

**NOVEMBER 6, 2017
STELLARTON, NOVA SCOTIA**

MEETING

A meeting of the Stellarton Town Council 1 was held on Monday, November 6, 2017 at 5:30 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the Town Clerk J. Eaton.

AGENDA

The Agenda was approved on motion by Coun. B. Knight, seconded by Coun. G. Pentz.
Motion Carried.

DECLARATION: CONFLICT OF INTEREST

None.

APPROVAL OF MINUTES

The minutes from October 2, 2017 were approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

BUSINESS FROM OTHER MEETINGS:

Ratify: Appraisal Report pertaining to Albion Business Park

Mayor D. MacGillivray commented on lack of growth in the Business Park; new appraisal of the market value done; \$2.53/sq. foot for significant highway exposure and \$1.38/sq. foot for non-significant highway exposure. Coun. G. Pentz made motion to accept new appraised amounts, seconded by Coun. S. Lawand. **Motion Carried.**

Ratify: Approval for Mayor and Town Clerk to sign Letter of Intent – Albion Business Park – Lot 69 and Lot 62, 62A

Mayor D. MacGillivray reported on Letter of Intent for Lot 69, and a second Letter of Intent for Lot 62 and 62A. Coun. B. Knight motioned to approve Mayor and Town Clerk to sign both Letters of Intent, seconded by Coun. S. Campbell. **Motion Approved.**

Foord Construction – Test Pit #5 – fencing, signs, maintenance and reporting by Town

Mayor D. MacGillivray commented on Test Pit #5; potential subsidence issue near the Albion Trail. Town Clerk J. Eaton added that this item is for the Town to monitor all the conditions and report back to Foord Construction if there are any precautionary measures required.

Coun. G. Pentz motioned to approve the fencing, signs, maintenance and reporting by the Town re Test Pit #5 to Foord Construction, seconded by Coun. B. Knight. **Motion Carried.**

Ratify: Frank Gallant at Peak Experiences

Mayor D. MacGillivray reported that Frank Gallant was contacted to help with the process of implementing performance reviews; re new position opening of Town Clerk/Treasurer; already approved during budgeting; need a motion to hire. Coun. B. Knight motioned to hire Frank Gallant at Peak Experiences, seconded by Coun. S. Campbell. **Motion Carried.**

FINANCE:

Financial Reports – Second Quarter: General, Water, Rink

Town Accountant B. MacKay provided detailed financial reports for the second quarter re General, Water and Rink, attached. Coun. G. Pentz motioned to approve financial reports, seconded by Coun. B. Knight. **Motion Carried.**

Second Quarter – Town Council Expenses

Town Accountant B. MacKay reviewed the Council expenses for the second quarter, report attached. Coun. G. Pentz motioned to approve second quarter of the Town Council Expenses, seconded by Coun. B. Knight. **Motion Carried.**

Most recent Financial reports will be posted on the Town's Website.

PLANNING DIRECTOR:

MONTHLY ACTIVITY REPORT AND FAIRVIEW AVENUE

Deferred until Council II meeting, November 20, 2017

FIRE CHIEF:

MONTHLY ACTIVITY REPORT

Fire Chief D. Campbell read the monthly activity report for October 2017, attached. Coun. G. Pentz moved to receive the Fire Department's Monthly Activity Report for October 2017, seconded by Coun. B. Knight. **Motion Carried.**

2018-2019 Capital Item – Bunker Gear

Fire Chief D. Campbell made request for funding for 32 new sets of bunker gear for next year; current bunker gear will expire next year; Estimate cost is \$67,200.00 – available grant of \$20,000.00.

Questions/Comments:

Mayor D. MacGillivray re grant and any other capital items coming up next year. Fire Chief D. Campbell replied that other capital items would be bathroom on the apparatus floor next year.

Coun. S. Lawand commented on the expiry of the current gear; ten years; what happens to them; any liability issues; safety issues. Fire Chief D. Campbell re safety issues, liability; also that old gear will be donated to a third world country, less regulations there.

Coun. G. Pentz suggested informing the Town a year prior to expiry dates for planning purposes.

Coun. G. Pentz motioned to approve the purchase of new bunker out of next year's capital budget; seconded by Coun. B. Knight. **Motion Carried.**

RECREATION DIRECTOR

MONTHLY ACTIVITY REPORT

Recreation Director P. Corbin presented the Monthly Activity Report, November 2017, (attached), highlighting:

- Facilities; Fields; Trails, Valley Woods Playground, Dog Park
- Website
- Stellarton Rink
- Committees; Recreation Committee and Planning Advisory
- Christmas Tree Lighting
- Volunteer Awards
- Work Plan
- Pictou County Multi-Sport – to be launched in January

Comments \ Questions:

- Mayor D. MacGillivray re “No Dogs” signage at the Evansville Ball Field. P. Corbin reported that both fields are locked; signs are currently installed stating no dogs allowed; will be promoting the new Dog Park.
- Mayor D. MacGillivray commented that the new Website will be launched in January 2018
- Mayor D. MacGillivray re ice rentals on Sunday. P. Corbin updated on ice schedule which is posted on website
- Mayor D. MacGillivray re Town Flags for sale; P. Corbin reported that he can order flags from supplier
- Coun. B. Knight re positive feedback on new Dog Park
- Coun. S. Campbell re Tree Lighting on Friday night instead of Thursday; more people. P. Corbin stated that G. R. Saunders has an event happening on the Friday night which would affect attendance.
- Coun. S. Lawand re Dog Park signage; promoting park. P. Corbin will contact media, social media and website
- Coun. S. Lawand re website; Planning Advisory Committee update; Live feed possibility; better sound for Christmas Tree lighting; Recreation Committee Goal #3 Reconnecting to Nature. P. Corbin – Reconnecting people to nature through recreation; trail development and improvements; outdoor play areas,
- Beach Volley Ball on Tennis Courts ideas; possibly use one court, pilot program, needs assessment should be done
- Coun. S. Lawand re skate park on Pleasant/Foster; ensure no more dumping in that area; talk with Town Engineer. P. Corbin re capital projects; skate park, new location; can be used for BMX as well.
- P. Corbin provided update on possible renovations to the Sample Ball Field clubhouse, partnering with local ball group
- Coun. S. Lawand re Dream Candy; programming out of the former Youth Centre. P. Corbin provided information about organization; changing to nonprofit; wellness program for youth and teens; looking at starting in January.

Coun. G. Pentz made motion to approve Recreation Director’s Monthly Activity Report, seconded by Coun. B. Knight. **Motion Carried.**

AMANS Wellness Program – Certificate of Recognition

Mayor D. MacGillivray informed Council that Recreation Director Paul Corbin received Certificate of Recognition from the AMANS for his work and dedication with the Wellness Program, improving the health and wellness of the municipal unit.

TOWN ENGINEER REPORTS

Deferred until Council II meeting, November 20, 2017

NEXT MEETING

Next Council I meeting will be December 4, 2017 at 5:30 p.m.

OPEN FORUM

Nil

ADJOURN

Meeting adjourned on motion by Coun. G. Pentz at 6:25 p.m.

MAYOR

TOWN CLERK