



Province of Nova Scotia  
**Department of Municipal Affairs**

P.O. Box 216, Halifax, Nova Scotia B3J 2M4

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September 6 1984

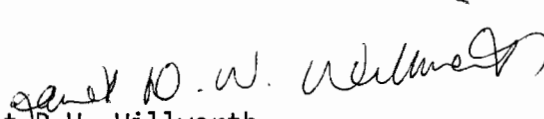
Mr. A.A. Pearson  
Town Clerk-Treasurer  
Town of Stellarton  
P.O. Box 2200  
Stellarton, Nova Scotia  
B0K 1S0

Dear Mr. Pearson:

Re: Civil Emergency Planning

This By-Law which was adopted at a meeting of Town Council held on June 11th 1984 has been approved by both the Minister responsible for Emergency Measures and the Minister of Municipal Affairs and I send you a copy bearing both their approvals for your records.

Yours very truly

  
Janet D.W. Willwerth  
Departmental Solicitor

jdww/ryl  
encls.

cc: Mr. R.H. Coell

CIVIL EMERGENCY PLANNING

BY-LAW NO. \_\_\_\_\_

A BY-LAW to establish and maintain an Emergency Measures Organization in and for the Town of Stellarton and to authorize the Town of Stellarton to participate, to the full extent of its capabilities, in the said Organization.

WHEREAS, The Government of Canada has deemed it necessary to create a branch of government in the form of Emergency Planning Canada, to co-ordinate the duties and functions of those government departments and agencies which would have a responsibility in a civil disaster or war emergency;

AND WHEREAS, The Government of Nova Scotia accordingly has deemed it desirable to co-operate with the Government of Canada in carrying out in respect of Nova Scotia its responsibility for the security, defence, peace, order and welfare of Canada in the event of real or apprehended war, invasion or insurrection, and as a consequence, has established a branch of government known as the Emergency Measures Organization, and is making provision for the continued functioning of civil government and government services in Nova Scotia in the event of an emergency caused by a real or apprehended war, invasion or insurrection, or by natural causes;

AND WHEREAS, Chapter 87 of the Revised Statutes of Nova Scotia 1967, provides that municipalities may establish a civil defence organization, and indicates the actions which may be taken by one or more municipalities to further civil emergency planning;

AND WHEREAS it is deemed expedient to establish an Emergency Measures Organization as a branch of municipal government to serve the Town of Stellarton;

THEREFORE, the Council of the Town of Stellarton enacts as follows:

1. An Emergency Measures Organization is hereby established to be known as Stellarton Emergency Measures Organization hereinafter referred to as Stellarton Emergency Measures Organization.
2. The Purposes and Objects of the Stellarton Emergency Measures Organization with the co-operation of the provincial Emergency Measures Organization, are as follows:
  - a) to plan for the continuity of the physical operation of government of the municipal unit and to establish plans for the co-operation and mutual assistance between municipal governments in the event of a civil disaster or war emergency;
  - b) to co-ordinate the emergency plans of the municipal unit for departments and services having immediate war emergency, and to prepare plans for public survival;
  - c) to work closely with other authorities of the municipal unit, neighbouring municipal units and provincial authorities who have been assigned to comparable duties;
  - d) to conduct emergency measures familiarization courses for the training of personnel who have an emergency role;
  - e) to conduct a public self-help education program related to nuclear and other types of warfare and natural emergencies;
  - f) to carry out other similar work within the geographical area encompassed by the municipality.
3. The Stellarton Emergency Measures Organization shall consist of two branches to be known as:
  - a) The Executive Committee
  - b) The Planning Committee
4. The Executive Committee shall consist of the Mayor and 2 members of the Council appointed by the Council by resolution of the annual meeting. The Council may fill any vacancies of the Executive Committee at its next meeting.
5. The Executive Committee shall have the following duties, powers and responsibilities:
  - a) to establish policy for the Stellarton Emergency Measures Organization;
  - b) to recommend to Council, from time to time, by resolution of the committee the appointment of an Emergency Measures Co-ordinator and such other employees as may be required to assist the Emergency Measures Co-ordinator from, wherever possible, within the municipal administration;

5.
  - c) subject to the approval of the Council to name or assign such persons as it may deem advisable to provide key personnel to perform duties related to continuity of municipal government and public survival in the case of an emergency or disaster;
  - d) to submit to Council for inclusion in its annual estimates, estimates of expenditures for the operation and maintenance of the Stellarton Emergency Measures Organization.
6. The Emergency Measures Co-ordinator shall be Chairman of the Planning Committee and be responsible for:
  - a) the implementation of the policy as formulated by the Executive Committee;
  - b) The fulfillment of the "Purposes and Objects" as more particularly set out in Section 2 of this By-Law;
  - c) the performance of other related duties as directed by the Executive Committee.
7.
  1. The Planning Committee shall consist of the following officers of the municipal unit:  
Chairman - the Emergency Measures Co-ordinator  
Fire Chief  
Chief of Police  
Medical Health Officer  
Director of Social Services  
Engineer (Transportation, Communications)\*  
Clerk Treasurer (Public Information)\*
  2. The Planning Committee may appoint one of its members or an employee of the Organization to act as secretary.
  3. When a member of the Planning Committee is the employee of a Statutory Board or Commission or the Province, the consent of such Board or Commission or the Province shall be requested to make the appointment effective.
8.
  1. The Planning Committee shall be responsible for co-ordinating or integrating plans for the continued functioning of municipal services which would be required in the event of emergency;
  2. The Planning Committee shall, when policy decisions are required, submit the matter to the Executive Committee in the form of recommendation.

\*may be designated as separate authority or responsible to primary municipal unit.

I, A. A. Pearson, Town Clerk of the Town of Stellarton do hereby certify that the foregoing is a true and correct copy of a By-Law, duly passed by Council, at a duly called and regularly constituted meeting held on the 11th day of June, 1984.

A. A. Pearson  
A. A. Pearson  
Town Clerk

EMERGENCY MEASURES ORGANIZATION	
Recommended for approval of the Minister	
<u>S. H. Boice</u> Director	
Approved this 19 day	
<u>July</u> 19 <u>84</u>	
<u>[Signature]</u> Minister of EMO (NS)	

Recommended for approval of the Minister	
<u>[Signature]</u> Departmental Selector	
APPROVED this 5th day	
of September 1984	
<u>[Signature]</u> Minister of Municipal Affairs	