

MARCH 7, 2016
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council 1 was held on Monday, March 7, 2016 at 5:00 p.m. in the Council Chambers.

PRESENT

Mayor J. Gennoe, Couns. K. Francis, D. Taylor, S. Lawand and J. MacLellan. Also present was the Town Clerk J. Eaton.

AGENDA

The Agenda was approved with the addition of "Plebiscite Resolution" on motion by Coun. K. Francis, seconded by Coun. D. Taylor. **Motion Carried.**

APPROVAL OF MINUTES

The minutes from January 11, 2016 were approved on motion by Coun. J. MacLellan, seconded by Coun. D. Taylor. **Motion Carried.**

PLEBISCITE RESOLUTION – WORDING ON BALLOT

Mayor J. Gennoe read Plebiscite Resolution, attached.

Coun. D. Taylor made motion to adopt this Resolution as read by Mayor J. Gennoe, seconded by Coun. J. MacLellan. **Motion Carried.**

PLANNING DIRECTOR: UNSIGHTLY & DANGEROUS PROPERTIES

Planning Director absent; deferred to next meeting.

FIRE CHIEF MONTHLY ACTIVITY REPORT

Fire Chief D. Campbell read the monthly activity report for February, 2016, attached. Coun. D. Taylor moved to receive the Fire Department's Monthly Activity Report for February 2016, seconded by Coun. K. Francis. **Motion Carried.**

RECREATION DIRECTOR MONTHLY ACTIVITY REPORT

Recreation Director P. Corbin presented the Monthly Activity Report, March 2016, (attached), highlighting:

- Recreation Facilities; upcoming conference
- Volunteer of the Year Award; Lisa McGrath has been selected as the Town's Volunteer of the Year
- Website updated
- Homecoming changes; next meeting March 9
- Joint Occupational Health and Safety Committee
- Shared Strategy for Recreation Summit very successful

Questions/Comments:

Coun. K. Francis re Volunteer Reception options.

Discussion commenced; 8 nominees; awards presented at Council meeting with ceremony/reception/refreshments following Council in large room. P. Corbin will find out if the accessibility creates an issue with any of the recipients, prior to making firm decision of where to present awards.

Coun. D. Taylor re Atlantic Recreation Conference; where and when. P. Corbin replied that the conference is in Truro, April 6, 7, and 8th.

Coun. D. Taylor re Shared Strategy for the Recreation Summit; provide more information on topics and discussions. P. Corbin replied that the Strategy has been adopted by all municipalities at UNSM; and will forward, via email, further information i.e. goals within the strategy.

Coun. J. MacLellan made a motion to accept the Recreation Director's Monthly Activity Report for March 2016, seconded by Coun. K. Francis. **Motion Carried.**

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – PUBLIC WORKS

Town Engineer B. Funke read the Town Engineer Monthly Activity Report, Transportation and Property, for February 2016, attached.

Questions/Comments:

Coun. D. Taylor made motion to receive the Town Engineer's Monthly Activity Report for February 2016, seconded by Coun. S. Lawand. **Motion Carried.**

Coun. S. Lawand noted appreciation to Public Works for snow plowing operations.

Coun. S. Lawand re when will the new truck be operational for plowing.

Town Engineer B. Funke replied that mechanical review is complete; training from manufacturer is occurring and operators should be ready within days.

TOWN HALL – BACK HALLWAY ENTRY

Town Engineer B. Funke updated Council on replacement flooring for back entry of Town Hall; total costs are \$9,500. Discussion commenced re staff or contractor performing the work.

Coun. D. Taylor made motion to defer this until next budget year, seconded by Coun. J. MacLellan, motion lost. Couns. S. Lawand, K. Francis and Mayor J. Gennoe voted nay.

Coun. S. Lawand made the motion for the back hallway floor be done with current year's budget, and Town staff to perform the work, seconded by Coun. K. Francis.

Motion Carried. Couns. D. Taylor and J. MacLellan voted nay.

Coun. J. MacLellan commented on behalf of the Library for the use of the green space (currently fenced) beside the Library building; she asked Town Engineer to look into their request with the Library staff.

TOWN ENGINEER: MONTHLY ACTIVITY REPORT – WATER DEPARTMENT

Town Engineer B. Funke presented the Monthly Activity Report for the Water Utility, attached for February.

Comments / Questions:

Coun. K. Francis re water review committee; any relevant information to be included with water bills; be proactive with positive information.

Coun. D. Taylor agreed, however, there are better ways to get information out to residents, i.e. media, website, not with the water bills.

Town Engineer B. Funke commented on best practices for communication with residents on water quality.

Coun. S. Lawand commented on last year's discoloration of our water.

Town Engineer B. Funke referred to the challenges with water quality, odor, color, etc.; now they have more tools to deal with these issues to prevent them before they become problems.

Coun. J. MacLellan made a motion to receive the Town Engineer's Monthly Activity Report for the Water Utility for February 2016 as presented, seconded by Coun. K. Francis. **Motion Carried.**

TOWN COUNCIL ADOPTION

OCCUPATIONAL HEALTH & SAFETY MANUAL

Town Clerk J. Eaton presented manual for Council's formal adoption; revision of last year's manual; recommends its adoption.

Coun. D. Taylor motioned, based on the recommendation of the Town Engineer, Recreation Director, and Town Clerk, to adopt the new Occupational Health and Safety Manual for the Town of Stellarton, seconded by Coun. J. MacLellan. **Motion Carried.**

TOWN OF STELLARTON EMPLOYER RULES

Coun. J. MacLellan motioned to adopt the Town of Stellarton Employers Rules in regards to the Occupational Health and Safety manual, seconded by Coun. K. Francis.

Motion Carried.

INFORMATION: GO CLEAN GET GREEN – CLEAN-UP DAYS:

APRIL 22, 23, 2016

Coun. J. MacLellan comments re Committee last year where the Recreation Director sat on; recommends that he organize something again this year; one day clean up event for the Town of Stellarton.

Coun. K. Francis noted that the school was involved in previous years; approach principal of G. R. Saunders for their participation.

Coun. D. Taylor commented on the MORE event; proclamation signing; April 20, 2016.

NEXT MEETING

Next meeting of Stellarton Town Council I will be April 4, 2016 at 5:00 p.m.

OPEN FORUM

None

ADJOURN

Meeting adjourned at 5:45 p.m.

MAYOR

TOWN CLERK