completed her education through NSBOA for Level 1 accreditation as well as FIANS training and accreditation.

Coun. G. Pentz made motion accept Planning Director's recommendation to appoint Emily Jones as Building Inspector for the Town of Stellarton, seconded by Coun. S. Lawand. **Motion Carried.**

**FIRE CHIEF:**

**MONTHLY ACTIVITY REPORT**

Fire Chief D. Campbell read the monthly activity report for May, 2017, attached, adding that 5 new members joined the department; probationary period of one year. Coun. S. Lawand read the names of the new members; very proud of the Stellarton Fire Department; great volunteers.

Coun. G. Pentz moved to receive the Fire Department's Monthly Activity Report for May 2017, seconded by Coun. B. Knight. **Motion Carried.**

**RECREATION DIRECTOR MONTHLY ACTIVITY REPORT**

Recreation Director P. Corbin presented the Monthly Activity Report, June 2017, (attached), highlighting:

- Facilities; Fields; Old Foster Trail, Albion Ball Field
- Website
- Pictou County Multi Sport
- Homecoming
- Summer Program; looking at having a 5-day program; waterslide issues, maybe just utilize during Homecoming
- Davis Day
- Seniors Tea; invites will be sent to all Council

Comments \ Questions:

Coun. B. Knight re waterslide and day camp program.

Coun. B. Knight made motion to have a 5 day week day camp program, and only have the waterslide during the Homecoming, seconded by Coun. S. Lawand. **Motion Carried.**

Mayor D. MacGillivray re Multi Sport program.

Recreation Director P. Corbin explained how program would operate; for kids ages 5-6; 40 kids; location would be the YMCA; introduced to a variety of sports; runs from September to May. This program needs a municipality to take the lead on administration which consists of hiring 2 employees; payroll duties; cost recovery program through registration.

Town Clerk J. Eaton recommended deferring decision to next meeting; obtain further information, i.e. cost recovery.

Coun. S. Lawand re pictures for the Kiosk.

Recreation Director P. Corbin stated that he could take pictures; not professional.

Coun. S. Lawand re the painting of the Fire Hydrants. Coun. B. Knight stated that interviews are planned for June 7 to hire two students to paint hydrants.

Coun. G. Pentz made motion to accept the Recreation Director's Monthly Activity Report, seconded by Coun. B. Knight. **Motion Carried.**

### **TOWN ENGINEER: MONTHLY ACTIVITY REPORT – PUBLIC WORKS**

Town Engineer B. Funke read the Monthly Activity Report, Transportation and Property, for May 2017, attached.

Highlighting:

- Public Property
- Stellarton Memorial Rink
- Mechanical Equipment
- Joint Occupational Safety Committee
- Spring Clean Up
- Centreline painting / street sweeping
- Street Patching
- Sidewalks
- Storm Sewer

Questions/Comments:

Coun. S. Campbell re street light repair at dead end.

Town Engineer B. Funke reported that light has been ordered, but not installed/repared.

Coun. S. Campbell re clean-up of the playground; could be dangerous; kids playing on pipe.

Town Engineer B. Funke reported that the contractor will be cleaning up soon

Coun. S. Campbell re traffic light for Acadia / Foord intersection; timelines on repair.

Town Engineer B. Funke stated that parts will arrive within two days, then installation will commence as soon as possible.

Coun. G. Pentz re Spring Clean-up.

Town Engineer B. Funke stated that a complete sweep will happen one more time.

Coun. B. Knight re damage to property on Coll Avenue by contractor.

Town Engineer B. Funke stated that repairs will be made to property.

Coun. B. Knight re Acadia Avenue; big holes.

Town Engineer B. Funke reported that work is nearing completion and repairs to the street should occur within a week.

Coun. S. Lawand received a few complaints on the spring clean-up.

Coun. S. Lawand re Street Patching; a couple spots missed; but overall the contractor did an excellent job.

Coun. G. Pentz made motion to receive the Town Engineer's Monthly Activity Report for April 2017, seconded by Coun. L. Lawand. **Motion Carried.**

### **STREET LIGHT SURVEY**

Town Engineer B. Funke reported on the progress of Street Light Survey; nearing completion; will bring back recommendations; reconcile total number of street lights in town.

Questions/Comments:

Coun. G. Pentz asked if Water Street was included in the "gap" areas.

Town Engineer B. Funke replied that he will identify all gaps in final report; Engineering Student will be working on report.

### **TOWN ENGINEER: MONTHLY ACTIVITY REPORT – WATER DEPARTMENT**

Town Engineer B. Funke read the Monthly Activity Report for the Water Utility for May, 2017, attached.

Highlighting:

- Water Quality Testing
- Distribution Water Quality
- Water Treatment Plant
- Hydrant Flushing
- Capital Acadia Avenue Project
- High Street, High Street Ext., Oxford, Poplar

Questions/Comments:

Coun. G. Pentz re Nova Scotia Community College Student at the Water Treatment Plant.

Town Engineer B. Funke reported that the student is working out very good; development of an operation and maintenance plan is in progress.

Coun. S. Lawand re Capital Acadia Avenue Project; patching or re-surfacing of street.

Town Engineer B. Funke replied that Capital Paving is next item on Agenda.

Coun. S. Lawand made a motion to receive the Town Engineer's Monthly Activity Report for the Water Utility for May 2017 as presented, seconded by Coun. S. Campbell. **Motion Carried.**

### **PAVING TENDERS: RESULTS & RECOMMENDATION**

Town Engineer B. Funke presented tenders for paving; recommends going with lowest bidder S. W. Weeks at \$1,348,130.05.

Coun. G. Pentz made motion to accept the Town Engineer's recommendation to award tender to S. W. Weeks, seconded by Coun. B. Knight. **Motion Carried.**

### **LIBRARY BUILDING – JUBILEE AVENUE – FENCING**

Town Clerk J. Eaton provided background; request from Library to remove fence; Council's decision.

Coun. G. Pentz made motion to leave the fence, but remove the gate, seconded by Coun. B. Knight. **Motion Carried.**

Coun. S. Lawand comments.

Coun. B. Knight suggested a coat of paint.

Coun. S. Campbell re safety concerns.

**SUMMER RECESS – JULY AND AUGUST**

Coun. G. Pentz made motion to recess for the months of July and August, and hold special Council meeting if needed, seconded by Coun. B. Knight. **Motion Carried.**

**NEXT MEETING**

Next Council I meeting will be September 11, 2017 at 5:30 p.m.

**OPEN FORUM**

Town Clerk J. Eaton comments:

- Photo of previous Mayor was hung today

Coun. G. Pentz comments:

- St. Joseph Street issue

**ADJOURN**

Meeting adjourned on motion by Coun. S. Campbell at 6:30 p.m.

**MAYOR**

**TOWN CLERK**